

# Frequently Asked Questions

## Post-MSW PPSC Program

### **Prior to Admission:**

**Q1. I would like to speak to someone about the program. Who do I contact?**

A1. -Please email questions to [socialwork-post-masters@sjsu.edu](mailto:socialwork-post-masters@sjsu.edu)  
Please leave your phone number.  
You will receive a response via email or phone call.

**Q2. I hold a Master's in Counseling. May I apply for this program?**

A2. -No, this program is specific for those that hold a Master's of Social Work.

**Q3. Is this course online only?**

A3. Yes, each of the courses are 10 weeks online.  
Students will find fieldwork in their area.

**Q4. Is there financial aid available for this program?**

A4. -No, because this program is not a degree program, no financial aid is available.

**Q5. Do I need to take this prior to admission?**

A5. -No, the CBEST can be taken at any point, but must be passed prior to earning your credential.

-You may take this test at any time, even prior to getting accepted into the program.

-You only need to pass the CBEST once. If you have previously passed, you need not take it again.

-Previous students have encouraged future students to take the CBEST as soon as possible to avoid stress during your coursework. This also avoids a later time in applying for your credential.

**Q6. What material can I begin collecting to be ready to apply?**

A6. -3 letters of recommendation  
-Official transcripts from your MSW degree program

- Resume
- Autobiographical statement
- CBEST results (not mandatory for the application)

**Q7. Can I earn internship hours prior to admission?**

- A7. Yes, you may request a waiver for hours that you have earned during your MSW program or since, but must be within the past 7 years.  
(see below for internship requirements)

**Q8. What courses will I take?**

- A7. Courses:  
272 Social work in the Educational Setting (3 units)  
263 Social work and the Law (3 units)  
230 and 231- Field Experience (4 units)

**Q9. What is the cost of this program?**

- A9. This is a 10 unit program. Both courses are 3 units each. The internship course is 4 units for the total hours. Each unit is \$475.

**After Admission:**

**Q10. How do I get a waiver for the internship?**

- A10. -If you have experience within the last 7 years as a School Social Worker under the supervision of someone who holds a PPSC, you may ask for waiver forms once you have been admitted in the program. Your supervisor will need to fill out form verifying your knowledge, experience and hours along with an evaluation of your work.

**Q11. How long do I have to finish my internship hours?**

- A11. -Two years is the recommended time for completion of all requirements necessary for the credential including internship hours.

**Q12. How fast is it possible to finish my internship hours?**

- A12. -If you intern/work 5 days a week, it is possible to finish in one semester.

**Internship Information:**

**450 hours of experience as a School Social Worker**

There are four total levels, experience needs to be in two of the four:

Preschool, Elementary, Middle/Jr High, High School  
1st Level -350 hours minimum  
2nd level- 100 hours minimum

### **150 Hours of experience for Child Welfare and Attendance**

- Students will find their own internship in their local school districts.
- Once admitted in the program, students will ensure a Practicum Agreement with district and SJSU.
- Certificate of Clearance prior to beginning internship

Students are responsible for securing a placement in a local school district. Please refer to the attached Learning Agreement when talking about the requirements with the district. You need a PPSC supervisor. This person does not have to hold a MSW degree, but is preferred for your learning.

Once you find a placement, please contact Dr. Jacky Bloom with the contact name, phone number and email, along with the district name and school site. Dr. Bloom will work with the district to write/approve a contract between SJSU and the district.

You must have a Certificate of Clearance **prior** to beginning your internship. See attached form and directions.

If you have experience in school social work and would like to ask that your internship be partially or fully waived, please have your PPSC supervisor fill out the attached evaluation and hours verification and submit via email along with the supervisor's current credential. (<http://www.ctc.ca.gov/ctc-online.html> search for an educator)

If you less than 225 hours of verified experience, you will sign up for SCWK 230 section. The following semester you will sign up for SCWK 231 section 20. Course codes will be given at that time.

If you have 225 hours or more, but are not finished with the requirements, you will sign up for SCWK 231 section 20.

The following school districts have **Practicum Agreements in Place:**

San Ramon Valley Unified School District San Ramon, CA  
Calexico Unified School District, Calexico, CA  
Visalia Unified School District Visalia, CA  
San Marcos Unified School District San Marcos, CA  
Sacramento Unified School District Sacramento, CA  
East Side Union High School District San Jose, CA  
Oak Grove School District San Jose, CA  
Los Angeles Unified School District Los Angeles, CA

Eureka High School, Eureka, CA  
Franklin McKinley School District, San Jose, CA

**Q13. When will I receive my credential?**

A13. -This varies per student

Once you have fulfilled all requirements (coursework, internship hours or waiver paperwork, sent in transcripts from this program's completion), your paperwork is processed through our office and then sent to the credential office on campus for their paperwork processes paperwork.