

NO MATTER WHAT AWARD

*The **No Matter What Award** is the Administration and Finance Division's highest level of employee recognition. Awards are presented once a year. Employees are nominated for the award by co-workers, supervisors, managers or customers. Awards are presented to individual employees or teams that demonstrate sustained outstanding performance.*

Nomination Type

☐ **Individual Nomination**

☐ **Team Nomination**

List all Team Members

*To qualify for the **No Matter What Award** the employee or team must have achieved sustained (e.g., over a period of time, at least 6 months) outstanding performance as evidenced by quantifiable results (e.g., customer satisfaction improvement trend, core services cycle time reduction, etc.). The achievement outcome must demonstrate that the employee or team went **above and beyond** what is expected to what is possible.*

Required Information

Provide information on specific action(s) or event(s) that support the nomination and recognition of this particular individual or team. The description must include quantifiable results that demonstrate sustained outstanding performance. Additional information can be included as a separate attachment, if necessary.

Nomination Form Completed By

Name	_____	
Phone Number	_____	Email Address _____

Nomination forms will be accepted on an ongoing basis. To qualify for a Fall or Spring **No Matter What Award**, nomination forms need to be submitted no later than:

Spring 2013: March 15th

Please send completed nomination forms:

- Send via campus mail to: **A & F Division Recognition Committee, 0006**

Administration & Finance Division

FD&O
Finance
Human Resources
Information Technology Services
Spartan Shops
UPD
VP Office - Chair

Recognition Committee

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Julie Inouye Wong
Jerry Crawford
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Leadership Team

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Jim Cimino
Terry Vahey
Beth Pugliese
Pete Decena
Shawn Bibb

View past recipients of **No Matter What Award**
<http://www.sjsu.edu/adminfinance/recognition/nomatterwhat/>

Together . . . Reaching for Excellence . . . Everyday!