

**EXECUTIVE COMMITTEE MINUTES**  
**February 9, 2004**

Present: Nellen, Pour, Brent, Lessow-Hurley, Donoho, Thames, McNeil, Veregge,  
Katz, Rascoe, Kassing, Crowley, Goodman

Absent: Shokouh

Guests: Evans, Beard

1. The Executive Committee reviewed and approved the Consent Calendar.

2. Senate Constitution:

- a. The Executive Committee discussed the fact that the Senate is out of compliance with Article II, Section I of the Academic Senate Constitution. The Senate should have 2/3rd membership holding office under sections 3, 4, and 5 of Article II. The Senate Secretary, Terri Thames, came up with a plan for getting the Senate back in compliance that calls for the addition of 2 new seats for 04/05. The Executive Committee approved the plan.
- b. The Executive Committee discussed that fact that the Senate is out of compliance with the requirement that 1/3 of the faculty representatives be elected each year. The Senate Secretary, Terri Thames, presented a proposal to get the Senate back in compliance within the next 3 years. The Executive Committee approved the plan.

3. Update reports from policy committee chairs:

- a. The Chair of Organization and Government, Sally Veregge, gave an update on the Constitutional amendment that they will be bringing to the Senate on February 23, 2004, proposing that the membership of the Senate be changed to add the VP of Advancement, a Department Chair, and a Staff member. Chair Veregge also said that the Organization and Government Committee will be working on a proposal to merge the Improvement of Instruction Committee and the Instruction and Student Affairs Committee.
- b. The Chair of Curriculum and Research, Judith Lessow-Hurley, said that the committee will be bringing a resolution to the Senate on the MUSE policy at the February 23, 2004, Senate meeting.
- c. The Chair of Professional Standards, Michael Katz, said that the Retention Tenure Policy (RTP) will be getting the committee's highest priority this semester. They will be holding three RTP forums. On Monday, March 1, 2004, the committee will be having an extended meeting from 2-6 p.m. to

discuss this issue. They hope to have a policy resolution to present to the Senate at the April meeting. The committee is also working on a resolution regarding the Affirmative Action Committee.

- d. The Chair of Instruction and Student Affairs, Gilda Pour, said that the committee is working on a resolution on Office Hours. Chair Pour said that the committee would like to see one of their student slots be designated for a Graduate Student.
4. Chair Nellen announced that they still don't have any students on the Graduation Ceremony Task Force.
  5. Chair Nellen announced that the Enrollment Management Task Force still needs a Graduate Student.
  6. Chair Nellen asked members of the committee if anyone was aware of how the Governor's Executive Order restricting travel for conferences/seminars applied to Lottery Professional Development grants, and whether we needed to put out some formal guidance on campus. Provost Goodman said that the VP's were told to provide guidance to their divisions, and that they were just told to "use good judgment."
  7. Jean Beard and Gail Evans gave a presentation on Teacher Preparation Programs. Beard said that when SB 2042 passed, it made changes to the way we have to prepare students to be teachers. In response, we have developed a new core curriculum that is common to all six of our multiple subject matter majors, and meets the basic subject matter K-8 standards. In addition, SB 1651 proposed a BA in Elementary Education, but it was tabled. SB 81 capped the number of units at 135 required to complete an integrated program (subject matter and credential preparation). And, the CSU is currently working on a plan for 30 units that would be transferable from any California Community College to any CSU for transfer to Integrated Elementary Teacher Preparation Programs. We are also holding regional meetings to determine what can be transferred regionally.
  8. The Executive Committee discussed several resolutions:
    - a. Chair Nellen presented AS 1223, Student Engagement Task Force (First Reading). Past Chair Brent proposed two friendly amendments to change the 2nd to the last resolved clause to include, "this report should provide cost estimates per recommendation, and a plan for obtaining the necessary funds." Senator Lessow-Hurley presented a friendly amendment to change the word "Frosh" in the third whereas clause to "Freshman". The Executive Committee discussed whether to bring this resolution to the Senate at the next meeting. It was decided to postpone further discussion on this resolution until later in the semester due to budget concerns, and to send to the Student Success Committee to see if they wish to work on the matter.

- b. Past Chair Brent presented AS 1224, Support for Prop 55. The Executive Committee discussed whether they should act on behalf of the Senate due to the time constraints regarding the upcoming vote on the propositions. The Executive Committee decided they should act on their own and bring it to the Senate to act separately. The Executive Committee then voted and AS 1224 passed with 1 abstention.
- c. Past Chair Brent presented AS 1225, Support for Prop 56. The Executive Committee voted and AS 1225 passed unanimously. It will also go to the Senate on February 23, 2004.
- d. Past Chair Brent presented AS 1226, Support for Prop 57. The Executive Committee decided there was not enough support to bring this resolution to the Senate. The resolution died.
- e. Past Chair Brent presented AS 1227, Support for Prop 58. The Executive Committee decided there was not enough support to bring this resolution to the Senate. The resolution died.