

## 2012-2013 Assessment Report for Division of Student Affairs

Department	Accessible Education Center (AEC) formerly known as the Disability Resource Center (DRC)
Person(s) Submitting Report	Cindy Marota
Date	
Director Signature	

**Please list department learning outcomes (add addl rows if needed)**

Learning Outcome #1	What is the name of your disability(ies)? If the specific name of your disability is not coming to mind, simply explain what the disability is in a few words
Learning Outcome #2	Provide at least one example of how your disability(ies) impacts you in your daily activities (i.e., in the classroom, studying, talking tests, reading, etc.).
Learning Outcome #3	
Learning Outcome #4	
Learning Outcome #5	

**For Fall 2012, please indicate which learning outcomes were the focus of data collection, type(s) of assessment was/were utilized, and results.**

<b>L.O. #</b>	<b>Was data collected in Fall 12?</b> (yes/no)	<b>Type(s) of assessment utilized</b> (rubric, survey, test, focus group, employee evaluations,, etc)	<b>Findings</b> (how many students participated in assessment, most significant findings, summary of themes and/or actual data if available)
1	Yes	Electronic Learning Outcomes Counselor Response Sheet	<p>393 Students Total in 2012/2013</p> <ul style="list-style-type: none"> <li>• 333 (84.73 %) students accurately named their disability and could effectively explain the disability;</li> <li>• 10 (2.54 %) students could not name their disability or explain it; and</li> <li>• 50 (12.72 %) students could somewhat name and explain their disability.</li> </ul> <p><small>*The AEC conducts intakes all year long and does not divide data by spring/fall semesters at this time.</small></p>

2	Yes	Electronic Learning Outcomes Counselor Response Sheet	<p>393 Students Total in 2012/2013</p> <ul style="list-style-type: none"> <li>• 340 (86.51%) students accurately provided at least one example of how their disability impacts them in their daily life;</li> <li>• 9 (2.29 %) students could not provide an example; and</li> <li>• 44 (11.20 %) could somewhat provide an example.</li> </ul> <p>*The AEC conducts intakes all year long and does not divide data by spring/fall semesters at this time.</p>
3			
4			
5			

**For Fall 2012, please indicate if findings noted above were discussed in your department and/or what actions have been taken in response to the findings.**

<b>L.O. #</b>	<b>How were findings analyzed?</b> <i>(statistical analysis, generation of common themes, benchmarked with previous data)</i>	<b>How were findings communicated to staff in your department?</b> <i>(staff meeting, retreat, email, etc)</i>	<b>Actions taken as a result of findings</b> <i>(revised training, revised curriculum for workshops, revised materials, development of a new instrument, revised instrument, etc)</i>
1	Benchmarked w LO 2, and LO 1 from previous year	Email and staff meeting	Review and revise interactive process steps to increase validity and reliability of data
2	Benchmarked w LO 2, and LO 1 from previous year	Email and staff meeting	Review and revise interactive process steps to increase validity and reliability of data

**For Spring 2013, please indicate which learning outcomes were the focus of data collection, type(s) of assessment was/were utilized, and results.**

<b>L.O. #</b>	<b>Was data collected in Spring</b>	<b>Type(s) of assessment utilized</b> <i>(rubric, survey, test, focus</i>	<b>Findings</b> <i>(how many students participated in assessment, most significant findings, summary of themes</i>

	<b>13?</b> (yes/no)	<i>group, employee evaluation, etc)</i>	<i>and/or actual data if available)</i>
1	yes	Electronic Learning Outcomes Counselor Response Sheet	<p>393 Students Total in 2012/2013</p> <ul style="list-style-type: none"> <li>• 333 (84.73 %) students accurately named their disability and could effectively explain the disability;</li> <li>• 10 (2.54 %) students could not name their disability or explain it; and</li> <li>• 50 (12.72 %) students could somewhat name and explain their disability.</li> </ul> <p><small>*The AEC conducts intakes all year long and does not divide data by spring/fall semesters at this time.</small></p>
2	yes	Electronic Learning Outcomes Counselor Response Sheet	<p>393 Students Total in 2012/2013</p> <ul style="list-style-type: none"> <li>• 340 (86.51%) students accurately provided at least one example of how their disability impacts them in their daily life;</li> <li>• 9 (2.29 %) students could not provide an example; and</li> <li>• 44 (11.20 %) could somewhat provide an example.</li> </ul> <p><small>*The AEC conducts intakes all year long and does not divide data by spring/fall semesters at this time.</small></p>
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**For Spring 2013, please indicate if findings noted above were discussed in your department and/or what actions have been taken in response to the findings.**

<b>L.O. #</b>	<b>How were findings analyzed?</b> <i>(statistical analysis, generation of common themes, benchmarked with</i>	<b>How were findings communicated to staff in your department?</b> <i>(staff meeting, retreat, email, etc)</i>	<b>Actions taken as a result of findings</b> <i>(revised training, revised curriculum for workshops, revised materials, development of a new instrument, revised instrument, etc)</i>

	<i>previous data)</i>		
1	Benchmarked w LO 1, and LO 2 from previous year	Email and staff meeting	Review and revise interactive process steps to increase validity and reliability of data
2	Benchmarked w LO 1, and LO 2 from previous year	Email and staff meeting	Review and revise interactive process steps to increase validity and reliability of data

**For Fall 2013, please indicate which learning outcomes will be the focus of data collection and what type(s) of data collection will be utilized.**

<b>L.O. #</b>	<b>Will data be collected in Fall 13? (yes/no)</b>	<b>Type of assessment utilized (rubric, survey, test, focus group, evaluations, etc)</b>
1	Yes	Electronic Learning Outcomes Counselor Response Sheet
2	Yes	Electronic Learning Outcomes Counselor Response Sheet

**Based on your assessment experience in 2012-13, what changes (if any) do you plan to make for 2013-14 related to learning outcomes? (Instrument, analysis, communication to staff, etc)**

The AEC will continue to assess our current Learning Outcomes as these outcomes are essential to students' disability management and daily life activities. However, the AEC will remain fluid with the assessment process and data collection method to support of AEC professional staffing.

- Revise the interactive and data collection process to match the staffing bandwidth and student need
- Include the Deaf and Hard of Hearing population which previously has not been included
- Add a check box on the student intake form for counselors to assess after appointment with student if LO objectives were met

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**For 2012-13, please indicate any satisfaction assessments that were completed for your department.**

Date and type of assessment (survey, focus group, etc)	What areas were assessed related to satisfaction? (services, service hours, customer service, etc.	Findings (# of students who responded, response rate, summary of themes, etc)

**For 2012-13, please indicate any other assessment activities that took place in your department (usage, demographics, event participation, etc).**

<p>The AEC was unable to incorporate other assessment activities due to a 60% reduction in professional counselor positions since 2011.</p>
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*Assessment reports for 2012-13 are due October 31, 2013 to Sharon Willey with a copy to department's Associate Vice President. Thank you.*