San José State University  
Department of Art and Art History/Photography  
PHOT 110 - 40742, Black & White Photography, Section 01, Spring 2016

Course and Contact Information

Instructor: Victoria Heilweil

Office Location:

Telephone: Please email

Email: victoriaheilweil@gmail.com

Office Hours: Wednesdays, 10:30am - 11:30am

Class Days/Time: Monday/Wednesday 12:00-2:50pm

Classroom: DH 406

Prerequisites: PHOT 40

Course Description

A traditional darkroom class which introduces black and white film developing, silver based printing, and image manipulation and presentation techniques. Taught with traditional film and paper: requires a film camera, a limited number of which the department can loan students.

Course Content and Objectives

This course explores the technical and aesthetic issues in black and white photography. It is designed to broaden and refine your photographic skills. This semester you will learn the ins and outs of handling your manual 35mm film camera, processing your own black and white film, and making gorgeous prints of your photographs. A series of assignments will challenge you to discover new ways of picture making, and inspire your personal vision and creativity using the black and white vernacular. Self-expression through the medium of photography is strongly encouraged. The course will additionally expose you to the work of prominent black and white historical and contemporary photographers, and conceptual ideas within the photographic medium.

Course Learning Outcomes (CLO)
Upon successful completion of this course, students will be able to:

CLO 1 Understand 35mm manual film camera operation
CLO 2 Process black and white film
CLO 3 Make contact sheets and prints using resin coated and fiber photographic paper
CLO 4 Understand controlling contrast in the darkroom printing process
CLO 5 Critically analyze technique and aesthetics in black and white photographs
CLO 6 Express complex concepts visually using black and white photography
CLO 7 Produce gallery ready prints presented in a professional manner
CLO 8 Learn to work within deadlines: complete three assignments and a final project, in class exercises, and reading/writing assignments within assigned deadlines

Required Texts/Readings

Textbook
A textbook will not be assigned for this class.

SJSU Photo Lab Manual, Download from the Photo Area Website: photo.sjsu.edu
This manual is required reading for every photography student and will help acquaint you with the SJSU Dept. of Art and Art History Photo Lab facility and safety procedures. There is a safety quiz required for all students using the Photo Lab - passing this quiz is a requirement to use the lab. The manual also contains important information regarding traditional photo processing such as film developing and printing at SJSU. Having a copy of this manual while in the lab is required.

Other Readings
Additional readings will be assigned and made available on the class Canvas page and distributed in class.

Other Equipment / Material Requirements
I will discuss materials more specifically the first day of class.

Required Supplies:
35mm fully manual film camera.
RC Photo Paper
Fiber Photo Paper
Negative Sleeves
10 rolls (minimum) Film
Dry Mount Adhesive
11x14 Mat Boards
Towels for the darkroom – don’t forget your towels!
Portfolio Case/box – Manila Envelope OK
Negative Plastic Storage Binder Box with 3 O-Rings – for your negatives.
Ilford Antistaticum Anti-Static Cloth or Anti-Static Brush or Canned Air
PEC-12 Photographic Emulsion Cleaner - to clean water spots off of your negatives and prints.
PEC PAD wipes - to use the the emulation cleaner. If you have an anti-static cloth you won’t need these.
Tiny Paintbrush (for spotting)
Optional but suggested supplies:
- Apron (chemicals stain.)
- Print Sleeves
- Thermometer
- Scissors – There are a couple available at lab window for check out, but always best to have your own
- Set of 3 Print Tongs - The ones in the lab are dirty and can damage your prints. Always best to have your own.
- Developing Tank - Only if this is your major and you will be using it a lot.
- Small notebook for note taking

Library Liaison
Rebecca Kohn: Rebecca.kohn@sjsu.edu

Course Requirements and Assignments
SJSU classes are designed such that in order to be successful, it is expected that students will spend a minimum of forty-five hours for each unit of credit (normally three hours per unit per week), including preparing for class, participating in course activities, completing assignments, and so on. More details about student workload can be found in University Policy S12-3 at http://www.sjsu.edu/senate/docs/S12-3.pdf.

Class Participation
The best way to develop your skills and ideas is to be here and actively participate. There will be a number of lectures and demos and we’ll have many discussions that you will not experience if you are not present. Your participation in the form of regular involvement in activities and discussions is not only required but mandatory. This includes asking questions, which can have a positive effect on your class participation grade. I expect you to attend all critiques, whether or not you have work to show. Failure to do so could negatively effect your class participation grade. Your voice is critical to the success of this class. If you are experiencing extenuating circumstances it is your responsibility to make me aware of your situation when it occurs. Giving me a list of personal difficulties you had at the end of the semester won’t be very effective in terms of attempting to lobby for a higher grade.

Make Ups and Late Work
It is your responsibility to make up missed class sessions or late work. If you must miss a class, please send me an e-mail (preferably before the missed day), so that I may let you know what you will be missing. Many class lectures and demonstrations cannot be repeated or made up. Talk to me if you are having problems. Again, do not miss critique days, even if you don’t have work to show. I will be much more likely to accept excuses for late work if you attended the critique.

Grading Policy
I strongly encourage risk taking in this class, and thoughtful experimentation will help increase your grade. Your assignments will be graded on your technical achievements and your creative solutions to the challenges given. The work created in class will be evaluated based on the following criteria.

A  Outstanding: thoughtful and intelligent ideas presented in a clear, organized, and engaging manner; among the very best.
B  **Above Average - Good:** the ideas are interesting and successfully presented; shows potential, but not necessarily distinctive; roughly equal in quality to the majority of work completed by other students.

C  **Average - Mediocre:** achieves minimum requirements of the assignment, but not particularly clear, nor ambitious. Quality of work is below that of most other projects submitted. May be above average idea presented in incomplete state.

D  **Unsatisfactory:** does not satisfy the minimum requirements of the assignment; generally unsatisfactory in terms of quality and clarity.

F  You didn't submit an assignment.

**Grading Breakdown**

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Photographic Exercises</td>
<td>10%</td>
</tr>
<tr>
<td>2 Photographic Assignments</td>
<td>35%</td>
</tr>
<tr>
<td>Final Project</td>
<td>25%</td>
</tr>
<tr>
<td>Reading Response Papers</td>
<td>10%</td>
</tr>
<tr>
<td>Exam</td>
<td>10%</td>
</tr>
<tr>
<td>Class Participation</td>
<td>10%</td>
</tr>
</tbody>
</table>

Late assignments will be reduced by one letter grade for each week it is late, unless advance notice is given to me and I have approved the late submission. Documented personal, family and health emergencies are exempt from this late policy.

**Extra credit**

You may do a gallery report to improve your grade. Requires critical analysis not just personal opinion.

**Classroom Protocol**

All students are expected to conduct themselves in a professional manner conducive to a university learning environment. This includes being on-time to class. Walking in late is not only disrespectful, but you will also have missed important class information. You are expected to be respectful to your peers as well as myself.

**Laptop Etiquette**

Please use your laptops in respectful manner. It is fine to have laptops open during lectures to take notes. Laptops should remain closed during critiques. You know the drill: answering email, checking your FB page, running irrelevant Google searches or working on projects from another class are all off limits. Please show respect for me and those around you. Failure to follow the laptop etiquette will effect your class participation grade.

**Cell Phone Etiquette**

Ringers on cell phones should be turned off during class time. Leaving the class to take a call should only be done in emergencies. Ditto for texting. Again, please show respect for those around you.

**University Policies**

**Dropping and Adding**

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Refer to the current semester’s [Catalog Policies](http://info.sjsu.edu/static/catalog/policies.html) section at [http://info.sjsu.edu/static/catalog/policies.html](http://info.sjsu.edu/static/catalog/policies.html).
Add/drop deadlines can be found on the current academic year calendars document on the Academic Calendars webpage at http://www.sjsu.edu/provost/services/academic_calendars/. The Late Drop Policy is available at http://www.sjsu.edu/aars/policies/latedrops/policy/. Students should be aware of the current deadlines and penalties for dropping classes.

Information about the latest changes and news is available at the Advising Hub at http://www.sjsu.edu/advising/.

Consent for Recording of Class and Public Sharing of Instructor Material

University Policy S12-7, http://www.sjsu.edu/senate/docs/S12-7.pdf, requires students to obtain instructor’s permission to record the course and the following items to be included in the syllabus:

- “Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor’s permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material.”
  - It is suggested that the greensheet include the instructor’s process for granting permission, whether in writing or orally and whether for the whole semester or on a class by class basis.
  - In classes where active participation of students or guests may be on the recording, permission of those students or guests should be obtained as well.
- “Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. You may not publicly share or upload instructor generated material for this course such as exam questions, lecture notes, or homework solutions without instructor consent.”

Academic integrity

Your commitment, as a student, to learning is evidenced by your enrollment at San Jose State University. The University Academic Integrity Policy S07-2 at http://www.sjsu.edu/senate/docs/S07-2.pdf requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The Student Conduct and Ethical Development website is available at http://www.sjsu.edu/studentconduct/.

Campus Policy in Compliance with the American Disabilities Act

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential Directive 97-03 at http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf requires that students with disabilities requesting accommodations must register with the Accessible Education Center (AEC) at http://www.sjsu.edu/aec to establish a record of their disability.

Accommodation to Students' Religious Holidays

San José State University shall provide accommodation on any graded class work or activities for students wishing to observe religious holidays when such observances require students to be absent from class. It is the responsibility of the student to inform the instructor, in writing, about such holidays before the add deadline at the start of each semester. If such holidays occur before the add deadline, the student must notify the instructor, in writing, at least three days before the date that he/she will be absent. It is the responsibility of the instructor to
make every reasonable effort to honor the student request without penalty, and of the student to make up the work missed. See University Policy S14-7 at http://www.sjsu.edu/senate/docs/S14-7.pdf.

SJSU Peer Connections

Peer Connections, a campus-wide resource for mentoring and tutoring, strives to inspire students to develop their potential as independent learners while they learn to successfully navigate through their university experience. You are encouraged to take advantage of their services which include course-content based tutoring, enhanced study and time management skills, more effective critical thinking strategies, decision making and problem-solving abilities, and campus resource referrals.

In addition to offering small group, individual, and drop-in tutoring for a number of undergraduate courses, consultation with mentors is available on a drop-in or by appointment basis. Workshops are offered on a wide variety of topics including preparing for the Writing Skills Test (WST), improving your learning and memory, alleviating procrastination, surviving your first semester at SJSU, and other related topics. A computer lab and study space are also available for student use in Room 600 of Student Services Center (SSC).

Peer Connections is located in three locations: SSC, Room 600 (10th Street Garage on the corner of 10th and San Fernando Street), at the 1st floor entrance of Clark Hall, and in the Living Learning Center (LLC) in Campus Village Housing Building B. Visit Peer Connections website at http://peerconnections.sjsu.edu for more information.

SJSU Writing Center

The SJSU Writing Center is located in Clark Hall, Suite 126. All Writing Specialists have gone through a rigorous hiring process, and they are well trained to assist all students at all levels within all disciplines to become better writers. In addition to one-on-one tutoring services, the Writing Center also offers workshops every semester on a variety of writing topics. To make an appointment or to refer to the numerous online resources offered through the Writing Center, visit the Writing Center website at http://www.sjsu.edu/writingcenter. For additional resources and updated information, follow the Writing Center on Twitter and become a fan of the SJSU Writing Center on Facebook. (Note: You need to have a QR Reader to scan this code.)

SJSU Counseling Services

The SJSU Counseling Services is located on the corner of 7th Street and San Fernando Street, in Room 201, Administration Building. Professional psychologists, social workers, and counselors are available to provide consultations on issues of student mental health, campus climate or psychological and academic issues on an individual, couple, or group basis. To schedule an appointment or learn more information, visit Counseling Services website at http://www.sjsu.edu/counseling.

Emergency phone numbers

Emergency: 911; Escort Service: 42222
PHOT 110, Black and White Photography, Fall 2015

Schedule is subject to change with fair notice. Notice will be given verbally, in class, and sent via email. In the event of a more substantial change, you will be given an updated syllabus.

Course Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topics, Readings, Assignments, Deadlines</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mon 2/1</td>
<td>Introductions</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Class overview and expectations, syllabus and materials, lockers.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Homework: Read Lab Manual, print it out and bring to next class. Also bring your favorite photograph and a lock for your locker to the next class.</strong> <strong>Bring Laptop next class for Facility Safety Test!</strong></td>
</tr>
<tr>
<td>1</td>
<td>Wed 2/3</td>
<td>Facility Tour &amp; Test (must pass to use the photography lab!)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Your Favorite Photograph presentations</td>
</tr>
<tr>
<td>2</td>
<td>Mon 2/8</td>
<td>Darkroom demo: using enlarger, mixing chemicals, making a photogram.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Homework: Buy RC paper and bring 8.5”x11” plain paper and scissors for photograms to next class.</strong>* <strong>You will be processing your film on 2/22 and will need most of your equipment to do so by that date.</strong>*</td>
</tr>
<tr>
<td>2</td>
<td>Wed 2/10</td>
<td>In-class exercise: Photograms</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Homework: Bring camera and manual to next class.</strong></td>
</tr>
<tr>
<td>3</td>
<td>Mon 2/15</td>
<td>Review Photograms</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Review Camera Functions: ISO, aperture and shutter speeds, metering</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Homework: Bring camera and one roll of Tri-X film to next class.</strong></td>
</tr>
<tr>
<td>3</td>
<td>Wed 2/17</td>
<td>In-class exercise: Abstraction on Campus</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Introduce Film Processing</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Homework: Complete photographing your roll for Abstraction on Campus</strong></td>
</tr>
<tr>
<td>4</td>
<td>Mon 2/22</td>
<td>Process first roll of film!</td>
</tr>
<tr>
<td>4</td>
<td>Wed 2/24</td>
<td>Demonstration and lab time for contact sheets.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Homework: Reading Response Paper #1</strong></td>
</tr>
<tr>
<td>5</td>
<td>Mon 2/29</td>
<td>Demonstration and lab time for printing.</td>
</tr>
<tr>
<td>5</td>
<td>Wed 3/2</td>
<td>Assignment Due/Critique: Abstraction on Campus</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Written Paper Due: Reading Response #1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Review Camera Functions: Equivalent Exposure, Depth of Field, Motion, Night Photography</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Introduce first assignment: Poetry of the Everyday.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Homework: Begin photographing for Poetry of the Everyday</strong></td>
</tr>
<tr>
<td>Week</td>
<td>Date</td>
<td>Topics, Readings, Assignments, Deadlines</td>
</tr>
<tr>
<td>------</td>
<td>----------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>6</td>
<td>Mon 3/7</td>
<td>Develop film for Poetry of the Everyday.</td>
</tr>
</tbody>
</table>
| 6    | Wed 3/9  | In-class darkroom exercise: Contrast Filters  
**Homework:** Continue photographing, processing and printing for Poetry of the Everyday |
| 7    | Mon 3/14 | Supervised lab work time for Poetry of the Everyday.  
**Homework:** For next class bring in 2 contact sheets and 2-4 work prints for in-progress critique of Poetry of the Everyday. |
| 7    | Wed 3/16 | In-Progress Critique/Discussion: Poetry of the Everyday.  
Burning/Dodging demonstration.  
**Homework:** Continue photographing, processing and printing for Poetry of the Everyday |
| 8    | Mon 3/21 | Supervised lab work time for Poetry of the Everyday.  
**Homework:** Continue processing and printing for Poetry of the Everyday |
| 8    | Wed 3/23 | Open Lab/Work Time for Poetry of the Everyday. (Victoria will be absent this class)  
**Homework:** Complete Poetry of the Everyday, Reading Response Paper #2 |
| 9    | Mon 3/28 | Spring Break! Campus is closed.                                                                                                                                                                                                         |
| 9    | Wed 3/30 | Spring Break! Campus is closed.                                                                                                                                                                                                         |
| 10   | Mon 4/4  | **Assignment Due/Critique: Poetry of the Everyday**  
**Written Paper Due: Reading Response #2**  
Introduce second assignment: The Personal is Political  
**Homework:** Begin photographing for The Personal is Political |
| 10   | Wed 4/6  | In-class darkroom exercise: Fiber Printing  
**Homework:** Continue photographing, processing and printing for The Personal is Political |
| 11   | Mon 4/11 | Supervised lab work time for The Personal is Political  
**Homework:** For next class bring in 2 contact sheets and 2-4 work prints for in-progress critique of The Personal is Political |
| 11   | Wed 4/13 | In-Progress Critique/Discussion: The Personal is Political Exam  
**Homework:** Continue photographing, processing and printing for The Personal is Political |
| 12   | Mon 4/18 | Supervised lab work time for The Personal is Political  
**Homework:** Continue processing and printing for The Personal is Political |
<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topics, Readings, Assignments, Deadlines</th>
</tr>
</thead>
</table>
| 12   | Wed 4/20   | Supervised lab work time for The Personal is Political  
|      |            | Introduce Final Project: Personal Series  
|      |            | Homework: Begin photographing for Final Project |
| 13   | Mon 4/25   | Assignment Due/Critique: The Personal is Political  
|      |            | Alternative Process Play Day  
|      |            | Homework: Continue photographing, processing and printing for Final Project |
| 13   | Wed 4/27   | Supervised lab work time for Final Project  
|      |            | Homework: Continue photographing, processing and printing for Final Project. Write draft of artist statement for Final Project |
| 14   | Mon 5/2    | Supervised lab work time for Final Project  
|      |            | Homework: Continue photographing, processing and printing for Final Project. Revise artist statement for Final Project |
| 14   | Wed 5/4    | Mid-Project Critique: Final Project  
|      |            | Review drafts of artist statements for Final Project  
|      |            | Demo dry mounting  
|      |            | Homework: Continue photographing, processing and printing for Final Project. Revise artist statement for Final Project |
| 15   | Mon 5/9    | Supervised lab work time for Final Project  
|      |            | Homework: Continue photographing, processing, printing and mounting for Final Project. Revise artist statement for Final Project |
| 15   | Wed 5/11   | Supervised lab work time for Final Project  
|      |            | Homework: Complete Final Project. Finalize artist statement for Final Project |
| 16   | Mon 5/16   | Assignment Due/Critique: Final Project |
| Final Exam | Thurs 5/19 9:45am-12:00pm | Class Party and Print Swap |