SAN JOSÉ STATE UNIVERSITY
INTERNATIONAL FRESHMEN ADMISSION
TERMS AND CONDITIONS
SPRING 2015

DEFINITION OF PROVISIONAL ADMISSION

Your admission is “provisional” based on the academic information provided on your official documents. This offer of admission is good only for this term and may not be deferred to another semester. Your admission will remain “provisional” until you have completed all of the mandatory steps below:

☐ COMPLETE THE INTENT TO ENROLL PROCESS BY NOVEMBER 15, 2014

Complete the following steps in Intent to Enroll process on the Next Steps website (https://nextsteps.sjsu.edu/spring) no later than 11:59 PM PST, Saturday, November 15, 2014:

1. Indicate through the Intent to Enroll link that you accept SJSU’s offer of provisional admission.
2. Sign up for all required placement exams. See the Steps to Enrollment brochure included in the admission message posted to your MySJSU account for more details regarding test dates and required exams.
3. Sign up for mandatory orientation.
4. Pay the $70 non-refundable fee for mandatory orientation.
5. If required, sign up for campus housing at housing.sjsu.edu or International House at sjsu.edu/ihouse.

Wait 3-5 business days. A confirming email will be sent to you from the nextsteps@sjsu.edu email address. Print and keep this email—it is your Next Steps receipt.

If you do not complete the entire Intent to Enroll process by November 15, 2014, we will withdraw your application.

Please contact nextsteps@sjsu.edu before the deadline if you have any problems completing these steps.

☐ TAKE PLACEMENT EXAMS

You must satisfy the Entry Level Math (ELM) and English Placement Test (EPT) requirement before you can register for classes. Step two of the Next Steps process will indicate if you are required to take the ELM, the EPT, or both exams. You must take any required placement exams prior to Friday, January 9, 2015 or you will not be allowed to enroll in the Spring 2015 term.

☐ SEND TRANSCRIPTS BY OCTOBER 15, 2014

Plan now to send your official, final, secondary school transcript with your graduation date included postmarked no later than Wednesday, October 15, 2014. Failure to submit your transcript will result in your admission being withdrawn. If you have completed college coursework, you must submit official college transcripts for any college coursework that you completed while in high school by Wednesday, October 15.

In addition to fulfilling the transcript requirement, you must also show proof of your secondary graduation. You will need to show proof of your secondary graduation by submitting a transcript indicating the date of graduation or provide a copy of your diploma of graduation.

Where to send transcripts
San José State University
Undergraduate Admissions
One Washington Square
San José, CA 95192-0016

☐ COMPLETE THE I-20 PROCESS (Transfer from another U.S. institution)

If you live out of the country, you will receive your I-20 with your admission packet. If you are currently attending an educational institution in the U.S., you must download and complete the required “Transfer In Form” at sjsu.edu/isa/forms or you will not be allowed to enroll. Do not delay! SJSU must have this form on file to complete the I-20 process for you.
**CLEAR YOUR MEDICAL INSURANCE HOLD**
International students must provide proof of approved medical insurance before registering for classes. Insurance holds and purchasing of insurance are handled through the International Student and Scholar Services (ISSS) office. See sjsu.edu/ips for more information.

**MONITOR YOUR MYJSU ACCOUNT**
SJSU communicates almost entirely by messages and “to-do” items posted to your MyJSU account. Check http://my.sjsu.edu frequently for updates to your status, important messages, and invitations to upcoming events. You are responsible for compliance with all deadlines posted on your MyJSU account regarding outstanding documents. Failure to do so may result in your application or admission being withdrawn even if you have signed up for housing, attended orientation, or registered for Spring 2015 classes.