

**ACCOUNTING & FINANCE DEPARTMENT**  
**REGISTRATION INFORMATION FALL 2015-- HOW TO ADD BUS1 120A & BUS1 121A**

If you need to enroll in BUS1 120A or BUS1 121A for Fall 2015, you must complete an online learning system, ALEKS, before registering for these fall accounting courses. Sign up for ALEKS using the following link starting June 10, 2015: [Registration for Bus 121A/Bus 120A - Fall 2015](#)

- The deadline to register is **July 10, 2015**.
  - An email will be sent to you on **July 11** with detailed information about ALEKS in Step 1 and Step 2 below.
1. Complete an online course called ALEKS, a self-paced learning system, which will prepare you for both BUS1 120A and BUS1 121A. ALEKS will be available **ONLY** from **July 13, 2015 to August 13, 2015**. It takes approximately 30 hours to complete the course. You can complete ALEKS in multiple sessions at your own pace.
  2. Once you have completed ALEKS, you will be sent an on-line **Qualtrics survey** to indicate the section of BUS1 120A and/or BUS1 121A in which you wish to register. **The survey link will be emailed to the address you provide.**

An Add code will be emailed to you on a first come basis only if you: **1) complete ALEKS and.... 2) take the survey.**