

COLLEGE OF SOCIAL SCIENCES

Curriculum Committee Meeting

Wednesday, September 09, 1998

MINUTES

Present: Schwarz, David (Associate Dean); Alvarez, Mildred (Psychology); Barnes, Judith (Communication Studies); Chu, Betty (Economics); Freeman, James (Anthropology); Helgren, David (Geography); Jensen, Billie (History); Peter, Ken (Political Science); Ray, Carol (Sociology); Redfern, Bernice (Library); Trulio, Lynne (Environmental Studies).

Absent: Hill, Patricia (Social Science).

Guest: Ortega, Lydia (Economics).

- **Minutes: 4/15/98: m/s/p, 9 for, 1 abst.**
- **Economics 196E, computer Applications for Economists:** m/s/p, unanimously with recommendations to include more economic applications in the syllabus and that students should enter course with an understanding of word processing techniques.
- **Economics 196F, Economic Analysis of Mergers and Acquisitions:** m/s/p, unanimously.
- **Communication Studies 91, Judge Training:** m/s/p, unanimously.
- **Anthropology 296, Diseases in Antiquity:** m/s/p, unanimously.
- **Other**

Dr. Schwarz distributed several informational handouts:

1. Faculty Workload and the Classification of Courses
 2. Memo on "SJSU Curriculum Changes"
 3. Required Approval — Curricular Proposals chart
 4. Procedures for Submitting Proposals for New Options, Concentrations, Special Emphases and Minors
 5. Functions of the Office of Curriculum & Assessment
 6. "Curriculum Development, College of Social Sciences" web pages
 7. General Education and Assessment information from Associate Deans Meeting, 8/31/98
 8. 1998/99 SJSU Deadline Calendar
 9. Memo from Lois Orr, Proposals for COSS Pending
- **10/98 GE Changes:** The committee voted m/s/p, unanimously to allow Assoc. Dean Schwarz to approve GE changes required by 10/1/98.

- The October 14, 1998 meeting of the Curriculum Committee may be combined with department chairs. Mark Novak and Steve Zlotolow may attend to discuss development of distance education and compressed courses.