AARP California Internship Opportunity

AARP California has an opening for a paid internship in our San Jose Office.

AARP is a non-profit, non-partisan membership organization focused on helping people 50+ live their best lives in their own homes and communities. This internship position will assist our Advocacy and Community Engagement strategies and agenda, focusing on housing, which includes:

- Building awareness of AARP’s Advocacy and Community Engagement work through coordination of activities and project management
- Engaging with community stakeholders, organizations, and elected officials
- Supporting volunteers and partner organizations
- Working on national and grassroots campaigns and initiatives
- Researching and sharing possible solutions to the housing crisis in Silicon Valley
- Convening and engaging public officials, community organizations, and coalitions to advance state and local advocacy issues pertaining to housing
- Researching issues on state and local initiatives related to housing
- Developing materials and writing reports (ie: infographics, fact sheets, PowerPoints, etc.)

Desired skills and responsibilities:
- Detail-oriented
- Ability to work independently and manage time effectively
- Able to handle multiple projects
- Team oriented
- Excellent communication skills
- Enthusiasm about housing, urban development, and planning issues in Silicon Valley
- Event planning experience
- Intermediate to advanced proficiency in Microsoft Office, Social Media Platforms (Twitter and Facebook)

The ideal candidate will be a graduate student pursuing a degree in public policy, urban planning, city planning, environmental science or related fields. Must have reliable transportation and available up to 25 hours/week.

Intern must be currently enrolled in an accredited college or university with a minimum GPA of 3.0.

To apply visit www.aarp.org/careers and search for Job ID 12459189. If you have questions contact Antoine Cook at acook@aarp.org, 626-585-2608.