

AEC welcomes you to Spring 2021 semester!

In accordance with President Papazian's guidance, AEC's staff will continue telecommuting and will be available virtually to support the all modes of instruction being offered this Spring. AEC is reachable via email (aec-info@sjsu.edu) for Zoom appointments to address any student concern regarding the administration of Spring 2021 accommodations.

New for Instructors?

1. Updated [Faculty FAQ](#).
2. [Distance Learning Accommodated Exams \[pdf\]](#) flow chart provides a guide for navigating SJSU online proctoring tools for accommodated exams.
3. [AEC Accommodation Process Information \[pdf\]](#)
4. The [Notice of Student Absences Accommodation Instructor/Student Guide](#) is a tool for facilitating communication between instructors and students prescribed an attendance accommodation when meeting to discuss the accommodation.

Did you know:

Instructors have 24/7 access to MyAEC Faculty Portal

[MyAEC Faculty Portal](#) allows instructors to manage **all** requested accommodations for **all** courses, for **all** students in one place. In MyAEC Faculty Portal you can:

- Search Student Eligibilities (e.g.: accommodations)
- Complete and/or update Alternative Testing Contracts
- View list of requested/scheduled exams
- Upload exams
- View assigned Notetakers

Visit [Quick Guide to MyAEC Faculty Portal](#) for step-by-step support.

Important Dates

- **April 1:** Deadline for students to submit final exam request for in-person classes with in-person exams
- **May 18:** Study Day
- **May 19-25:** Final exams

Additional Faculty Quick Links

[Working with Student with Disabilities](#) | [Notetaking Services](#) | [Testing Hours](#) | [Center for Accessible Technology](#) | [Deaf & Hard of Hearing](#) | [Accessible Furniture](#) | [Faculty Fast Facts](#) | [Creating Accessible Materials](#) | [After-Hours Elevator Assistance](#) | [Emergency Evacuation](#) | [Syllabus Statement Rational](#)