# 2010-2011 Year-End Committee Report Form

**Committee:** Institutional Review Board - Human Subjects

<table>
<thead>
<tr>
<th>Chair:</th>
<th>Chair-Elect for 2011-2012: Maureen Smith</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maureen Smith</td>
<td>0075; 4-3774; <a href="mailto:maureen.smith@sjsu.edu">maureen.smith@sjsu.edu</a></td>
</tr>
</tbody>
</table>

**Number of Meetings held:** 6

(Please include phone/zip/email if available)

## Items of Business Completed 2010/2011

1. 2 full IRB reviews of protocols

2. Clarification of internal policies related to reviewing protocols, ethical treatment of subjects, stigma, and informed consent

3. Reviewed and returned all non-exempt IRB protocols submitted June 1 2010 to July 1, 2011

## Unfinished Business Items for 2010/2011

1. IRB needs to find and fill the MD slot on the committee

2. IRB needs to find a student representative

3. IRB needs to resolve the issue regarding procedures for year-end protocol review

## New Business Items for 2011/2012

1. IRB needs to begin the process of on-line submission and review of protocols

2.

3.

Please return to the Office of the Academic Senate (ADM 176/0024) by June 30, 2010.