

**Executive Committee Minutes**  
**February 17, 2014**  
**Noon—1:30 p.m.**

Present: Bibb, Feinstein, Frazier, Dukes, Gleixner, Heiden, Kimbarow, Nance, Ng, Peter, Qayoumi, Von Till, Lessow-Hurley

Absent: Ayala, Kaufman

1. Consent Calendar: Approved. AVC Ng discussed the request by committee chairs to remove committee members for absences.

2. Minutes from the Executive Committee meetings of February 3, 2014 and February 11, 2014 were approved.

3. Search Updates

Dean CIES: The RH Perry search firm will post the job announcement on the search firm website. Interviews for this position will take place in mid-April. A call has been sent out to campus faculty and staff to serve on the search committee for this position.

Provost's Search: The search committee is also working with RH Perry. The Provost candidates' visits to campus are tentatively set for April 1, 2, 3, 7, and 9. The Open Forums for all candidates will be at noon. The Deans made a late request to add a Dean to the Provost's Search Committee. Chair Heiden informed the Deans that the Search Committee had been constituted and reassured them that they will be consulted during the search process. This speaks to the need to revise the policy regarding the composition of search and review committees.

Assistant VP for Faculty Development: Moving along

Dean of CoSS: Moving along

REVIEWS: A discussion ensued regarding dean's review committee and the procedures used to elect the Department Chair representatives and the faculty representatives to that committee. The Provost's office will initiate a new procedure that will include a new election for the chair representatives. Per S06-3, an Ad Hoc Committee of the COE Chairs will determine the procedures used by the COE to elect the faculty representatives. There was general agreement that a revision to the Decanal review policy clarifying procedures for selecting members of the review committee is needed.

University Advancement is searching for Development Officers for the Colleges of Engineering, Science, Business, and Applied Sciences and Arts.

#### 4. Chair/President Updates

Special Task Force on Racial Discrimination: The first meeting has been held. The next meeting on Feb. 7 will review the Campus Climate task force written by Dr. Susan Murray. There will be an open forum during the 2nd half of the meeting. AS President Ayala expressed concerns from students regarding the selection of student members of the committee. There were requests for hard copies of the reviewers report and Campus Climate Study for the members of the committee, a dedicated note taker during the meeting, and ability to view archives of the streaming session.

Campus Governance Review Team: The team is returning to campus on Feb. 27-28. Chair Heiden will work on an agenda for that visit with Dorothy Poole

#### 5. New Business

Transparency of course modifications and eliminations and providing procedures and policies with regards to class cancelations so that students know: The main concern has to do with what happens when a class is canceled. Policies need to be in place so that students are notified when classes are canceled. VP Nance said that they are working with Undergraduate Studies and Registrar with regards to the problems of course cancelation and the effects on students. There are several issues with regards to class cancelations as these can affect both international students and student athletes and can have detrimental effects on student financial aid as well as student work schedules.

6. Committee On Intercollegiate Athletics (COIA) Representative: Bill Campsey has resigned as the representative to this committee. Currently there is no process for selecting the COIA representative. There was discussion about the roles and responsibilities of the COIA representative. The Exec voted unanimously to appoint Pat Backer as COIA representative.

#### 7. Updates

a. President: No update.

b. Professional Standards: The committee will begin discussing the selection and review of department chairs policy. The policy is elaborative about how to choose a chair, but not how to remove a chair, either through administrative removal and/or no-confidence votes.

c. VP Development: SJSU moved from Tier 2 to Tier 3 with regards to fundraising and endowment among the 23 CSU Campuses. Tier 3 is the top tier in fundraising.

d. AS President: President Ayala will attend CSSA this week.

e. Instruction & Student Affairs: The committee is reviewing the Student Fairness Committee reform policy. Another referral was made to investigate the Add Drop deadlines and will be discussed in an upcoming ISA meeting.

f. VP Student Affairs: VP Nance reported about the general concern with behavioral issues surrounding alcohol use on campus. Currently, there is a great deal of programming on alcohol issues throughout the system, but alcohol abuse is a growing and significant problem on campus. Recently, President Obama formed a task force to address reducing sexual assaults on campus. The task force will be in the area this spring and President Qayoumi was invited to participate in a round table discussion on these issues with representatives from President Obama's task force. VP Nance will participate on behalf of President Qayoumi.

g. Curriculum & Research: The committee is reviewing the PE Requirement policy, looking at a policy as to what constitutes a concentration, reviewing the comments from the first reading of the proposed GE Guidelines, and how to strengthen the Organized Research Units (ORUs). There's currently a referral regarding the 6 units required for the thesis/project (Title V). Some campuses now use an additional 3 units for "research."

h. Provost: The Provost's office is setting up a system to triage students' issues that are brought to the Provost's office.

i. Organization & Government: No report.

j. VP Admin & Finance: No report.

k. Statewide Senate: The ASCSU passed a resolution requesting that the Board of Trustees make changes to Title V consistent with prior exceptions for Engineering Programs, specifically that unit limits for Engineering be established at an appropriate level not to exceed a maximum of 132 units.

8. The meeting adjourned at 1:30 p.m.

The minutes were taken by AVC Wendy Ng on February 17, 2014. The minutes were approved by the Executive Committee on March 3, 2014.