All Educational Opportunity Program (EOP) students must complete specific requirements in order to maintain good program standing in EOP. The requirements are generally based on, but not limited, to the following: Fall/Spring term, class level, SJSU cumulative GPA and remedial requirement status. In order to meet program requirements and 100% compliance, Parts 1 - 3 need to be completed entirely. If all parts are not completed by the stated deadline, you will either be placed on EOP Probation at the end of the term, or you will be removed from EOP if you are already on EOP Probation.

Requirements are assigned at the beginning of each term. It is your responsibility to read, understand and complete all items listed on your specific plan by the deadlines listed. The deadlines to complete your requirements are firm. No extensions will be given. The workshop calendar, registration information, and survey is located online at sjsu.edu/eop.

PART 1 – THE TOWN HALL REQUIREMENT
- Attend Town Hall meeting session assigned to you, which is based on the number of units you have completed.
- Town Halls will take place Monday, August 22, 2016 & Tuesday, August 23, 2016.
- If you are unable to attend the session that you have been assigned, please submit a complete EOP Status Appeal form (located under Quick Links on sjsu.edu/eop). If you are submitting an appeal for work, travel or health reasons, supporting documentation is required along with your form and statement (see form for details), such as a copy of a travel itinerary.

PART 2 – EOP WORKSHOP REQUIREMENTS
- Attend a total of three (3) EOP workshops. Two (2) workshops must be completed in person and one (1) may be completed online by Sunday, November 20, 2016.
- You must attend one (1) workshop from each track: Academic Success, Beyond the Degree, and Writing.
- You may choose which workshops you will attend in person and which you will complete online. This is the minimum requirement; please attend as many workshops as you feel are beneficial for you.
- The calendar of approved in-person workshops can be found on the EOP website. The calendar may be updated with additional workshops in the first few weeks of school.
- In-person workshops will run from Tuesday, September 6 - Friday, November 18, 2016.
- Other campus events that you attend that are not listed on the EOP calendar WILL NOT satisfy EOP plan requirements.
- A complete listing of approved online workshops (separated by EOP workshop track) can be found online at http://www.sjsu.edu/eop/current-students/workshops/index.html

PART 3 – FALL 2016 EOP WORKSHOP SURVEY REQUIREMENTS
- In order to receive credit for completing or attending a workshop, you must complete the Fall 2016 EOP Workshop Survey by Sunday of the same week you complete an in-person or an online workshop. The survey for online workshops will be available until November 20, 2016 while the survey option for the in-person workshop will only be available the same week of the workshop.
- The Fall 2016 EOP Workshop Survey will close for the semester on Sunday, November 20, 2016 at 11:59pm.
- The survey for the online workshop is the same survey that you will submit for an in-person workshop. The Fall 2016 EOP Workshop Survey is used to determine completion of workshop requirements. Please ensure that you are entering your correct SJSU ID and correct name so that you receive proper credit.
- The survey at the end of an online workshop through Spartan Success/Student Lingo/Online Workshop will not count toward the EOP Workshop Requirement.
- The EOP Workshop calendar, EOP survey, links to online workshops, and Eventbrite registration links can be found online at http://www.sjsu.edu/eop/current-students/workshops/index.html
- Confirmation of workshop completion will be emailed within approximately two weeks of submission.

EOP PROBATION
- If a student is not in good standing with EOP Plan Requirements, the student will be placed on EOP Probation and a hold will be placed on the EOP Grant for the following semester. The hold will not be removed until requirements have been completed and verified at the end of the following semester. A second, consecutive semester of non-compliance with requirements will result in removal from EOP and a loss of services and the EOP Grant.
- EOP Probation status is separate from SJSU’s academic probation standing.
EOP ONLINE WORKSHOPS
The Spartan Success/Student Lingo workshop series offers a wide variety of workshops aimed at helping you gain the skills you need to succeed at SJSU. All workshops are confidential, informational and available 24/7. Spartan Success workshops are a joint collaboration between the Divisions of Student Affairs and Academic Affairs.

- You may access the EOP website to determine which EOP Workshop Track will be fulfilled by your online workshop.
- Select the workshop you want to complete and ensure that it falls under a track that you have not completed yet.
- Below is a reference for which EOP workshop track the online workshops fulfill.

EOP ACADEMIC ONLINE WORKSHOPS
10 Habits of Mind for College Success
10 Tips For Success In Your Online Course
Academic Integrity: The Do's and Don'ts
Creating Your College Bucket List: Explore, Experience, Succeed
Discover Your Learning Style
Effectively Communicating Online
Emotional Intelligence: The Other Key To Academic Success
Exam Preparation Tips & Test-Taking Strategies
Financial Literacy: Smart Money Skills For College & Beyond
How To Achieve Well-Being, Balance & Success
How To Develop Your Cross-Cultural Skills
How To Overcome Math Anxiety
How To Reduce Test Anxiety
How To Succeed In Math
Improving Student-Faculty Relationships
Information Literacy: How To Master College Research
Leading As A Student-Athlete In & Out Of The Classroom
Learning Strategies Every Student Should Know
Mental Health & Suicide: Helping Yourself & Others
Navigating The Financial Aid Process
Online Courses: Staying Motivated & Disciplined
Overcoming Procrastination: Causes & Cures
Setting & Accomplishing Realistic Goals
Sexual Violence Awareness & Prevention: A Training for Students
Stress Management Techniques
Student Veterans: How To Succeed In College
Study Tips & Note-Taking Strategies
Success Strategies For First Generation Students
Taking Tests Online: Strategies For Success
The Difference Between High School and College
Time Management: Strategies For Success

EOP BEYOND THE DEGREE (BTD) ONLINE WORKSHOPS
Exploring Careers & Choosing A Major
Mastering The Job Interview
Maximizing Your College Experience
Writing Effective Resumes & Cover Letters

EOP WRITING ONLINE WORKSHOPS
Developing A Strong Thesis Statement
Drafting Introductions, Body Paragraphs & Conclusions
Pre-Writing Techniques: Planning & Idea Development
Reading Comprehension Strategies
The Revision Process: How To Proofread & Edit Your Writing
Understanding & Avoiding Plagiarism

WORKSHOP REGISTRATION/CONFIRMATION
- Additional registration information online at: http://www.sjsu.edu/eop/current-students/workshops/workshopregistration/index.html
- A workshop ticket through Eventbrite is required to attend each in-person workshop. Ticket links for workshops will become active one week prior to the workshop on Sunday at approximately 10am. For example, workshops that take place during the week of Sept. 12-16 become available for registration on Sept. 4. When viewing the EOP webpage for registration, if you cannot see the correct week’s workshops, you must REFRESH your browser.
- Ticket sales will close after capacity has been reached or on Thursdays at 7pm.
- When ordering your ticket, make sure to enter your CORRECT email address; you will receive an automatic and immediate ticket confirmation from Eventbrite.
- To cancel your registration, please send an email at least 24 hours prior to the workshop to eop@sjsu.edu
- All students that want to attend the workshop (confirmed or walk-in) MUST arrive 20 minutes prior to the start of the workshop for check-in. Five (5) minutes prior to the start of a workshop, walk-in students will be allowed to attend if space is available.
- If a student that with confirmation arrives after walk-ins have been allowed in, they will be allowed to attend only if there is space available.
- Late arrivals will NOT be accommodated for any reason. As a courtesy to the presenter and fellow participants, please arrive early.