San José State University - San José, California

ANNOUNCEMENT OF POSITION AVAILABILITY
Subject to Budgetary Approval

Specialization: Department of Educational Leadership Chair and Educational Leadership Doctoral Program Director

Job Opening ID (JOID): 24843
Rank: Professor

The Lurie College of Education at San Jose State invites applications for a full-time professor (eligible for tenure at the professor rank) to serve as both the Educational Leadership Department Chair and Educational Leadership Doctoral Program (Ed.D.) Director. These programs serve a wide geographic area with multiple school districts. Students in these programs are pursuing a preliminary administrative services credential (Tier 1), an administrative intern credential, a master’s in educational administration, and/or a doctoral degree in educational leadership.

As an institution that embraces diversity, we encourage applications from candidates who can demonstrate sensitivity to educational goals of a multicultural population, commitment to excellence in teaching and scholarly activity, and an ability to work effectively with students, faculty, and staff from a wide range of ethnic, cultural, and socioeconomic backgrounds.

Responsibilities - The ideal candidate will be able to contribute to the following:

1. Growing the Educational Leadership Department: Address the needs of a diverse student population – in age, cultural background, ethnicity, primary language, and academic preparation – through the development of robust undergraduate and graduate programs that provide cutting-edge curricula, pedagogy, and leadership. Implement University, state, and national administrative credential program standards and participate in program development, assessment, and review.

2. Networking with school districts: Cultivate and nurture relationships between the Ed.D. Doctoral program, the Educational Leadership department, and local PK-16 schools. Develop and implement strategies to recruit qualified candidates and offer meaningful field-based activities for students.

3. Providing leadership across all programs: Provide instructional leadership for doctoral, masters, and credential programs. Oversee and coordinate the development of curriculum to ensure fidelity with program goals and student learning outcomes. Develop systems for monitoring academic progress of students, including completion of program milestones. Provide support and mentorship for faculty across ranks.

4. Connecting institutionally: Serve as liaison between college and university administrative units and faculty governance structures. Build and monitor program budgets. Work with financial aid and the university development offices to identify and apply for grants to: a) support student and faculty scholarship, b) extend field-based study locally and globally, and c) fund student scholarships.


Additional duties include:

- Mentoring and advising graduate students on master’s level projects and doctoral dissertations.
- Teaching credential and graduate-level courses in both online and classroom environments.
- Actively engaging in research and participate in scholarly associations at the regional, state, and national levels.
- Participating in and taking leadership roles in shared governance through department, college, and university committee service.
- Working in collaboration with students and faculty to identify faculty advisors, dissertation committee members, and dissertation committee chairs.
- Organizing recruitment and selection processes.
- Working with university services (e.g., library, Faculty Development, eCampus) to design and implement ongoing faculty support systems.
- Identifying, recruiting, and assigning faculty to teach courses and develop program schedules.

**Required Qualifications:**

- Doctorate in Educational Administration or a related field.
- A professional record at a level commensurate with tenure and professor rank, including an active record of scholarship in field of expertise and demonstrated excellence in teaching and service.
- Demonstrated leadership skills and experience working collaboratively with students, colleagues, and community partners.
- Experience with program development.
- Experience mentoring and supporting diverse faculty.
- Demonstrated commitment to inclusive education and social justice, access, equity for all students, and the educational goals of a multicultural population as might have been gained in cross-cultural study, training, teaching, and other comparable experience.

**Desirable Qualifications:**

- Leadership experience in K-12 educational systems.
- Leadership or managerial experience working with culturally and linguistically diverse students and/or preparing teachers or leaders to work in such contexts.
- Experience in developing and teaching graduate level courses in educational administration or related field.
- Successful record of securing external grant funding.
- A record of research and scholarship focusing on social justice, progressive education, national, state or local networks, and/or school-based reforms that serve low-income communities.

**Salary Range:** Commensurate with qualifications and experience.

**Starting Date:** June 1, 2019

**Eligibility:** Employment is contingent upon proof of eligibility to work in the United States.

**Application Procedure:** For full consideration, please upload the following documents to [http://apply.interfolio.com/58091](http://apply.interfolio.com/58091) by January 7, 2019.

- Application and cover letter.
- Complete curriculum vita.
- Statement of research interests and agenda.
- Statement of leadership philosophy.
- Diversity statement (How might past and potential contributions advance SJSU’s commitment to equity and diversity in educational leadership, both locally and globally?).
- Contact information for three references.

Position will remain open until filled. Finalists may be asked to submit additional materials for review (including but not limited to letters of recommendation, teaching evaluations, and evidence of scholarly work).
Questions may be directed to:

Dr. Emily Slusser, Search Committee Chair
emily.slusser@sjsu.edu | (408) 924-3752
San Jose State University
San José, California 95192-0072

Please include JOID number on all correspondence.

This position is an excellent opportunity for scholars interested in a career at an institution that is a national leader in graduating URM students. San Jose State University has achieved HSI (Hispanic Serving Institution) and AANAPISI (Asian American and Native American Pacific Islander Serving Institution) designation; 40% of our student population are first-generation students and 38% are Pell-qualified. As a result, the university is ranked fourth nationally in increasing student upward mobility.

San José State University is California’s oldest institution of public higher learning. The campus is located on the southern end of San Francisco Bay in downtown San José (Pop. 1,000,000), hub of the world-famous Silicon Valley high-technology research and development center. Many of California’s most popular national, recreational, and cultural attractions are conveniently close. A member of the 23-campus CSU system, San José State University enrolls approximately 30,000 students, a significant percentage of whom are members of minority groups. The University is committed to increasing the diversity of its faculty so our disciplines, students and the community can benefit from multiple ethnic and gender perspectives.

San José State University is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, color, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, or disability. This policy applies to all San José State University students, faculty, and staff as well as University programs and activities. Reasonable accommodations are made for applicants with disabilities who self-disclose. Note that all San José State University employees are considered mandated reporters under the California Child Abuse and Neglect Reporting Act and are required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

The latest San José State University Safety 101 Uniform Campus Crime and Security Report is available. You may request a copy of San José State University’s annual safety report by contacting the University Police Department at (408) 924-2222 or by visiting the University Police Department website at (http://www.sjsu.edu/police/).