

## The Forensic Human Services (FHS) Certificate Program

### Introduction:

The Forensic Human Services (FHS) Certificate Program offers participants six non-credit courses to qualify for a certificate from the School of Social Work. Social workers, psychologists, nurses, probation officers, individuals holding a MFT or other counseling degrees and others who are enrolled in educational degree programs (bachelors or graduate) will benefit from this program. This program is a collaborative effort in conjunction with Santa Clara County Social Services, Department of Families and Children Services (DCFS).

Courses will be available either as hybrid or completely online. Participants can also receive Continuing Education Units (CEUs). CEUs are based on number of hours allocated for each course (20-30 per course). Completion of the six courses is required in order to obtain the FHS Certificate. Registration of individual courses also is available.

### Course Descriptions:

1. **FHS-01 Introduction to Judicial Process (20 hrs.)** This course will provide human service professionals with a general overview of the American judicial process and in particular the California judicial process. Emphasis will be placed on adversary process, due process, parents patriae, and the various roles played out in the courtroom by the judge, attorney, and human services professionals.  
Mode: Classroom introductory session, then online.
2. **FHS-02 Juvenile Court Law (20 hrs.)** This course will provide human service professionals with an overview of the juvenile court process, including delinquency, dependency and status offender cases. Primary emphasis will be given to juvenile dependency cases.  
Mode: Fully online
3. **FHS-03 Collecting Information (30 hrs.)** This course examines methods and techniques for collecting effective, usable, factual information for strength based, family centered, and culturally sensitive child and family assessments resulting in appropriate interventions, which may include judicial proceedings involving abused and neglected children.  
Mode: Online or hybrid

4. **FHS-04 Assessment and Intervention (20 hrs.)** This course will help participants improve their ability to present facts and strength-based, family-centered, culturally sensitive assessments in court reports. Emphasis will be given to documentation and content that satisfies court requirements.  
Mode: Hybrid
5. **FHS-05 Writing Court Reports (30 hrs.)** This course will help participants improve their ability to present facts and strength-based, family centered culturally sensitive assessments in court reports. Emphasis will be given to documentation and content that satisfies court requirements.  
Mode: Hybrid
6. **FHS-06 Preparing and Presenting Testimony in Court (30 hrs.)**. This is a hands-on course designed to build and improve the skills that are necessary for clear and effective testimony. The course will teach participants how to prepare to testify, how to effectively utilize legal consultation, and hope to enjoy cross-examination. This course will include mandatory participation in videotaped simulation exercises. Mode: Hybrid.

#### **Admissions:**

Prospective participants will submit a registration form to the School of Social Work. Santa Clara County employees will complete the form especially designed for them. Please return to previous page to access the form. Santa Clara County employees, please submit one form to your supervisor and another one to the email address below.

All other applicants, please return to the previous page to retrieve the appropriate form. All applicants, please email applications to [childandfamilyforensicscertificate@sjsu.edu](mailto:childandfamilyforensicscertificate@sjsu.edu)

#### **Fees and Course Schedule:**

Fees are based on the number of hours per course. The rate is \$30.00/hour. For example, a 20-hour course (20x\$30/hour) costs \$600.00 for the course. The School of Social Work offers CEUs to participants. CEUs are accrued one for each hour of instruction and an administrative fee of \$25.00 per course will be charged to those requesting to receive them. Santa Clara county employees will receive their CEUs from their employer.

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Courses	Deadline for Applying	Start Dates	Number of hours	Fees
FHS-02 Juvenile Court Law	TBD	TBD	20	\$600.00
FHS-01 Introduction to Judicial Process	TBD	TBD	20	\$600.00
FHS-03 Collecting Information	TBD	TBD	30	\$900.00
FHS-04 Assessment and Intervention	TBD	TBD	20	\$600.00
FHS-05 Writing Court Reports	TBD	TBD	30	\$900.00
FHS-06 Preparing and Presenting Testimony in Court	TBD	TBD	30	\$900.00

**Refunds:**

Payments for courses are not refundable.