

**MEETING NOTICE**

Date: May 3, 2019  
To: Spartan Shops, Inc. Board of Directors  
From: Charlie Faas, Interim Board Chair  
Subject: Board of Directors Meeting Notice

The Board of Directors meeting will convene on **FRIDAY, MAY 3, 2019** in **Clark Hall Conference Room 540**. Light refreshments will be served and the meeting will convene at 2:00 PM. Please confirm your attendance for quorum and catering purposes to Lisa at 408/924-1502 or [lisa.vlay@sjsu.edu](mailto:lisa.vlay@sjsu.edu).

**AGENDA**

- I. **CALL TO ORDER**
- II. **PUBLIC COMMENTS**
- III. **APPROVAL OF AGENDA**
- IV. **APPROVAL OF MINUTES**
  - A. Board Meeting Minutes of January 25, 2019
- V. **INTERIM BOARD CHAIR'S REPORT – CHARLIE FAAS**
- VI. **OPERATIONAL REPORT – Spyros Gravas**
- VII. **COMMITTEE REPORTS**
  - A. Administration Committee – No report
  - B. Audit Committee – No report
- VIII. **OLD BUSINESS**
  - A. Chartwells Contract Management – Associate Director Commercial Services
  - B. Beverage RFP - Update
- IX. **NEW BUSINESS**
  - A. Appointment of Ninh Pham-Hi as Corporate Secretary
  - B. Upcoming Revisions to the Bylaws
- X. **EXECUTIVE SESSION**
- XI. **GENERAL DISCUSSION**
- XII. **ADJOURNMENT**