

San José State University Student Involvement Leadership Faculty Fellow Position Description

1 Position

0.2 Compensated Release Time / 8 hours per week

Application Due: Thursday, March 29, 2018

The Student Involvement (SI) Leadership Faculty Fellow serves a vital role in providing meaningful learning opportunities and programs within SI's Leadership Development and Campus Programming area. The Faculty Fellow works closely with staff within the Leadership Development and Campus Programming area as well as other members of the SI department to focus on building a comprehensive leadership development program for a wide range of the SJSU student community: all students interested in exploring and developing their leadership skills, general members of recognized student organizations (including Greek organizations), and recognized student organization officers. Program components should be in alignment with the Council for Advancement of Standards in Higher Education (CAS) for Leadership Programs. The goal of the Faculty Fellow/ Student Involvement collaboration is to increase faculty/student/staff engagement outside of the classroom and work towards meeting the following Division of Student Affairs learning outcomes through intentional events and programs:

- Critical thinking skills
- Effective communication
- Multicultural competence and active citizenship
- Leadership and interpersonal competence
- Healthy living

In general, this collaboration is intended to foster the Division of Student Affairs' strategic plan by building exceptional opportunities for community dialogue and engagement. Faculty Fellow projects may include: facilitation of leadership conversations and discussion groups, week and/or theme month programming (i.e., Weeks of Welcome, Leadership Week, etc.), participation in student leadership conference planning, and gathering assessment/evaluation data on best practices for leadership programs.

The Leadership Faculty Fellow is a 0.2 position (8 hours per week) for the 2018-2019 academic year that reports to the Assistant Director for Campus Programming & Leadership Development. The position is open to tenured/tenure track faculty and lecturers (on a one year or more contract) at SJSU with an interest in projects that address the challenges and enhance the social wellbeing and academic success of traditionally underrepresented students. Interested faculty and lecturers should have experience with the historical, educational, political, and cultural challenges of traditionally underrepresented students through their academic discipline, professional careers, and/or community involvement. Applicants should also have a deep understanding of multiple leadership theories, models, and best practices.

Responsibilities

Programmatic

The Faculty Fellow will support assigned programs within Student Involvement as well as develop and implement a minimum of two unique programmatic events per semester. Programs will enhance students' theoretical knowledge of leadership and encourage students to action. Some examples that the faculty fellow will support and/or develop and implement may include, but are not limited to:

- Facilitating discussions, panels, and/or workshops to assist in the understanding of various theories and models of leadership.
- Inviting SJSU faculty, community partners, or other speakers to share relevant research projects, publications, and/or teaching.
- Promoting student leadership development and encourage civic participation in the SJSU community by serving as a model and resource for both on-campus and off-campus information.
- Advising students on diversity and social justice issues in relation to their leadership, help maintain existing programs and initiatives, and develop new resources to address the needs of SJSU students.
- Participating in the planning and implementation of Leadership Today, a 3-day leadership immersion retreat focused on diversity, social justice, and cross-cultural communication.

Assessment/Evaluation

The Leadership Faculty Fellow will support assessment and evaluation efforts within Student Involvement. Examples include but are not limited to:

- Researching current leadership trends, theories, models, etc.
- Compiling best practices in the area of leadership development programs
- Exploring students' perception/understanding of their identities (i.e., ability, age, class, ethnicity, race, gender, sexual orientation, religion, etc.) and relation to leadership through surveys, forums, etc.
- Reviewing existing campus climate or SI surveys, focus group studies, and task force recommendations to gain an understanding of the views of students, faculty, and staff regarding the experiences of our diverse populations. Identify gaps in these documents that may prompt programming or other targeted intervention from Student Involvement.
- Providing feedback on SI's assessment plan to capture evaluative and formative information about Student Involvement programs and their contribution to student learning and personal and academic growth.
- Sharing opportunities for students to participate in research, conferences, publications, etc.
- Supporting curriculum development to support *UNVS 96E: Leadership and Change* that will be taught by Student Involvement staff.

Administrative

The Faculty Fellows will be required to:

- Meet weekly or bi-weekly with the Assistant Director for Campus Programming & Leadership Development
- Meet monthly with the staff from the Leadership Development and Campus Programming area
- Meet with other Student Involvement staff as needed
- Maintain office hours for student interaction, individual advising, and program planning.
- Serve as a liaison between academic departments and Student Involvement.

- Refer students to appropriate campus resources and outside agencies.
- Inform and invite SJSU students, faculty, and community members to attend and/or participate in Student Involvement events and activities.
- Collect and analyze program/workshop series data

Supplemental Questions

1. Please describe your interest in the Leadership Faculty Fellow position for Student Involvement and how your background, professional experiences, and community involvement relate to the position.

Application, Eligibility, and Deadline

Application Packet

- Cover Letter
- Curriculum Vitae
- Responses to supplemental questions
- (3) references including one (1) current or former SJSU student

Please email application packet to:

Nancy T. Nguyen, M.A.
nancy.t.nguyen01@sjsu.edu

Eligibility

Tenured/tenure track faculty and lecturers (on a one year or more contract) at SJSU

Deadline

The Priority Review date is: *Thursday, March 29, 2018*

The positions will remain open until filled. Application materials received or postmarked before or by this date will be given first consideration. Applications received thereafter may be considered if positions are still available.

Questions

For questions, contact Nancy T. Nguyen, M.A. via phone or email at:
(408) 924-5961
nancy.t.nguyen01@sjsu.edu