

**MEETING NOTICE**

Date: September 18, 2020  
To: Spartan Shops, Inc. Board of Directors  
From: Charlie Faas, Interim Board Chair  
Subject: Board of Directors Meeting Notice

The Board of Directors meeting will convene on **FRIDAY, SEPTEMBER 25, 2020 via Zoom Meeting due to COVID-19 Pandemic**. The meeting will convene at 2:00 PM.

Zoom Meeting Info: <https://sjsu.zoom.us/j/95345034627?pwd=a29Ub2pubHJ4bTREl0diYTBaQWVxZz09>

**AGENDA**

- I. **CALL TO ORDER**
- II. **PUBLIC COMMENTS**
- III. **APPROVAL OF AGENDA**
- IV. **APPROVAL OF MINUTES**
  - A. Board Meeting Minutes of June, 24, 2020
- V. **INTERIM BOARD CHAIR'S REPORT** – Charlie Faas
- VI. **OPERATIONAL REPORT** – Raymond Luu (5 minutes)
- VII. **COMMITTEE REPORTS**
  - A. Audit Committee
    - i. Year-end Financials – Tanvi Kothari
- VIII. **NEW BUSINESS**
  - A. Bylaws & Articles of Incorporation Modifications
  - B. Board Resolution – Authorizing Investment of Monies in the Local Agency Investments Fund (LAIF) (Last Revision: August 16, 2018)
  - C. Board Resolution Authorization on Bank Accounts (Last Revision: August 16, 2018)
- IX. **GENERAL DISCUSSION**
- X. **ADJOURNMENT**