

**San José State University African American/Black Student Success Center
Faculty Fellow Position Description
0.2 Compensated Release Time / 8 hours per week
(Two Positions)**

The African American/Black Student Success Center Faculty Fellow position is to provide faculty with the opportunity to engage in direct support of student's success by applying insights from research and their professional experiences to the experiences and needs of the African American/Black students at SJSU. Each fellow will be responsible for a project that strives to engage students and foster their success at SJSU. Faculty Fellow projects can include: developing and offering workshops: discussion groups, researching the effectiveness of events and programs, opportunities to involve other faculty in the support of students, leadership development and/or the implementation of High-Impact Educational Practice based on research for the enrichment of students.

The African American/Black Student Success Center Faculty Fellow is a 0.2 compensated release time (8 hrs per week) for the 2018-19 academic year and is open to tenured/tenure track faculty and lecturers (on a one year or more contract) at SJSU. Interested applicants should have experience and/or expertise in African American/Black student support/engagement and a well-developed understanding of the African American/Black student experience in higher education.

Responsibilities**Programmatic**

The Faculty Fellow will develop educational programs for African American/Black Student Success Center and implement 2 programmatic events each semester during the academic year. Programs will provide opportunities for intellectual growth, identity development, empowerment skills, leadership development and engagement in High-Impact Educational Practices. Educational programming is not limited to the following:

- Coordinate programs for student's engagement with other faculty to expand student's community network and create possible research opportunities.
- Promote student's leadership development.
- Assist in developing a monthly event that promotes a space for African American/Black men to engage with each other.
- Assist in developing a monthly event that promotes a space for African American/Black women to engage with each other.
- Assist in creating systems and practices that enhance African American/Black student support and engagement and lead to greater retention and success.
- Participate in the planning of the leadership retreat.
- Assist in organizing events and activities sponsored by the African American/Black Student Success Center.
- Invite SJSU faculty or community partners to share relevant research projects, publications, and/or teaching.
- Invite faculty members from the SJSU community to give talks and/or workshops to students in the African American/Black Student Success Center.

Research

The Faculty will provide a research component to the African American/Black Student Success Center through the implementation of academic research and resources.

- Use existing assessment and recommendations from the task force to gain understanding of the views of students, faculty, and staff regarding the experiences of our students. Identify gaps in the assessment that may prompt programming or interventions to further African American/Black student success.
- Develop opportunities for students to participate in research, conferences, publish materials, etc.
- Publish and present findings for peer reviewed journals and professional conferences.

Administrative

The Faculty Fellow will have the following administrative responsibilities:

- Meet weekly with the Program Director of the African American/Black Student Success Center.
- Meet monthly with the Associate Vice President of Transition and Retention Services.
- Maintain office hours for student interaction, individual advising, and programmatic planning.
- Serve as a liaison between academic departments and the African American/Black Student Success Center.
- Refer students to appropriate campus resources and outside agencies.
- Collect and analyze program/workshop series data.
- Provide mid and end of year reporting.

Application Packet

- Cover Letter - Candidates should address the questions listed below in their cover letter
- Curriculum Vitae
- Response to supplemental questions
- Three references including one current or former SJSU student

Questions to address in candidate's Cover Letter:

1. Please describe your interests in the Faculty Fellow position for the African American/Black Student Success Center and how your background, professional experiences, and community involvement relate to the position?
2. Explain why working in African American/Black Student Success Center and with this particular student population motivates you?
3. What does mentorship mean to you? In your role as a Faculty Fellow, what are some ways in which you would provide mentorship to the students of African American/Black Student Success Center?
4. Please describe your experience working with students at SJSU and your plan to build relationships with students through the African American/Black Student Success Center?
5. How do you see the co-curricular programming at the African American/Black Student Success Center strengthening the intellectual/academic pursuits of SJSU students?

Eligibility

Tenured/tenure track faculty and lecturers (on a one year or more contract) at SJSU.

Please email application packet to:

Dr. Debra Griffith
Associate Vice President, Transition and
Retention Services
Debra.griffith@sjsu.edu

Deadline

The priority Review date is Thursday, March 29, 2018
The position will remain open until filled. Application materials received or postmarked before or by this date will be given first consideration. Applications received thereafter may be considered if positions are still available.

For questions, call (408) 924-2698 or email
debra.griffith@sjsu.edu