

## OUTSIDE EMPLOYMENT DISCLOSURE FORM

This form is to be completed within 30 days of the commencement of each semester or three-month period by full-time faculty to ensure compliance with Article 35 of the CSU/CFA CBA.

Article 35 of the CBA requires that:

“...all full-time faculty unit members shall be required to provide a written statement to the appropriate administrator of all outside employment, where such outside employment is expected to amount to more than

- (i) 160 hours per semester for faculty holding academic year or 10 month appointments at a semester campus.
- (ii) 120 hours per 3-month period for faculty holding 12 month appointments.

Written statements shall be provided to the appropriate administrator within 30 days of the commencement of the semester or three-month period during which the outside employment is to be undertaken. For faculty holding twelve (12) month appointments the quarter dates for the purposes of reporting shall be July 1; October 1; January 1; and April 1.”

Name: \_\_\_\_\_

Department: \_\_\_\_\_

12 Month Appointment     10 Month Appointment     AY Appointment

### Outside Employment:

	Employment Description	Hours
1		
2		
3		

Continuation Sheet Attached

Signed: \_\_\_\_\_ Dated \_\_\_\_\_