

## **Executive Committee Minutes**

**February 23, 2015**

**Noon to 1:30 p.m., ADM 167**

Present: Frazier, Heiden, Kimbarow, Shifflett, Terry, Sabalius, Brada-Williams, Miller, Feinstein, Peter, Backer, Grosvenor

Absent: Bibb, Qayoumi

1. Chair Heiden will modify the Executive Committee minutes of February 16, 2015 and forward to the committee for email approval so that they can be included in the Senate packet for Monday.
2. Updates from Chair Heiden:
  - a. The CSU Statewide Senate is encouraging the campuses to create their own Sense of the Senate Resolutions in support of the CSU Statewide Senate resolution on Academic Freedom.
  - b. The CSU Statewide Senate is working on a Report and Sense of the Senate Resolution regarding community college 4-Year degrees. Campuses were encouraged to draft their own resolutions.
  - c. The Senate Chairs discussed equity programs across all campuses. Proposed campus Equity Programs range from \$483,000 to \$1.2 million, and vary widely in what is proposed and how and when it will be implemented.
3. The committee discussed possible equity programs at SJSU. The Executive Committee was asked to send input to the Provost.
4. The President still needs a date for the Fall address to the campus. Two suggestions were made. One suggestion was to have it on August 25, 2015. Another suggestion was to have it on a day during the first week of school other than Friday.
5. The committee discussed the GE Guidelines and issues with approval of new courses. Over 3,000 students took English 1B in 2014 and next year the vast majority of those students will need an additional area C GE course.
6. The committee discussed who should be responsible for the implementation of the Assigned Time for Exceptional Levels of Service policy. Faculty Affairs needs to draft the form that needs to be submitted by the faculty along with their vita and statement. The committee discussed the need to setup the committee while also starting the application process in order to meet the timeline for completing this project in May 2015.

The committee discussed which office should be responsible for providing administrative support to include collecting the applications, statements, and vitas and organizing and forwarding this information to the committee. It was decided that

Faculty Affairs will look into how other universities are handling this before the call for nominations is put out.

The committee discussed the need to get the Deans to select a chair from each college to sit on the committee. The committee discussed whether the general unit member should be selected by putting out a call for nominations to all general unit members, or should the Executive Committee just appoint a general unit member. The general unit member should be the equivalent of a department chair.

7. The Executive Committee discussed the Faculty nominees for the President's Commission on Diversity. The Commission on Diversity met and recommended one of the three nominees to the President for approval who subsequently approved that person.
8. The committee discussed the Credit by Exam policy proposal from the Instruction and Student Affairs (I&SA) Committee. This proposal is an attempt to put common practice into a policy and was drafted by the Associate Dean of Graduate and Undergraduate Studies, Stephen Branz. The committee decided that the proposal deals with granting units and the Curriculum and Research Committee (C&R) should get the referral. The referral will be transferred from I&SA to C&R.
9. The Provost presented a handout, "2014-2015 FTES Distribution Explained." The handout is posted on the Provost's website.
10. The meeting adjourned at 1:35 p.m.

These minutes were taken on February 23, 2015 by the Senate Administrator, Eva Joice. The minutes were approved by the Executive Committee on March 16, 2015.