### Document Submission Identification Form

*Must be included with all documents submitted for graduate application*

Please check the box indicating the type of document(s) included in this packet. This is a complete listing of required documents (you may not be responsible for all items listed). Check your “to do” list in MySJSU.

**DOMESTIC APPLICANT**

- [ ] Official Transcripts enclosed in a sealed envelope from the institution(s) [unofficial/opened transcripts will not be accepted] **NOTE:** Transcripts are required from ALL higher education institutions attended, even if you did not earn a degree. Find details at www.sjsu.edu/gape/prospective_students/domestic. SJSU graduates and recent applicants (one year) need not supply transcripts again.
- [ ] Applicants with transcripts from international universities must provide transcripts/marksheets, degree certificates, etc. as required for international applicants—see instructions for International Applicant below.
- [ ] Residency Questionnaire and supporting documents
  (Find additional details at www.sjsu.edu/gape/prospective_students/residency)
- [ ] Copy of Green Card
- [ ] Copy of Visa (applicants on dependent visa must supply copy of their visa and spouse/parent visa)

Test scores from TOEFL, IELTS or Pearson’s (PTE) if applying after completion of bachelor’s degree from international university must be sent by the testing agency. The SJSU code is 4687 (ETS only)

**INTERNATIONAL APPLICANT**

- [ ] Transcripts/Marksheets *(including failed attempts/backlog)* - in original language & English translation **(both required)**
  **NOTE:** Transcripts/marksheets from ALL higher education institutions attended, even if you did not earn a degree. Find details at regarding requirements for documents from foreign institutions at www.sjsu.edu/gape/prospective_students/international_documents
- [ ] Final Degree Certificate - in original language & English translation **(both required)**
- [ ] Diploma marksheets (post-secondary degree)
- [ ] Diploma certificate (post-secondary degree)
- [ ] 7th semester grades (those graduating in May)
- [ ] Declaration of Finance
- [ ] Copy of current passport

Test scores from TOEFL, IELTS or Pearson’s (PTE) must be sent by the testing agency. The SJSU code is 4687 (ETS only)

**International Applicants only:** If you require an I-20 provide your international mailing address on following lines

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Return to: Graduate Admissions & Program Evaluations
San Jose State University
One Washington Square
San Jose, CA 95192-0017

2012 - 2013

Name of Applicant

Last  First  Middle

**SJSU ID Number:** ____________________________

Application Term: ____________________________

Email: ______________________________________

**SJSU ID Number obtained from**
https://futurestudent.sjsu.edu
5-7 days after application submission