The Nuts and Bolts of 298

What Does the 298 Process Entail?

http://www.sjsu.edu/urbanplanning/courses/URBP298/index.html
What’s the Purpose of 298? Why Am I Here?

• Culminating experience

• Synthesis of theory, skills, knowledge, experience

• 3 key course learning objectives

• And...
Required Course Reading

Don’t forget… two citation styles:

1. Notes-Bibliography
2. Author-Date

Check with your adviser.
1. Six Assignments
   • Research Proposal (two parts)
     - Draft, due Feb. 7
     - Final, due Feb. 21
   • IRB Exclusion Worksheet
     - due Mar. 7 (full IRB application, if needed, due Mar. 14)
   • Literature Review (two parts)
     - Draft, due Mar. 21
     - Final, due Apr. 18
   • Draft Report Section(s)
     - Due May 16

2. Four Class Meetings
   • Jan. 31, Feb. 7, Feb. 21, Mar. 7
   • Note: assignment due dates and class meetings don’t always align
“B” or better on final research proposal and final lit review; IRB materials; draft report sections

NC = “F”. Does not affect GPA. To be removed from probation, re-enroll in 298A, re-do assignments under “B”, attend class sessions
Important SJSU Grad Procedures

• “Petition for Advancement to Graduate Candidacy” Form
  - Super important! See page 7 of syllabus
  - Super important! Bring completed form to class on Feb. 21
  - Instructions are on the 298A website. Questions? Ask Rick.

• “Request for Course Substitution in Master’s Degree Program” Form
  - Needed if you change candidacy classes
  - Form on GAPE website

• Apply for Award of Master’s Degree
  - Submit beginning of final semester
  - Form on GAPE website

• Graduation Ceremony for Fall ’17 grads takes place in May 2018
Final Policy Issues

• Consent for recording/sharing materials

• Library liaison
  • Toby Matoush, 408-808-2096, toby.matoush@sjsu.edu

• Writing Support / Professional Editing
  • SJSU Writing Center, Clark Hall 126
  • Professional editing services