Elementary Education Department
Policies, Credential Requirements and Additional Information

Program Planning Form
The program planning form is your contract with the department. It specifies which courses you are to take and in what sequence. The department database includes the contents of your program plan and it is used to determine the schedule of classes each semester. If you must make a change in your plan, email your program advisor so we can update the database accordingly.

Course Sequence
When registering for classes follow your program planning form and keep the following course sequences in mind:
- EDTE 162 is a prerequisite for EDEL 108A and EDEL 143A
- EDEL 108A must be taken concurrently with EDEL 143A
- EDTE 246 must be taken concurrently with EDEL 143A or EDEL 143B
- EDEL 143A is a prerequisite for EDEL 143B

Schedule of Classes & Registration
The Elementary Education Department's schedule of classes is never posted online. Each semester, the schedule of classes is sent via email to students on or after the date that the University schedule of classes becomes available. Please remember to update your email address by emailing or calling us at 408-924-3771. Please register for all classes according to your Program Planning Form on or before the last day to add and pay your registration fees on time to avoid being dropped from your classes. The Elementary Education Department does not authorize late add requests after the University’s add deadline.

Grading Policy/Academic Probation
Students enrolled in the Multiple Subject Credential Program (MSCP) are expected to maintain a grade point average (GPA) of 3.0 or better in their academic work in Elementary Education. Failure to maintain a cumulative GPA of 3.0 will result in disqualification. In addition, any MSCP course must result in a CR or a letter grade of “C” or higher. Grades of “C-” or lower will remain on your record, be computed for GPA, and require a retake of the course. Students disqualified from the University, on academic probation, or who finish coursework with a GPA below 3.0 may NOT apply for their Preliminary Credential.

Policy Regarding the Determination of Candidate Competence in Student Teaching
According to the Commission on Teacher Credentialing (CTC), candidates must attain competence in all areas of relevant content and communication outlined in the CTC standards. The Elementary Education Department has thus adopted procedures to ensure such competence. Should a candidate perform unsatisfactorily in either of the field experiences by failing to achieve the expected level of performance, as measured with any field experience requirements, she/he will receive no credit for that assignment.

The candidate will have two opportunities to successfully complete either EDEL 143A or EDEL 143B. If time allows, the second opportunity may occur within the same semester. If there is not adequate time left in the semester, the second opportunity will occur the following semester. Two unsuccessful experiences in either 143A or 143B will disqualify a candidate from the SJSU Multiple Subject Credential Program.

CSET
The Multiple Subject CSET exam (subtest 1-3) is required before student teaching OR before registering for the second semester, whichever comes first. A registration hold will be placed on accounts of those students who do not pass the exam prior to the start of their second semester registration. The registration hold will be removed once the department receives passing results for all 3 subtests of the CSET Multiple Subject exam. The CSET is valid for 5 years.

Level I Technology Requirement
It is required by the State of California that all credential candidates demonstrate knowledge and operational skills pertaining to the use of computers in the classroom. This can be satisfied by one of two methods:
1. Pass the Technology Test. Information including a calendar for these once-a-month tests and a sample test are available at http://www.sjsu.edu/elementaried/technology/
2. Take a course: EDTE 214 (at SJSU) or an equivalent. Please see your advisor to discuss equivalent options.

You must have the technology requirement fulfilled prior to completing your coursework in the Multiple Subject Credential Program. However, the department strongly advises students to fulfill this requirement early in the program so there is ample time for remediation if necessary.

RICA and PACT Requirements
The California Commission on Teacher Credentialing (CCTC) requires two assessments prior to applying for a Multiple Subject Teaching Credential:
- The Reading Instruction Competence Assessment (RICA) is to be taken following completion of EDEL 108A (Reading and Language Arts Curriculum). See RICA website @ www.rica.nesinc.com for registration and fee information.
- Effective Fall 2009, The Performance Assessment for California Teachers (PACT) is required. PACT includes a summative Teaching Event project conducted as part of EDEL 143B (Student Teaching) requirements. In addition, embedded signature assessments in EDTE 162, EDEL 108B (Science Curriculum), EDEL 108C (Social Studies Curriculum) and EDEL 108D (Math Curriculum) make up the student’s portfolio. Materials supporting the PACT process are found at http://webserver1.sjsu.edu/pact/elementaryEducation.shtml?submenutab=2. See also the PACT website @ www.pactpa.org.

Seven Year Time Limit for Completing the Coursework
All coursework required for the Multiple Subject Teaching Credential must be completed within seven years preceding the application for the Preliminary Credential. This also applies to course transfers. If courses become outdated, a student may request for course revalidation. The department Chair will review all course revalidation requests and will be approved on a case by case basis. Please note, requirements and courses are subject to change due to state regulations, accreditation recommendations and program modifications.

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