San José State University
Department of Art & Art History
Phot 40, Beginning Photography, Section 05
Spring 2015

Course and Contact Information

Instructor: Yvonne D. Williams
Office Location: DH 401
Telephone: 408.924.4690
Email: yvonne.williams@sjsu.edu
Office Hours: M/W 10:30 – 12:00 and by appointment
Class Days/Time: M/W 6:00 – 8:50
Classroom: DH 406

Server Information – Assignments, Readings, Handouts: Assignments, readings, handouts and other information will be located on the Photography Program server. Due to our efforts to make the Department of Art and Art History “paperless,” hard copies will be handed out at a minimum. You will find all class materials on the server. I would suggest you make copies and bring them to class in a 3-ring binder to have the materials ready when needed.

Our server address is: http://photo.sjsu.edu

This will bring up an interactive user window. Your user ID and password are required:

Your User ID is: _____________________  Your Password is: _____________________

You will now be on the Photo department site, choose the “Students” drop-down window, and then select my folder “Williams” all materials will be located in "Teaching Materials."

I will, also, be using CANVAS to upload all materials and to send out pertinent email notifications. To access CANVAS, go to: https://sjsu.instructure.com
Course Description

A Beginning photography course which introduces basic aesthetic issues in (primarily black and white) image making. Introduces photographic technique utilizing digital cameras, electronic image processing and digital printing. Requires a DSLR (digital single lens reflex) camera. Requires Adobe Lightroom.

Course Content and Objective

This Beginning course in digital Photography will not only provide you with the basic skills necessary to produce technically proficient photographs, but will also introduce you to the language of image making, with assignments designed to both hone your technical skills and develop your ability to communicate conceptually as an artist.

The first part of the semester will provide you with a technical foundation that includes camera controls, exposure techniques, and digital ink jet printing. The second half of the semester will put greater emphasis on the development of your aesthetic and conceptual skills. There will be 3 shooting assignments and a final assignment, (four large assignments total) with smaller, in-class, more technically oriented graded exercises. Assignments and class critiques will encourage thoughtful work and the exchange of ideas within our group. Your voice and the voice of your peers are as important as my own. The skills, life experience and goals of each of you will add to the rich complexity of this class – we will learn from one another.

In addition to technical lectures that will cover basic camera use, exposure, and composition, you will also be introduced to a variety of photographic work through digital slide lectures and discussions covering not only well-known historically significant photographic artists, but more recent trends in photography as well. We will take one or more class field trips to local venues, and will participate in the Photo Program Field trip to San Francisco this semester.

Some open lab time will be scheduled during class to allow you to work on your projects, though you will find that you will need additional time to allow you to work at your own pace. Students are not allowed to print without instructor supervision, so it is vital that you be here on time and prepared to print on print days.

You will not have opportunities to print outside of class at SJSU.

Time management is important for great work and you should plan to work on other aspects of your projects (shooting, post production, presentation, and preparing your work for critique) on your own.

Course Learning Outcomes (CLO)

Upon successful completion of this course, students will be able to:

1. CLO 1 Possess and utilize a beginning level photographic vocabulary.
2. CLO 2 Understand and communicate the basic compositional and formal elements of the photographic image both verbally and in writings.
3. CLO 3 Understand and utilize digital camera settings and how these settings translate into a properly exposed image.
4. CLO 4 Understand and utilize digital camera settings to create images that communicate.
5. CLO 5 Learn how light and shadow are used to create successful images.
6. CLO 6 Learn how to expose, store, enhance, export and print images using Adobe Lightroom.
7. CLO 7 Understand and utilize Epson printers at SJSU and outside photographic labs.
8. CLO 8 Gain an understanding of historical and contemporary photographers and their genres.
9. CLO 9 Develop a small body of professionally presented and thoughtful work.
Required Texts/Readings, Equipment and Supplies

Textbook

Other Readings
Throughout the semester a variety of readings will be made available through the server at SJSU and Canvas.

Library Liaison
Rebecca Kohn: rebecca.kohn@sjsu.edu

Equipment / material requirements

1. Digital Camera:
   Must have a minimum of 6-mega-pixel capacity and a full "manual mode" (able to manually adjust both shutter speed and aperture). Must be able to shoot RAW.

   The more automatic your camera is, the less control you will have over your images, and the less opportunity you will have to experiment. The following are some suggested digital single lens reflex (DSLR) cameras with full manual controls:

   Nikon - D40, D50, D70's, D80
   Canon - EOS Digital Rebel (XT, XTi, 5D, 10D, 20D, 30D)
   Olympus - Evolt 300, 330, 500
   Pentax - K100D, K110D, K10D
   Panasonic - Lumix DMC FZ7's, FZ30's, FZ50's

2. Memory card for your camera (1GB+ is recommended).

3. Card reader/cable for memory card above (if needed for your computer).

4. You MUST have your own laptop computer to take this course. Macs are strongly suggested and with all things computer- the newer the more compatible.

5. Software- Adobe Lightroom: Do not purchase this yet. Adobe sometimes offers a student edition to SJSU students for free or at a minimal cost. I will let you know on the first day of classes if this is possible. If it is not, you may purchase a copy of Lightroom from the cloud for a monthly subscription fee.

6. A USB jump drive/ memory stick with a large memory and a portable back-up hard drive is strongly recommended.

7. Tripod. And if needed by your camera – a remote cable release.

8. Epson printing paper will be provided, a portfolio box is recommended for carrying prints along with an envelope for turning in assignments. We will discuss sizes on the first day of classes.
Course Requirements and Assignments

SJSU classes are designed such that in order to be successful, it is expected that students will spend a minimum of forty-five hours for each unit of credit (normally three hours per unit per week), including preparing for class, participating in course activities, completing assignments, and so on. More details about student workload can be found in University Policy S12-3 at http://www.sjsu.edu/senate/docs/S12-3.pdf.

NOTE that University policy F69-24 at http://www.sjsu.edu/senate/docs/F69-24.pdf states that “Students should attend all meetings of their classes, not only because they are responsible for material discussed therein, but because active participation is frequently essential to insure maximum benefit for all members of the class. Attendance per se shall not be used as a criterion for grading.”

Grading Policy

The work created in class will be evaluated based on the following criteria.

A: Outstanding: thoughtful and intelligent ideas presented in a clear, organized, and engaging manner; among the very best.

B: Above Average - Good: the ideas are interesting and successfully presented; shows potential, but not necessarily distinctive; roughly equal in quality to the majority of work completed by other students.

C: Average - mediocre: achieves minimum requirements of the assignment, but not particularly clear, nor ambitious. Quality of work is below that of most other projects submitted. May be above average idea presented in incomplete state.

D: Unsatisfactory: does not satisfy the minimum requirements of the assignment; generally unsatisfactory in terms of quality and clarity.

F: You didn't submit an assignment.

*With communication before a deadline, late work may be accepted, otherwise for ever day that the work is late one letter grade will be deducted.

Final Grade

3 photographic projects + your final photographic project = 60%

Readings, writings and quizzes = 30%

Class Participation = 10%

Asking questions, taking risks, seeking out answers, sharing your thoughts, and taking your work seriously will lead to a higher understanding of the medium and will result in amazing work. Your uniqueness and enthusiasm is an asset in this class.
Classroom Protocol

Laptop use will be abundant for taking notes and for working in post process on your photographs. It will NOT BE USED for FB, email, or other non-relevant, to this course, use. This includes cell phones, as well. I am asking and expecting professional courtesy in this regard.

And BTW, we instructors know when you are on these sites. We do see you, we just do not always address it because it will break the tempo of the classroom lecture. Courtesy is expected.

University Policies

Dropping and Adding

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Refer to the current semester’s Catalog Policies section at http://info.sjsu.edu/static/catalog/policies.html. Add/drop deadlines can be found on the current academic year calendars document on the Academic Calendars webpage at http://www.sjsu.edu/provost/services/academic_calendars/. The Late Drop Policy is available at http://www.sjsu.edu/aars/policies/latedrops/policy/. Students should be aware of the current deadlines and penalties for dropping classes.

Information about the latest changes and news is available at the Advising Hub at http://www.sjsu.edu/advising/.

Consent for Recording of Class and Public Sharing of Instructor Material

University Policy S12-7, http://www.sjsu.edu/senate/docs/S12-7.pdf, requires students to obtain instructor’s permission to record the course and the following items to be included in the syllabus:

- “Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor’s permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material.”
  - It is suggested that the greensheet include the instructor’s process for granting permission, whether in writing or orally and whether for the whole semester or on a class by class basis.
  - In classes where active participation of students or guests may be on the recording, permission of those students or guests should be obtained as well.
- “Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. You may not publicly share or upload instructor generated material for this course such as exam questions, lecture notes, or homework solutions without instructor consent.”

Academic integrity

Your commitment, as a student, to learning is evidenced by your enrollment at San Jose State University. The University Academic Integrity Policy S07-2 at http://www.sjsu.edu/senate/docs/S07-2.pdf requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The Student Conduct and Ethical Development website is available at http://www.sjsu.edu/studentconduct/.
Campus Policy in Compliance with the American Disabilities Act

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential Directive 97-03 at http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf requires that students with disabilities requesting accommodations must register with the Accessible Education Center (AEC) at http://www.sjsu.edu/aec to establish a record of their disability.

Accommodation to Students' Religious Holidays

San José State University shall provide accommodation on any graded class work or activities for students wishing to observe religious holidays when such observances require students to be absent from class. It is the responsibility of the student to inform the instructor, in writing, about such holidays before the add deadline at the start of each semester. If such holidays occur before the add deadline, the student must notify the instructor, in writing, at least three days before the date that he/she will be absent. It is the responsibility of the instructor to make every reasonable effort to honor the student request without penalty, and of the student to make up the work missed. See University Policy S14-7 at http://www.sjsu.edu/senate/docs/S14-7.pdf.

Student Technology Resources

Computer labs for student use are available in the Academic Success Center at http://www.sjsu.edu/at/asc/ located on the 1st floor of Clark Hall and in the Associated Students Lab on the 2nd floor of the Student Union. Additional computer labs may be available in your department/college. Computers are also available in the Martin Luther King Library. A wide variety of audio-visual equipment is available for student checkout from Media Services located in IRC 112. These items include DV and HD digital camcorders; digital still cameras; video, slide and overhead projectors; DVD, CD, and audiotape players; sound systems, wireless microphones, projection screens and monitors.

SJSU Peer Connections

Peer Connections, a campus-wide resource for mentoring and tutoring, strives to inspire students to develop their potential as independent learners while they learn to successfully navigate through their university experience. You are encouraged to take advantage of their services which include course-content based tutoring, enhanced study and time management skills, more effective critical thinking strategies, decision making and problem-solving abilities, and campus resource referrals.

In addition to offering small group, individual, and drop-in tutoring for a number of undergraduate courses, consultation with mentors is available on a drop-in or by appointment basis. Workshops are offered on a wide variety of topics including preparing for the Writing Skills Test (WST), improving your learning and memory, alleviating procrastination, surviving your first semester at SJSU, and other related topics. A computer lab and study space are also available for student use in Room 600 of Student Services Center (SSC).

Peer Connections is located in three locations: SSC, Room 600 (10th Street Garage on the corner of 10th and San Fernando Street), at the 1st floor entrance of Clark Hall, and in the Living Learning Center (LLC) in Campus Village Housing Building B. Visit Peer Connections website at http://peerconnections.sjsu.edu for more information.
SJSU Writing Center (Optional)

The SJSU Writing Center is located in Clark Hall, Suite 126. All Writing Specialists have gone through a rigorous hiring process, and they are well trained to assist all students at all levels within all disciplines to become better writers. In addition to one-on-one tutoring services, the Writing Center also offers workshops every semester on a variety of writing topics. To make an appointment or to refer to the numerous online resources offered through the Writing Center, visit the Writing Center website at http://www.sjsu.edu/writingcenter. For additional resources and updated information, follow the Writing Center on Twitter and become a fan of the SJSU Writing Center on Facebook. (Note: You need to have a QR Reader to scan this code.)

SJSU Counseling Services

The SJSU Counseling Services is located on the corner of 7th Street and San Fernando Street, in Room 201, Administration Building. Professional psychologists, social workers, and counselors are available to provide consultations on issues of student mental health, campus climate or psychological and academic issues on an individual, couple, or group basis. To schedule an appointment or learn more information, visit Counseling Services website at http://www.sjsu.edu/counseling.

Emergency phone numbers
Emergency: 911; Escort Service: 42222

For Information About Majors And Minors In Art & Art History
For change of major/minor forms and a list of advisors: http://www.sjsu.edu/art/ or the Art & Art History department office in ART 116, 408-924-4320, art@sjsu.edu
# PHOT 40 / Beginning Photography  
## Spring 2016  
### Course Schedule

This schedule is subject to change with fair notice and notice will be made available in class, posted on canvas, and through email.

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topics, Readings, Assignments, Deadlines</th>
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</table>
| 1    | M Feb. 01 | **Introduction:** Greensheets, class schedule, and expectations will be discussed.  
**Slideshow:** Overview of B/W photography masters  
**Homework:**  
- Seek out a favorite photographer and bring a copy of your favorite image to class on Wed, Feb. 3  
- Begin Photo Project #1 ‘In My Room” |
| 1    | W Feb. 03 | **Discussion:** Favorite photographers – bring in your favorite image  
**Lecture:** Camera basics  
- if you already have your camera bring it to class with you.  
Computer basics  
- bring in your laptop with Lightroom installed  
**Writing Assignment:**  
Deconstructing the photographic image  
**Homework:**  
- Readings #1 and answers to questions (typed and printed)  
- Bring cameras and laptops to class on Monday  
- Photo Project #1 “In My Room” |
| 2    | M Feb. 08 | **Due:** Answers (typed and printed) to questions from Readings # 1  
**Lecture:**  
- Vernacular of the Camera  
- Lightroom: storing, editing, and contact sheets  
**Hands on:**  
- Working On Images for Photo Project #1  
- Cameras and laptops required  
**Homework:**  
- Define Vocabulary words Readings #2 (Reader)  
- answers will be typed and printed  
- Due on Wednesday, Feb. 17  
- Shooting for Photo Project #1 “In My Room”  
- Print Contact sheets in Color and B/W |
<table>
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<tr>
<th>Week</th>
<th>Date</th>
<th>Topics, Readings, Assignments, Deadlines</th>
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<tbody>
<tr>
<td>2</td>
<td>W Feb. 10</td>
<td><strong>Due:</strong> Contact sheets of Photo Project #1 in both Color and B/W</td>
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<td><strong>Videos:</strong> Lightroom Techniques</td>
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|      |            | **Slideshow:**  
|      |            |   - B/W vs Color photography – how we see light  
|      |            |   - Photographic Project #2, Land/Sky/Water – part 1  |
|      |            | **Homework:**  
|      |            |   - Begin Photo Project #2, Land/Sky/Water  
|      |            |   - Due 40 + images printed as Two + contact sheets  
|      |            |   - Read Chapters #1 & 2 of Light and Lens  |
| 3    | M Feb. 15  | **Due:** 2 + Contact sheets, 40 + Images in Color  |
|      |            | **Slideshow:**  
|      |            |   - Photographic Project #2, Land/Sky/Water -- part 2  
|      |            |   - Lightroom techniques  |
|      |            | **Lightroom:** In class post production work  |
|      |            | **Homework:** Post production work and prepping for printing  |
| 3    | W Feb. 17  | **Due:** Paper typed and printed with Vocabulary Words defined  |
|      |            | **Lightroom:** Post production work and printing  |
|      |            | **Homework:**  
|      |            |   - Shoot, Land/Sky/Water, Minimum of 40 images for Photo Project #2, printed as Two + contact sheets  
|      |            |   - Chapter 3, Light and Lens  |
| 4    | M Feb. 22  | **Due:**  
|      |            |   - Photo Project #2, Contact sheets, 40 + + Images  
|      |            |   - One image ready for printing  |
|      |            | **Quiz:** Camera Basics, Chapters 1, 2, & 3, and Vocabulary words  |
|      |            | **Lightroom:** Post production work and Printing  |
|      |            | **Homework:**  
|      |            |   - Readings #2 and answers to questions typed and printed  
<p>|      |            |   - Post Production and Prep for printing  |</p>
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<tr>
<th>Week</th>
<th>Date</th>
<th>Topics, Readings, Assignments, Deadlines</th>
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<tbody>
<tr>
<td>4</td>
<td>W Feb. 24</td>
<td>Due: Answers (typed and printed) to questions from Readings # 2</td>
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<td>Lightroom: Post production and Printing</td>
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<td></td>
<td>Homework: Post production work, prepping for printing and continue</td>
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<td></td>
<td>shooting for Photo Project #2</td>
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<tr>
<td>5</td>
<td>M Feb. 29</td>
<td>Printing: Printing 4 Images for Critique</td>
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<td>5</td>
<td>W Mar. 02</td>
<td>CRITIQUE: 4 prints</td>
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<td>Due: 4 images printed and turned in to me in an envelope (no loose</td>
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<td>or paper wrapped prints accepted.)</td>
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<td>Homework: Quiz #1 on Monday</td>
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<td>6</td>
<td>M Mar. 07</td>
<td>Lecture: The photograph as document</td>
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<td>Slides: Documentary photography – Photo Project #3 – THE BOOK</td>
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<td>Quiz: Quiz #2 on Camera Basics and Lightroom Basics</td>
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<td>Homework: The photograph as document- choose one photographer and your</td>
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<td>favorite image - print and bring it to class on Wed.</td>
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<tr>
<td>6</td>
<td>W Mar. 09</td>
<td>Videos: Documentary Photographers</td>
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<td>Quiz: Quiz #3 – deconstructing photographs</td>
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<td>Homework: Minimum of 60 images for Photo Project #3, printed as 3 +</td>
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<td>contact sheets</td>
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<td>7</td>
<td>M Mar. 14</td>
<td>Due: 60 ++ Images and 3+ Contact sheets for THE BOOK</td>
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<td>Discussion: Have your computers loaded in Lightroom with your 60 images to</td>
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<td>ready to share with the class.</td>
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<td>Lecture: The BOOK. – Photo Assignment #3</td>
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<td>Homework: - Shooting for THE BOOK, Photo Project #3</td>
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<td>Week</td>
<td>Date</td>
<td>Topics, Readings, Assignments, Deadlines</td>
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<tr>
<td>7</td>
<td>W Mar. 16</td>
<td>Lightroom: The Book  &lt;br&gt; <strong>Homework:</strong> - Shooting for The Book, Photo Project #3  &lt;br&gt; - 40+ images due for Monday, 2 + contact sheets due</td>
</tr>
<tr>
<td>8</td>
<td>M Mar. 21</td>
<td>Due: 2 ++ contact sheets  &lt;br&gt; The BOOK: - Lightroom and prepping for outside labs  &lt;br&gt; - The artist statement</td>
</tr>
<tr>
<td>8</td>
<td>W Mar. 23</td>
<td>The BOOK: Lightroom and prepping for outside labs</td>
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<tr>
<td>9</td>
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<td>MARCH 23 - MARCH 31 SPRING BREAK!!!!!!!!</td>
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<tr>
<td>10</td>
<td>M April 04</td>
<td><strong>Critique:</strong> The Book – Photography as Document  &lt;br&gt; <strong>Begin:</strong> Photo Project #4  &lt;br&gt; <strong>Homework:</strong> - Favorite Photographer representing Photo Project #4  &lt;br&gt; - Readings #3 and answer questions, due On Wed.</td>
</tr>
<tr>
<td>10</td>
<td>W April 06</td>
<td><strong>Critique:</strong> The book – Photography as Document  &lt;br&gt; <strong>Slides:</strong> Photo Project #4  &lt;br&gt; <strong>Homework:</strong> - Shooting for Photo Project #4  &lt;br&gt; 40 + Images, 2 + Contact Sheets  &lt;br&gt; - Answers to Questions from Readings #3</td>
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<tr>
<td>11</td>
<td>M April 11</td>
<td><strong>Due:</strong> - Answers to questions from Readings #3  &lt;br&gt; - 2 + Contact Sheets, Photo Project #4  &lt;br&gt; <strong>Lecture:</strong> - Photo Project #4, Advanced Lightroom,  &lt;br&gt; - Monochrome, Split toning, and using Filters  &lt;br&gt; <strong>Hands-On:</strong> Split Toning  &lt;br&gt; <strong>Homework:</strong> Prep for Printing 2, split-toned images on Monday</td>
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<td>Week</td>
<td>Date</td>
<td>Topics, Readings, Assignments, Deadlines</td>
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<tr>
<td>11</td>
<td>W April 13</td>
<td>Printing: 2 Split-Toned Images each</td>
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<tr>
<td>12</td>
<td>M April 18</td>
<td>Critique: Photo Project #4, 2 Split Toned Images</td>
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| 12   | W April 20 | Lecture: Photo Project #5 <br>Slides: Photo Project #5 <br><strong>Homework:</strong> - Research Paper due Wed., April 27th  
- Begin Photo Project #5 |
| 13   | M April 25 | Lecture: - Presentation methods  
- Advanced Lightroom techniques <br>Slides: Photo Project #5 <br><strong>Homework:</strong> 40+ images due on Monday with 2+ Contact sheets |
| 13   | W April 27 |   **Due:** 2+ Contact Sheets <br>Discussion: Bring your computer with all images for Final project for group Discussion. <br>Homework: 60 ++ Images, 3 + Contact Sheets |
| 14   | M May 02 | Due: - Research paper  
- 3 Contact Sheets <br>Open lab: Use classroom time to shoot <br><strong>Homework:</strong> - 60 + images and 3+ contact sheets <br>- Prepping artist statement |
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<tr>
<td>14</td>
<td>W May 04</td>
<td>Hands-On: Post Processing and Printing</td>
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<td><strong>Due:</strong> 60 + images and 3+ contact sheets</td>
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<td>Individual Meetings: As per sign up sheet</td>
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<tr>
<td>15</td>
<td>M May 09</td>
<td>Lightroom: Post Process and prep for printing, and presentation</td>
</tr>
<tr>
<td>15</td>
<td>W May 11</td>
<td>Lightroom: Post Process and prep for printing, and presentation</td>
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<tr>
<td>16</td>
<td>M May 16</td>
<td><strong>Final Critique:</strong> 6 - 10 (TBD) images professionally presented, include an artist statement</td>
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<td>Final Exam</td>
<td>May 23 Monday</td>
<td><strong>Final Portfolio:</strong> 5:15 -- 7:30 pm</td>
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