

San José State University
Humanities and the Arts/World Languages & Literatures
JPN 1A, Elementary Japanese, Section 4, Fall 2018 (45684)

Course and Contact Information

Instructor:	Midori Ishida, Ph.D.
Office Location:	Clark Hall (CL) 408F
Telephone:	408-924-4606
Email:	midori.ishida@sjsu.edu
Office Hours:	Mondays & Fridays 10:45-11:30 and by appointment
Class Days/Time:	Mondays, Wednesdays, & Fridays, 12:00-13:10
Classroom:	BBC 205
Prerequisites:	No prior study of Japanese
GE/SJSU Studies Category:	GE Letter C2
Unit Number:	4

Course Description

This course is an introductory course designed for those who have had no previous study of Japanese. Students will learn basic communication skills in Japanese (listening, speaking, reading, and writing) in three modes of communication (interpersonal, interpretive, and presentational). The primary focus of this course is on the development of listening and speaking skills through situational, functional, and communicative lessons. Reading and writing of *hiragana*, *katakana*, and 43 basic *kanji* characters are also to be developed through written assignments. Cultural and social backgrounds related to the topic and language use will also be discussed.

Learning Outcomes

1. Course Goals and Course Learning Outcomes (CLO)

Students will learn to communicate in Japanese both in the oral and written modes using frequently used vocabulary and basic grammar/structures within the novice ability range in such situations as interpersonal, transactional and in presentational situations.

Upon successful completion of this course, students will be able to:

1. CLO 1: Understand spoken discourse and express themselves orally at the Novice level of proficiency as defined by the [ACTFL Proficiency Guidelines](http://www.actfl.org/sites/default/files/pdfs/public/ACTFLProficiencyGuidelines2012_FINAL.pdf) for speaking (http://www.actfl.org/sites/default/files/pdfs/public/ACTFLProficiencyGuidelines2012_FINAL.pdf) in three modes of communication in interpersonal situations, transactional situations, and presentational situations. Situations include: greeting people, introducing oneself, asking and telling time and locations, shopping, ordering at a restaurant, talking about daily routines and plans, talking about past events, and inviting and accepting/declining invitations.
2. CLO 2: Communicate in the written mode using *hiragana*, *katakana*, and 43 *kanji* at the Novice level of proficiency as defined by the [ACTFL Proficiency Guidelines](http://www.actfl.org/sites/default/files/pdfs/public/ACTFLProficiencyGuidelines2012_FINAL.pdf) for writing (http://www.actfl.org/sites/default/files/pdfs/public/ACTFLProficiencyGuidelines2012_FINAL.pdf)

3. CLO 3: Accurately and appropriately express themselves based on the knowledge and understanding of vocabulary, *kanji* characters, grammar, and common usages.
4. CLO 4: Understand customary practices and beliefs that are shared, presupposed and contested in Japanese society and develop sensitivity to cultural differences.

2. GE Learning Outcomes (GELO)

Upon successful completion of this Letters course (C2), students will be able to:

GELO 1: Recognize how significant works illuminate enduring human concerns.

Students will read written texts in a variety of genres and styles, such as self-introduction, menus, memos, and postcards. During reading activities, students will be trained to understand customary practices and shared beliefs reflected in the writing, and recognize characteristics of the genre and the style. Students will demonstrate their understandings in classroom activities, assignments, and written analysis in tests.

GELO2: Respond to such works by writing both research-based critical analyses and personal responses.

Students will deepen their knowledge of the pieces of writing through the use of reference materials and consider similarities and differences between Japanese ways and ways found in other societies. They will examine the text to understand the style of writing in the genre and cultural aspects reflected in the writing. In addition to reports on the analysis, students will produce 5 pieces of writing within the genre in Japanese.

Writing #1 Self-introduction (60 Japanese characters)

Writing #2 A price list or a menu (70)

Writing #3 An email message about daily routines (100)

Writing #4 A conversation script (120)

Writing #5 A postcard (150)

Specifically on postcards, students will examine several examples of postcards and letters, and report on the analysis on the style of writing and the way of writing the addresses, and compare them with the ways practiced in the U.S. Analysis reports will be assessed in terms of comprehensiveness and depth of analysis and demonstration of the critical analysis of the examples.

GELO3: Write clearly and effectively.

Students write extensively in Japanese throughout the course in homework assignments, through in-class work, during writing workshops, and written exams, totaling the equivalent of more than 1,000 characters. The instructor and classmates will provide constructive feedback on the students' initial drafts in order to help them improve writing in the revised work. Written work in Japanese will be assessed in terms of the content, style, organization (coherence), variety and accuracy of language forms (vocabulary and grammar), and appropriateness of language usage.

Required Textbook and Workbook

An Integrated Course in Elementary Japanese: Genki I (2nd Edition). Eri Banno, Yoko Ikeda, Yutaka Ohno, Chikako Shinagawa, & Kyoko Tokashiki. Tokyo, Japan: The Japan Times. 2011.

(ISBN: 4-7890-1440-3)

(Lessons 1 through 5 will be covered)

An Integrated Course in Elementary Japanese: Genki I Workbook (2nd Edition). Yoko Ikeda, Yutaka Ohno, Chikako Shinagawa, & Kyoko Tokashiki. Tokyo, Japan: The Japan Times. 2011.

(ISBN: 4-7890-1441-0)

(Lessons 1 through 5 will be covered)

Handy Katakana Workbook. Y.M. Shimazu. Pearson Learning Solutions.

Technology requirements

Word-processing software (e.g., Microsoft Word), type setting for writing Japanese characters, internet access

Course Web Page

Course materials such as syllabus, handouts, assignment instructions, etc. can be found on my [Canvas learning management system course website](http://sjsu.instructure.com) at <http://sjsu.instructure.com>. You are responsible for regularly checking with the messaging system through MySJSU and other communication system as indicated by the instructor to learn of any updates.

Google Drive is also used for the instructor to share the class slides. You will be invited to my Google Drive once the semester begins. This is solely for the purpose of your review, so please do not share the files with people not taking this course during this semester.

Course Requirements and Assignments

1. Classroom Active Participation:

Attendance: [University policy F69-24](http://www.sjsu.edu/senate/docs/F69-24.pdf) at <http://www.sjsu.edu/senate/docs/F69-24.pdf> states that “Students should attend all meetings of their classes, not only because they are responsible for material discussed therein, but because active participation is frequently essential to insure maximum benefit for all members of the class.”

Absence: If there is a legitimate excuse for an absence, you should inform the instructor beforehand and submit a verifiable emergency or a doctor’s note. In case of an absence, you are responsible for collecting class materials and informing yourself of the lesson contents covered during that period.

Punctuality: Punctuality is also important. Late entrances disrupt the class for everyone, so please show respect for your classmates and your instructor and be ready to begin working by 12:00. If you come in late, you will not be able to fully participate in all the class activities, and thus will not gain full credit for participation.

Active participation: You are expected to actively participate in all classroom activities: by attentively listening to the instructor and other students, promptly responding to questions and prompts, seriously engaging in pair and group work, using Japanese unless use of English is necessary, and so on. If you are neglecting your responsibility for actively participating in the class, you will not gain full credit for participation.

2. Homework:

There are three types of homework that you are expected to do after each class. The expectations and submission requirements differ as follows:

Hiragana/Katakana/Kanji Practice Worksheets (HR/KT/KJ): They are available on Canvas for you to print out. Practice **correctly writing the letters** after every class. These practice worksheets NEED to be submitted on a daily basis, one the dues as written on the lesson schedules, during Lessons 1 through 3. During Lessons 4 and 5, you are required to submit *Kanji* Practice Worksheets only at the end of the lesson; however, you are encouraged to submit the practice worksheets regularly to receive immediate feedback on the correctness of your handwriting.

Handy Hiragana Workbook (HH) & Handy Katakana Workbook (HK): Practice **using the letters within words** after every class. You are responsible for **checking and correcting your writing of characters** based on the answer keys provided by the instructor. The detached pages NEED to be submitted on a daily basis, one

the dues as written on the lesson schedules. Daily work on the Handy *Hiragana/Katakana* Workbook will prepare for Mini Quizzes as well as lesson tests.

Workbook (WB): Practice using the language forms that you learn in class after every class, using the lesson schedule as your guide. You ARE required to submit detached workbook pages by the due dates indicated in the lesson schedules. You are responsible for **correcting your answers with a colored pen** based on the answer keys provided by the instructor (except for the listening part and the items for which you provide your own answers, because the answer keys are not provided for them). Daily work on the workbook will prepare you for Mini Quizzes and help you clarify your uncertainties promptly by asking the instructor on the next class day.

Mistakes on workbook will not be penalized, but you will not earn full credit for incomplete homework or homework in which you did not correct your answers with a different colored pen.

3. Writing Assignments:

There will be reading and writing workshops for each lesson, in which you will write analysis of the reading material in English and produce a written work in Japanese in the same genre. You will get the completion credit for the submission of your writing (Writing #1-#5) at the end of the writing workshop, but this work is not assessed according to the criteria, since this is preparation for the revised work.

The forms of your revisions differ depending on the assignment:

Writing #1: Hand-written self-introduction in vertical style

Writing #2: The menu that you type to be shown on a presentation slide during the oral performance

Writing #3: A piece of writing as part of the midterm exam

Writing #4: The script that you will use for the oral performance

Writing #5: A piece of writing prepared for the writing portion of the final exam

The specific guidelines will be provided for each assignment. Written work in Japanese (on the revision and tests, not on the draft written during writing workshops) will be assessed in terms of the content, style, organization (coherence), variety and accuracy of language forms (vocabulary and grammar), appropriateness of language usage.

Note on 2 and 3: You are not allowed to copy other persons' homework and other assignments. You will not earn full credit for incomplete assignments. You will receive only a half credit for late submissions of the assignments unless you have a verifiable emergency or a doctor's note. Late submission of assignment will NOT be accepted after one week.

4. Oral Performance:

There will be two oral performances for the instructor to assess your skills in listening, speaking and interacting in face-to-face situations. One of them is a pair skit performance in a restaurant or shop situation. The other is a group skit involving talks on past events and scheduling an activity. Specific instructions will be given one week before the performance day.

5. Mini Quizzes:

3-5 minute mini quizzes will be administered twice per lesson. The quizzes will be mainly about vocabulary, grammar, and *kanji* that you learned in the previous 2-3 class sessions. Your daily homework and review of lessons will help you prepare for the quizzes, and reviewing the corrected quizzes will help you learn from mistakes.

6. Lesson Tests:

Each of the three lesson tests (for Lessons 1, 2 and 4) covers the contents of the lesson, including listening comprehension but excluding paragraph-length writing.

7. Midterm and Final Exams:

The midterm exam covers Lessons 1 through 3, with a larger weight on Lesson 3. The final exam assesses your cumulative competence, but it will have a larger weight on Lesson 5. Both exams will include paragraph-length writing, for which you will prepare yourself during writing workshops.

Note on 4-7 (oral assessment, mini quizzes, tests, and exams)

No make-up will be given without a valid, documented legitimate excuse for the absence.

Grading Policy

Activities/Assignments	Points (Total: 1000)
1. Classroom active participation	130 = 3/day x 44
2. Homework	220 = 5 x 2 lessons (HR/KT Practice Worksheets) + 10 x 3 lessons (KJ Practice Worksheets) + 15 x 2 lessons (Handy <i>Hiragana/Katakana</i> Workbook) + 30 x 5 lessons (Genki I Workbook)
3. Writing assignments	80 = 10 (Writing #1-1) + 10 (Writing #1-2) + 15 x 4 lessons (Writing #2~#5)
4. Oral performance	60 = 30 x 2 times
5. Mini quizzes	100 = (10 x 2 times) x 5 lessons
6. Lesson tests	180 = 60 x 3 times (L1, L2, L4)
7. Midterm & final exam	230 = 90 (Midterm) + 140 (Final)

GRADING SCALE:

100 - 97 A+	96 - 93 A	92 - 90 A-	
89 - 88 B+	87 - 83 B	82 - 80 B-	
79 - 77 C+	76 - 73 C	72 - 70 C-	
69 - 67 D+	66 - 63 D	62 - 60 D-	59 - 0 F

Classroom Protocol

- Drinking water is fine, but no eating please.
- Please put your phones on a silent mode and refrain from checking calls and messages.
- You are allowed to use your laptop computer or iPad as long as you use them for classroom activities and note-taking. You are not allowed to use them for non-course related purposes.
- NO recording of the class without permission and NO public sharing of instructor material (see [University Policy S12-7](http://www.sjsu.edu/senate/docs/S12-7.pdf), <http://www.sjsu.edu/senate/docs/S12-7.pdf>)
- Please respect your classmates' efforts.

University Policies

Per University Policy S16-9, university-wide policy information relevant to all courses, such as academic integrity, accommodations, etc. will be available on Office of Graduate and Undergraduate Programs' [Syllabus Information web page](http://www.sjsu.edu/gup/syllabusinfo/) at <http://www.sjsu.edu/gup/syllabusinfo/>

Academic integrity

Your commitment, as a student, to learning is evidenced by your enrollment at San Jose State University. The [University Academic Integrity Policy S07-2](http://www.sjsu.edu/senate/docs/S07-2.pdf) at <http://www.sjsu.edu/senate/docs/S07-2.pdf> requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The [Student Conduct and Ethical Development website](http://www.sjsu.edu/studentconduct/) is available at <http://www.sjsu.edu/studentconduct/>.

Special accommodations

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. [Presidential Directive 97-03](http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf) at http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf requires that students with disabilities requesting accommodations must register with the [Accessible Education Center](http://www.sjsu.edu/aec) (AEC) at <http://www.sjsu.edu/aec> to establish a record of their disability.

JPN 1A, Elementary Japanese, Section 4, Fall 2018

Course Schedule

Week	Date	Topic/key activity	Quiz, Test, Exam	Assignment Due
1	W 8/22	Course overview, Greetings		
1	F 8/24	Greetings / Lesson 1 (L1)		
2	M 8/27	L1		HR1, HHp3, WB11-12, 17
2	W 8/29	L1	Mini Quiz L1-1	HR2, HHp7
2	F 8/31	L1		HR3, HHp11
3	W 9/5	L1	Mini Quiz L1-2	HR4, HHp15, WB18
3	F 9/7	L1 Listening & Speaking practice		HR5, WB13-16, 122
4	M 9/10	L1 Reading & Writing Workshop		HHp36, WB19, 123 W#1-1 due @ end-of-class
4	W 9/12	L1	Lesson 1 Test	
4	F 9/14	L2		Writing #1-2 due
5	M 9/17	L2		KT1, HKp3
5	W 9/19	L2	Mini Quiz L2-1	KT2, HKp7, WB20
5	F 9/21	L2		KT3, HKp11, WB21-22
6	M 9/24	L2		KT4, HKp15
6	W 9/26	L2	Mini Quiz L2-2	KT5, HKp19, WB25-26
6	F 9/28	L2 Reading & Writing Workshop @ Media Center		HKp24, 28, WB23-24 W#2 due @ end-of-class
7	M 10/1	L2	Lesson 2 Test	
7	W 10/3	L2	Oral Performance #1	
7	F 10/5	L3		
8	M 10/8	L3		KJ3-1
8	W 10/10	L3	Mini Quiz L3-1	KJ3-2
8	F 10/12	L3		KJ3-3, WB27-28
9	M 10/15	L3	Mini Quiz L3-2	KJ3-4, WB29-30
9	W 10/17	L3		KJ3-5, WB31-32
9	F 10/19	L3 Reading & Writing Workshop @ Media Center		WB33-35, 130 W#3 due @ end-of-class
10	M 10/22	L3 Oral activity; L1-3 Review		
10	W 10/24		Midterm Exam	
10	F 10/26	L4		
11	M 10/29	L4		WB37

Week	Date	Topic/key activity	Quiz, Test, Exam	Assignment Due
11	W 10/31	L4	Mini Quiz L4-1	
11	F 11/2	L4		WB36, 38
12	M 11/5	L4	Mini Quiz L4-2	WB39-40
12	W 11/7	L4 Reading & Writing workshop @Media Center		All KJ4, WB41-44 W#4 due @ end-of-class
12	F 11/9	L4	Lesson 4 Test	WB132
13	W 11/14	L4	Oral assessment #2	
13	F 11/16	L5		
14	M 11/19	L5		
15	M 11/26	L5	Mini Quiz L5-1	WB45-46
15	W 11/28	L5		WB49-50
15	F 11/30	L5		
16	M 12/3	L5	Mini Quiz L5-2	All KJ5, WB47-48
16	W 12/5	L5 Reading practice		WB51-53
16	F 12/7	L5 Reading & Writing workshop @Media Center		WB134 W#5 due @ end-of-class
17	M 12/10	Review & Course evaluation		
	R 12/13		FINAL EXAM 9:45-12:00	

Note. Subject to change with fair notice. Detailed lesson schedules will be posted on Canvas at the beginning of each lesson.

Abbreviations.

L1 - L5: Lesson 1 – Lesson 5
 HR: Hiragana practice worksheet
 HH: Handy *Hiragana* Workbook
 KT: Katakana practice worksheet
 HK: Handy *Katakana* Workbook
 KJ: Kanji practice worksheet
 WB: Genki Workbook
 W#1 - W#5: Writing #1 – Writing #5