College of Humanities and the Arts  
Department of World Languages and Literatures  
CHIN1A Section 3 (45588)  
Elementary Chinese  
Fall 2018  
This class provides 4 units of University Credit

Instructor: Yao Yao
Office Location: 410G Clark Building
Telephone: (408) 924-4613
Email: yao.yao@sjsu.edu
Office Hours: 10:30AM to 11:30AM Tuesday and Thursday  
Class Days/Time: 8:30 to 10:10 AM, Monday and Wednesday
Classroom: 203 BBC
GE Area: C2

Course Description

Basic skills and structure of Mandarin Chinese in the context of culture

Course Goals and Student Learning Objectives

This course is designed for those with no previous knowledge of Mandarin. Students will develop listening, speaking, reading and writing proficiency which include the mastery of pinyin system as well as a writing vocabulary of 300 Chinese characters. We will not discuss grammar in the abstract at any length, but grammatical accuracy will be improved while the skills of listening, speaking, reading and writing are developed.
Upon successful completion of this course, students will be able to:

LO1 master pinyin, the Chinese Romanization system
LO2 have emerging ability to make short statements and ask simple questions.
LO3 write 300 Chinese characters in correct stroke order
LO4 become familiar with the four tones used in speaking

Required Texts/Readings

Textbook


Character Book is required, it includes both traditional and simplified characters.

Classroom Protocol

Learning a foreign language is a cumulative process. Regular, rather than sporadic preparation is essential for steady progress. Here are a few helpful suggestions for learning Chinese. If you follow them closely, you will find that learning Chinese can be both exciting and rewarding.

1. Set aside a regular study period for Chinese each day. For each hour in class, plan on spending at least one hour outside of class reviewing and learning what was covered in class.

2. Be alert in class. Listen carefully to the teacher and the other students and respond clearly and promptly when called on by the teacher.

3. Keep up with the homework. Try and attend all classes, even if you feel you have a valid excuse for missing.

4. If you are having a problem, talk to your instructor. You will be surprised how understanding he can be.

5. Do not be afraid to make mistakes. This is normal when learning a new language and will eventually lead you to proficiency in Chinese

Course Requirements and Assignments

University’s Credit Hour Requirement:

Success in this course is based on the expectation that students will spend, for each unit of credit, a minimum of 3 hours per unit per week, with one of the hours used for instruction or preparation/studying or course related activities. (See SJSU Academic Senate Policy S12-3.) In 4-unit courses, students are therefore expected to devote a minimum of twelve hours per week preparing for and attending classes or completing
equivalent out-of-class, online course assignments or projects. Careful time management is needed to keep up with readings and assignments in these courses. Certain assignments may require meetings outside of class with other students and the instructor (see course calendar for further details). More details about student workload can be found in University Policy S12-3 at http://www.sjsu.edu/senate/docs/S12-3.pdf University Syllabus Policy S16-9 at http://www.sjsu.edu/senate/docs/S16-9.pdf. Office of Graduate and Undergraduate Programs’ Syllabus Information web page at http://www.sjsu.edu/gup/syllabusinfo/

**Grading Policy**

6 tests .................................................................50%
Character Book Exercise, see schedule .................................10%
Translation Exercise, see schedule .......................................10%
Class participation ......................................................10%
Oral test and a written final exam ...................................20%

There will be 6 tests, the lowest grade of which will be dropped. Tests must be taken on the days they are scheduled. No make-up test will be given for any reasons.

This course is not on the official List of Courses in which a final is optional. See course schedule for the time of final exam.

Homework (Character Book and translation) turned in late do not earn any credit.

**Grading Scale:**

100-97 = A+  
96-93 = A  
92-90 = A-

89-87 = B+  
86-83 = B  
82-80 = B-

79-77 = C+  
76-73 = C  
72-70 = C-

69-67 = D+  
66-63 = D  
62-60 = D-

59-0 = F

A grade of Incomplete can be granted only when a student has satisfactorily completed a substantial portion of the course requirements and is unable to complete the course because of an accident, illness, or some other event beyond the student’s control.

NOTE that University policy F69-24, “Students should attend all meetings of their classes, not only because they are responsible for material discussed therein, but because active participation is frequently essential to insure maximum benefit for all members of the class. Attendance per se shall not be used as a criterion for grading.”
University Policies

Dropping and Adding

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Refer to the current semester’s Catalog Policies section at http://info.sjsu.edu/static/catalog/policies.html. Add/drop deadlines can be found on the current academic year calendars document on the Academic Calendars webpage at http://www.sjsu.edu/provost/services/academic_calendars/. The Late Drop Policy is available at http://www.sjsu.edu/aars/policies/latedrops/policy/. Students should be aware of the current deadlines and penalties for dropping classes.

Information about the latest changes and news is available at the Advising Hub at http://www.sjsu.edu/advising/.

Academic integrity

Your commitment as a student to learning is evidenced by your enrollment at San Jose State University. The University Academic Integrity Policy S07-2 at http://www.sjsu.edu/senate/docs/S07-2.pdf requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The Student Conduct and Ethical Development website is available at http://www.sjsu.edu/studentconduct/.

Instances of academic dishonesty will not be tolerated. Cheating on exams or plagiarism (presenting the work of another as your own, or the use of another person’s ideas without giving proper credit) will result in a failing grade and sanctions by the University. For this class, all assignments are to be completed by the individual student unless otherwise specified. If you would like to include your assignment or any material you have submitted, or plan to submit for another class, please note that SJSU’s Academic Integrity Policy S07-2 requires approval of instructors.

Campus Policy in Compliance with the American Disabilities Act

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential Directive 97-03 at http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf requires that students with disabilities requesting accommodations must register with the Disability Resource Center (DRC) at http://www.drc.sjsu.edu/ to establish a record of their disability.
Student Technology Resources
CDs accompanying our textbook are available at

(1) Carmen Sigler Media Center at 206 Clark Hall.

(2) The publisher’s website, see the back-cover of your textbook.

Course Schedule

Subject to change with fair notice

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topics, Readings, Assignments, Deadlines</th>
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<tbody>
<tr>
<td>1</td>
<td>8/22</td>
<td>Course Introduction</td>
</tr>
<tr>
<td>2</td>
<td>8/27</td>
<td>Pages F1-7</td>
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<td>2</td>
<td>8/29</td>
<td>Pages F8-F13</td>
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<td>Page F30 (1) to (10) Classroom Expressions</td>
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<td>3</td>
<td>9/3</td>
<td>Labor Day</td>
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<td>No Class</td>
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<td>3</td>
<td>9/5</td>
<td>Pages F14-F17</td>
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<td>4</td>
<td>9/10</td>
<td>Pages F18-21, Review</td>
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<td>Test (1)</td>
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<td>4</td>
<td>9/12</td>
<td>Pages F22-29</td>
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<td>The Chinese Writing System</td>
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<td><em>Today is the last day to add</em></td>
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<td>5</td>
<td>9/17</td>
<td>Pages F30-33</td>
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<td>Classroom Expressions</td>
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<td>5</td>
<td>9/19</td>
<td>Review, Test (2)</td>
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<td>Lesson 1</td>
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<td>6</td>
<td>9/24</td>
<td>Lesson 1</td>
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<td>Character Book 1 due</td>
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<td>6</td>
<td>9/26</td>
<td>Lesson 2</td>
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<td>7</td>
<td>10/1</td>
<td>Lesson 2, Test (3)</td>
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<td>CB2 due</td>
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<td>Lesson 3</td>
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<td>CB3 due</td>
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<td>8</td>
<td>10/8</td>
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<td>CB4 due</td>
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<td>8</td>
<td>10/11</td>
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<td>Translation 4 due</td>
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<td>9</td>
<td>10/15</td>
<td>Test (4)</td>
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<td>Lesson 5</td>
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| 9 | 10/17 | Lesson 5  
CB5 due  
Translation 5 due |
| 10 | 10/22 | Lesson 6  
CB6 due |
| 10 | 10/24 | Lesson 6  
Translation 6 due |
| 11 | 10/29 | Lesson 6  
Test (5) |
| 11 | 10/31 | Lesson 7  
CB7 due |
| 12 | 11/5 | Lesson 7  
Translation 7 due |
| 12 | 11/7 | Lesson 8  
CB8 due |
| 13 | 11/14 | Lesson 8  
Translation 8 due  
Test (6) |
| 14 | 11/19 | Lesson 9  
CB 9 due |
| 15 | 11/26 | Lesson 9  
Translation 9 due |
| 15 | 11/28 | Lesson 10  
DB 10 due |
| 16 | 12/3 | Lesson 10  
Translation 10 due |
| 16 | 12/5 | Lesson 11  
CB 11 due |
| 17 | 12/10 | Lesson 11  
Translation 11 due |

Final exam: Dec 12, Wed. 7:15—9:30 in 203 Boccardo Bussiness Center.