



## Modification of Requirements Based on Disability

**INSTRUCTIONS:**

1. Only for undergraduate students who have been formally admitted to and enrolled at SJSU for at least one semester.
2. If you have a disability that interferes with your ability to complete traditional requirements, you may file a petition for a modification or accommodation to your GE or Graduation requirements. However, no requirements are waived. If a modification in test requirements is made, the test must be taken at least once before making a request. You must consult with the Disability Resource Center before submitting your request, who will evaluate and make recommendation on your request.
3. Completely fill out this form. Requests will NOT be accepted if any attachments or signatures are missing.
4. Attach a statement explaining your request and why you are making it, including a description of your disability.
5. Attach ALL required documentation.
6. Get all required signatures.
7. Turn your petition into the Disability Resource Center along with a self-addressed, stamped envelope.
8. The Undergraduate Studies Office will make the final decision and will mail a copy, without attachments, to the student.

SJSU Student ID Number \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

Complete Address \_\_\_\_\_

Email \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Major \_\_\_\_\_ Major Advisor \_\_\_\_\_

Student Signature \_\_\_\_\_ Date Entered SJSU \_\_\_\_\_

**REQUIRED ATTACHMENTS (photocopies are acceptable)**

- Complete transcripts (not including SJSU after Spring 1991)
- Statement explaining your request and why you are making it, including a description of your disability.
- PeopleSoft Degree Progress Report
- Graduation Worksheet (if appropriate)
- Records of tests and/or evaluations

**Recommendations:**

\_\_\_\_\_  
Disability Resource Center Signature Date

\_\_\_\_\_  
Department Chair of Communication Studies (when appropriate) Date

**FINAL DECISION**

Approved     Denied     Other

Comments:

\_\_\_\_\_  
Associate Dean, Undergraduate Studies Date

FOR OFFICE USE ONLY: Original : records	Copy: student	
_____ PeopleSoft Comments (must be initialed)		1/07