

# Donation Deposit Form

Please type or print and complete form in ink. Include the Deposit Form with cash, checks, and credit card information. Incomplete information may result in a delay of crediting funds to your account. For cash donations, please complete a separate Cash Donor Information form.

Date: \_\_\_\_\_  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Department + Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_

Summary:  
Cash \_\_\_\_\_  
Checks \_\_\_\_\_  
Credit Cards\* \_\_\_\_\_  
Total \_\_\_\_\_

*\*Attach original card holder authorizations*

## Type of Deposit (please check):

- Donations** *(A voluntary gift or, contribution where the donor receives nothing of material value in return such as fundraising gift, response to alumni newsletter solicitation, etc.)*

Please describe and attach documentation if available:

\_\_\_\_\_

State donor conditions/restrictions if applicable:

\_\_\_\_\_  
\_\_\_\_\_

- Non-donation** *(Receipt of fees from philanthropic-related events such as college banquets, athletic activities, memberships, auction items, raffles, Tower Award, etc.)*

Please describe and attach documentation of activity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Submit to:

Tower Foundation  
Clark Hall, 3<sup>rd</sup> Floor, Extended Zip 0183  
Phone: 924-1799



