How to Plan a Schedule for Your First Semester as an Undeclared transfer student.

Start now, do your research and take your time.

Most SJSU classes are 3-4 units. To be a full-time student (12 units), you will need 3-4 classes. Your goal is to identify 6-8 possible classes in case some are closed when you register. The more flexible you can be with your time and class choices, the more likely you are to get classes that count for your degree. Remember to consider multiple sections of the same class where they exist.

When registering for classes, register for those with the least section options first. You may need to work in several sessions, for example, getting two classes, then planning some more. Hint: Go all the way through the process with each class. While you are putting in the information for class #3, class #1 might close, so complete the process for each class as you go.

If your current admissions status is APV (Admitted Pending Verification), you will not be able to register until SJSU has received your final transcript and verified your grades. We strongly encourage you to request your final transcript immediately and to ask that it be sent electronically via EDI where possible. These are the ways to decrease the time needed to get the transcript to us.

If you have specific questions, email academic.advising@sjsu.edu Your email will be forwarded so an advisor can help you.

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Check out these helpful SJSU webpages
1. Assigned Undeclared webpage: [http://www.sjsu.edu/advising/assignedundeclared/](http://www.sjsu.edu/advising/assignedundeclared/)

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Building Your Schedule – the Schedule Creation link at the Advising Hub has several helpful forms, tip sheets, etc. [http://www.sjsu.edu/advising/schedule_creation/](http://www.sjsu.edu/advising/schedule_creation/)

1) **Complete any lower division General Education classes missing from your coursework.**
   Find instructions here: [http://www.sjsu.edu/advising/articulation/](http://www.sjsu.edu/advising/articulation/)
   • Use this worksheet to keep track of your GE:
     [http://www.sjsu.edu/advising/docs/scheduling/Student_Academic_Planning_Worksheet.pdf](http://www.sjsu.edu/advising/docs/scheduling/Student_Academic_Planning_Worksheet.pdf)
   Check to see if you have completed a class in each area.
   If not, use the current lower division GE course listings to find a class to fulfill the area you need:

   [http://sjsu.edu/advising/links/ge](http://sjsu.edu/advising/links/ge)

2) **If you have passed the WST, consider taking 1-3 SJSU Studies classes.** Wait to take the 100W until you are certain about your major.
   • Use the following link to the catalog [http://www.sjsu.edu/advising/links/sjsustudies](http://www.sjsu.edu/advising/links/sjsustudies)

3) **Complete any missing preparatory classes for your desired major.**
   Check out the major requirements in the catalog
   Go to [http://info.sjsu.edu](http://info.sjsu.edu); choose Catalog at the top of the page; choose Departments; choose the appropriate department; click on the link to the degree that interests you to review all requirements

4) **If you had a chance to meet with an academic department, take any classes suggested by the department.**
   Department contact information is available on the Advising Hub under the Contact Advisors link at [http://www.sjsu.edu/advising/advisor_contact_info/](http://www.sjsu.edu/advising/advisor_contact_info/)

5) **Consider 1-2 exploratory classes for a different major or for a minor.** NOTE: You can also check out minor requirements in the catalog under each academic department.
6) **Consider taking Science 90T for help with your transition to SJSU or EDCO 4 for major and career exploration.**