



SAN JOSÉ STATE UNIVERSITY

Office of the Vice President for Student Affairs
Student Rights and Responsibilities

STUDENT RESPONSIBILITIES AND RIGHTS

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution ([S90-5](#)). Students are encouraged to consult the [Student Responsibilities and Rights section of the SJSU Catalog](#) to ensure an understanding of the resources, requirements, and programs designed to support students' academic and personal growth, as well as review important university policies and procedures every student at SJSU is responsible for knowing and upholding. That information can be found in the [SJSU Catalog](#).

FERPA AND PRIVACY ISSUES

The Family Educational Rights and Privacy Act ("FERPA") and California State University [Executive Order 796](#) afford students the right to inspect and review their education records; request amendment of an education record believed to be in error or misleading; limit disclosure of personally identifiable information contained in an education record; and file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with FERPA. Students who have concerns related to FERPA or potential privacy violations are encouraged to contact the Office of the [University Registrar](#).

DISCRIMINATION AND HARASSMENT

San José State University is committed to creating an atmosphere in which all persons and groups can work and study free of unlawful discrimination. Any student who has a complaint regarding unlawful discrimination or harassment should follow the complaint guidelines outlined in [CSU Executive Order 1074](#) and complete the [Student Complaint Form For Discrimination/Harassment/Retaliation Complaints](#) and return it to [Office for Equal Opportunity](#).

STUDENT GRADE DISPUTES AND GRIEVANCES

The Student Fairness Committee is under the jurisdiction of the university's Academic Senate and is guided by Senate Policy [S07-6](#). This committee hears complaints of violations of student rights in instructional and curricular matters, including grade appeals, and, when appropriate, makes recommendations for remedy. The committee also hears and seeks remedy of non-instructional student grievances concerning individual members of the faculty, administration or staff and, when appropriate, makes recommendations for redress. Students are encouraged to contact the [University Ombudsperson](#) to discuss the informal and formal resolution processes.

NCAA COMPLIANCE

The purpose of the SJSU Athletics Compliance Program is to ensure that institutional staff members, student-athletes and external constituents are aware of and abide by the rules and regulations set forth by the National Collegiate Athletic Association (NCAA), Western Athletic Conference (WAC), Mountain Pacific Sports Federation



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(MPSF) and San Jose State University (SJSU). The goal of the [SJSU Athletics Compliance Program](#) is to take a proactive approach in its compliance effort by educating, overseeing and monitoring the Athletic Department and maintaining a positive compliance environment.

STUDENT CONDUCT AND ACADEMIC INTEGRITY

Members of the SJSU community are expected to demonstrate academic integrity, accountability for one's actions, respect for oneself and one's community, and personal development. It is, therefore, important that students familiarize themselves with the [Student Code of Conduct](#) and [Academic Integrity Policy](#) for which they are accountable. Students who have questions about either process are encouraged to contact the [Office of Student Conduct and Ethical Development](#).

TITLE IX

Title IX of the Education Amendments of 1972, is a federal law that prohibits discrimination based on the gender of students and employees in education institutions that receive federal assistance. The guidelines are outlined in [Executive Orders 1072](#), [EO 1073](#) and [EO 1074](#). Students who have a complaint, question or concern regarding Title IX encouraged to contact the [Title IX Coordinator or Deputy Coordinators](#). Additional information regarding Title IX, sexual violence prevention, education, and resources can be found in the [Title IX Notice of Non-Discrimination](#) document.

ADA COMPLIANCE

Accessibility for the disabled community is a priority at San José State University. Concerns of alleged discrimination may be presented to the Office for Equal Opportunity in Human Resources. Disputes between faculty and students over accommodations recommended by the AEC can be presented to a counselor at the [AEC](#) or the Director for presentation to the [Accommodations Review Board \(ARB\)](#). Grade disputes and similar issues should be presented to the [University Ombudsperson](#).

DISABILITY ACCOMMODATIONS

San José State University is committed to providing an inclusive environment that is responsive to the needs of all students. To promote and ensure this inclusion, appropriate accommodations guaranteed by law are provided to individuals who have verified disabilities ([PD 1997-03](#)). Faculty, staff or students with questions, concerns, or disagreements about a requested accommodation should contact the [AEC](#) and speak with a counselor or the Director.

GRADUATION AND CHANGE OF MAJOR APPEALS

Under the guidelines of [PD 2009-05](#) students may appeal the denial of a request to change/add a major or minor, assignment to a major not if his/her choice, and/or the assignment of a graduation date before his/her



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term of choice. This appeal must be made within one semester by filing a [Petition to Appeal a PD 2009-05 Decision](#) with the Office of Undergraduate Studies. The petition must include both an explanation and evidence of any extenuating circumstances that would justify an exception, such as health issues, military service, or similar circumstances.

APPEALS OF PROBATION OR DISQUALIFICATION

In cases of error or extenuating circumstances, students, upon receiving notice of probation or disqualification, may petition the Academic Disqualification and Reinstatement Review Committee (ADRRC) to appeal the action ([S10-6](#)). After review of the petition, the ADRRC will make a recommendation to the Associate Vice President for Graduate or Undergraduate Studies to confirm or rescind the action.