

JOID (or Job Applying For)

### PERSONAL INFORMATION

Last Name		First Name		Middle Name	
Permanent Address					
Street		City		State	Zip Code
Mailing Address (if different from Permanent Address above)					
Street		City		State	Zip Code
Contact Information					
Primary Phone		Secondary Phone		Email	

### GENERAL INFORMATION

Have you ever taught at SJSU?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date of Last Appointment:	
If hired, you will be required to furnish proof that you are legally authorized to work in the United States. Can you furnish such proof?				<input type="checkbox"/> Yes <input type="checkbox"/> No
Note: <b>PLEASE BE ADVISED THAT SJSU DOES NOT SPONSOR H-1B VISAS FOR LECTURERS.</b>				

### EDUCATIONAL HISTORY

(Including High School, College or University and other schools in special subjects.)

	Name of Institution	Location (City, State, Country)	Dates Attended (MM/YY – MM/YY)	Degree	Major	Date Confirmed (MM/YY)
1.						
2.						
3.						
4.						
5.						

### RELEVANT EMPLOYMENT HISTORY

(Start with most recent position first. Please do not attach a resume in lieu of completing section.)  
(Under *Title*, if academic positions apply, indicate rank & whether tenure track, tenured or temporary.)

1.	Position Title		Employer	
	City	State	Phone	
	Can We Contact Previous Employer?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Worked From (MM/DD/YYYY)	To (MM/DD/YYYY)
	Duties			
	Reason for Leaving			

2.	Position Title				Employer			
	City		State		Phone			
	Can We Contact Previous Employer?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Worked From (MM/DD/YYYY)		To (MM/DD/YYYY)	
	Duties							
	Reason for Leaving							

3.	Position Title				Employer			
	City		State		Phone			
	Can We Contact Previous Employer?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Worked From (MM/DD/YYYY)		To (MM/DD/YYYY)	
	Duties							
	Reason for Leaving							

4.	Position Title				Employer			
	City		State		Phone			
	Can We Contact Previous Employer?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Worked From (MM/DD/YYYY)		To (MM/DD/YYYY)	
	Duties							
	Reason for Leaving							

5.	Position Title				Employer			
	City		State		Phone			
	Can We Contact Previous Employer?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Worked From (MM/DD/YYYY)		To (MM/DD/YYYY)	
	Duties							
	Reason for Leaving							

I certify that the answers I have given and the materials I have submitted with the application for this position are true and correct and that I have not knowingly withheld any facts or circumstances. I understand that all answers given in my application for employment are subject to verification and that should I be employed at the campus, any misrepresentation or omission of facts in this application may be sufficient reason for dismissal. The application materials include this document and any other materials submitted.

*Signature*

*Date*

## PRIVACY NOTIFICATION FOR EMPLOYEES OR APPLICANTS FOR EMPLOYMENT

**SAN JOSE STATE UNIVERSITY**  
**One Washington Square**  
**San Jose, CA 95192-0021**

The Information Practices Act of 1977 requires that we supply the following information when we request that you give information about yourself in connection with your employment at San Jose State University.

The University is authorized to collect and maintain the information requested from you by provisions of the Donahue Higher Education Act (Sections 66600, 66606, 89030, 89500); the California Records Management Act (Government Code 14740 et seq.); Education Code Section 89546; Title 5 California Administrative Code, Sections 42704(m) and 42396 through 42396.5; and the CSU Office of Faculty and Staff Affairs Memorandum FSA 78-38. A social security number is requested as authorized in the Internal Revenue Code and the Social Security Act.

The information you supply will be used by appropriate CSU officials, committees or staff in making determinations with respect to your appointment, assignment, retention, tenure, promotion or employment benefits. A social security number is used to provide proper identification and filing, and in various reports required by law or policy. Some of the information may be transferred to other state or federal agencies as required or authorized by law, such as the State Controller (for payroll purposes), PERS and the Social Security Administration (for retirement and other benefits) the State Employment Development Department (for possible unemployment credits), and to the Franchise Tax Board and the Internal Revenue Service (for income tax purposes). All of the information you supply will be maintained in University files and will not be disclosed to other persons, agencies or organizations except with your consent or as otherwise authorized by law.

You have a right of access to University records containing non-confidential information regarding your employment. The Associate Vice President for Faculty Affairs is the University official responsible for the personnel records of academic employees, the Associate Vice President for Human Resources is responsible for the personnel records of all other employees, and is responsible for the University payroll records. They can be reached at the University's address (above) and their phone numbers, respectively, are: (408) 924-2450, and (408) 924-2250.