

**EXECUTIVE COMMITTEE MINUTES**  
**August 27, 2007**

Present: Kassing, Kaufman, Lessow-Hurley, McClory, Najjar, Phillips, Sigler, Sivertsen, Van Selst, Von Till, Meldal, Henderson, Lee

Absent: Backer, Bros

Guest: Halualani

1. The consent calendar was approved.
2. The Executive Committee was given updates in the following areas:
  - a. Judith Lessow-Hurley provided an update on committee members for the Distinguished Service, President's Scholar, Outstanding Professor, and Outstanding Lecturer Award search committees. She is still awaiting responses from a couple of invitees.
  - b. The Executive Committee discussed a possible upcoming naming opportunity.
  - c. The Executive Committee discussed whether a decision had been made on naming a location after Gail Fullerton. This issue is still under discussion.
  - d. The Executive Committee discussed Constitution Day on September 17, 2007. The Vice Chair (Senator Meldal) asked for volunteers, and Chair Lessow-Hurley, as well as Senators Kaufman and Von Till agreed to be readers. The Vice Chair is working with Helen Stevens in International Students to try and recruit some international students to read. AS President Henderson will also try to recruit students for this event.
  - e. The Executive Committee reviewed a draft agenda for the Senate Retreat. The Executive Committee discussed using part of the Senate Retreat to gather data pertinent to strategic planning. It was suggested that Rona Halualani be invited to facilitate this discussion.
3. Rona Halualani reported on strategic planning assessment. She will be coordinating her data gathering process with Shannon Bros, Judith Lessow-Hurley, and Sigurd Meldal. We can expect a report early in the spring semester, which will provide the information the Executive Committee will need as we begin to explore whether the current planning policy will need revision.
4. The Executive Committee discussed a faculty-at-large replacement for Emily Allen on the University Planning Council (UPC). The Executive Committee

reviewed nominees from the original pool of candidates and selected Lydia Ortega as the primary candidate, and Linda Mitchell as the alternate. Chair Lessow-Hurley will contact Lydia Ortega.

5. The Executive Committee discussed the Alcohol Use policy and presidential directive. A draft of the proposed replacement directive was sent to university counsel for review. Counsel advised Student Affairs that one directive might not be applicable to both students and employees.
6. Guidelines for Policy Development:
  - Chair Lessow-Hurley reminded policy committee chairs of the need to follow policy development guidelines and to address the workload issues with as much specificity as possible (not only how much, but who).
7. The Executive Committee discussed creating a new policy committee to address issues related to infrastructure. This committee would handle issues which currently have no policy committee "home," such as sustainability and information technology. The concern is that issues that have no clear policy committee "home" end up on the executive committee agenda, and that there are increasing issues of that kind.

Several members commented that it would require a great deal of expertise to address the issues surrounding such a broad range of topics. That might be mitigated if a committee had several operating committees beneath it. This issue will be discussed further at a future meeting.

8. CSU Statewide Updates:
  - The Textbook Affordability Report has been released.
  - The Drop/Withdrawal/Renewal Taskforce report is due out this week.
  - The Access to Excellence Steering Committee Report is not out yet.
9. AS President Updates:
  - The AS President received an email from a student asking for more oversized parking spaces, and was referred to the Parking, Traffic, and Transit Committee.
  - AS is considering a Forum for students to address Graduation Rates. Provost Sigler will be hosting a forum with the deans this week, and they will be discussing this issue and looking at different strategies for different groups of students.