

**San José State University**  
**Department of Art and Art History**  
**Phot 110 - 49805, Black & White Photography, Section 03, Fall 2021**

**Course and Contact Information**

<b>Instructor:</b>	Victoria Heilweil
<b>Office Location:</b>	Zoom Personal Meeting Room
<b>Telephone:</b>	Please email
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<b>Office Hours:</b>	Wednesday, 3:30pm-4:30pm or by appointment
<b>Class Days/Time:</b>	Monday/Wednesday 12:30pm-3:20pm
<b>Classroom:</b>	DH 406 and Zoom
<b>Department Office:</b>	ART 116
<b>Department Contact:</b>	Website: <a href="http://www.sjsu.edu/art">www.sjsu.edu/art</a> Email: <a href="mailto:art@sjsu.edu">art@sjsu.edu</a>
<b>Prerequisites:</b>	PHOT 40

**Additional Contact Information**

- \* E-mail is generally the best method of contact during non-office hours.
- \* Please allow 48-hours for an e-mail response.
- \* Emergency: 911
- \* Campus Escort: 42222
- \* Individuals with disabilities may contact the Disability Resource Center (DRC), Administrative Building 110, 408/ 924-6000, for a variety of formats such as Braille, large print, sign interpreters, assistive listening devices, audio tape and accommodations for physical accessibility.

## **Catalogue Course Description**

A traditional darkroom class which introduces black and white film developing, silver based printing, and image manipulation and presentation techniques. Taught with traditional film and paper: requires a film camera, a limited number of which the department can loan students.

## **Course Format**

This course is Mode 4 (hybrid) and will be conducted online (both synchronous meetings, and asynchronous activities), combined with working in the darkroom on campus in groups of 10 students or less. While on campus students are required to wear a mask covering their nose and mouth at all times. For synchronous class meetings over zoom, students ideally should have a reliable internet connection, a built-in or stand-alone webcam, and a working microphone. It is recommended that you attend the synchronous zoom class meetings on a laptop or desktop computer, as a phone screen is too small to adequately view images. Students should use the zoom application, rather than a web browser for the synchronous meetings. In addition to the course Canvas site, we will also be using Google Drive.

## **MYSJSU Messaging - Canvas Information**

Course materials such as syllabus, handouts, notes, assignment instructions, video tutorials, visual presentations, etc. can be found on [Canvas Learning Management System course login website](#). You are responsible for regularly checking Canvas a minimum of twice a week, including the Announcements, to learn of any updates. Your Username is your 9-digit SJSU ID number, and your password is your SJSU-One account password.

For help with using Canvas see the [Canvas Student Resources](#) page.

## **Course Goals**

This course explores the technical, conceptual and aesthetic issues in black and white film, darkroom and analog photography. It is designed to broaden and refine your photographic skills. This semester you will learn the ins and outs of handling your manual 35mm film camera, processing your own black and white film, and making prints of your photographs.

Students in this course will complete a series of assignments that will challenge you to discover new ways of picture making, and inspire your personal vision and creativity using the black and white vernacular. Self-expression through the medium of photography is strongly encouraged. The course will additionally expose you to the work of prominent black and white, historical and contemporary photographers, and conceptual ideas within the photographic medium.

## **Course Learning Outcomes (CLO)**

Upon successful completion of this course, students will be able to:

CLO 1 Understand 35mm manual film camera operation

CLO 2 Process black and white film

CLO 3 Make contact sheets and prints using photographic paper

CLO 4 Control contrast in the darkroom printing process

CLO 5 Critically analyzing technique and aesthetics in black and white photographs

CLO 6 Be versed in an overview of relevant historic and contemporary photographic artists.

CLO 7 Express complex concepts visually using analog photography.

CLO 8 Successfully work within assigned deadlines.

## Required Texts

SJSU Lab Manual (available online at [photo.sjsu.edu](http://photo.sjsu.edu))

This manual is required reading for every darkroom photography student and will help acquaint you with the SJSU Dept. of Art and Art History Photo Lab facility and safety procedures. There is a safety quiz required for all students using the Photo Lab - passing this quiz is a requirement to use the lab. The manual also contains important information regarding traditional photo processing such as film developing and printing at SJSU. **Having a copy of this manual with you every time you work in the lab is required.**

Supplementary learning materials will be available in the weekly modules located on the Canvas course website.

## Equipment / Material Requirements

### Required Supplies (more detailed information will be on Canvas):

- 35mm fully manual film camera (can borrow one from the photography department)
- 8" x 10" RC Photo Paper
- Negative Sleeves
- Plastic Locking Storage Binder Box with three O-Rings – for your negatives
- 6+ rolls Film
- Scissors
- Towel for the darkroom
- 8" x 10" Portfolio Case/box

### Optional supplies:

- Apron (chemicals stain)
- Developing Tank - necessary if you want to develop film at home.
- Print Tongs

### Online Vendors:

Adorama – NY <https://www.adorama.com/>

B&H – NY, supplies most things you'll need. Closed on Saturdays and observes all major Jewish Holidays, plan ahead for shipping purposes, especially in the Fall. <https://www.bhphotovideo.com/>

Freestyle Photo – Los Angeles <https://www.freestylephoto.biz/>

KEH – great for buying used camera equipment. <https://www.keh.com/>

### Suggested Local Vendors:

Foto Express- 304 E Santa Clara Street, San Jose (408) 971-3977

San Jose Camera & Video - 1600 S Winchester Blvd, Campbell (408) 374-1880

Looking Glass Photo - 1045 Ashby Avenue, Berkeley CA (510) 548-6888

Kaufmann's Camera - 1502 El Camino Real, San Bruno (650) 574-3429

Samy's Camera - 1090 Bryant Street, SF (415) 621-8400

## Diversity Statement

It is my intention that students from diverse backgrounds and perspectives be well served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that students bring to this class be viewed as a resource, strength and benefit. I promise to present visual materials that represent diversity in order to respect students' varied identities and backgrounds and highlight underrepresented communities that diverge from the dominant white, male history of photography. Your suggestions are encouraged and

appreciated. Please let me know ways to improve the effectiveness of the course for you personally or for other students or student groups.

### **Hazardous Materials (HAZMAT)**

All studio classes that use any “hazardous materials” should include one graded assignment that helps students understand HAZMAT regulations and develop consistently safe practices—this might be as simple as a labeling assignment. Note that food containers cannot be used for chemical storage and that common household items (bleach, vinegar, etc.) are deemed hazardous materials and must be stored appropriately. The campus EHS (Environmental Health & Safety) office and the County will schedule inspections with increasing frequency; fines assessed by the County are now high enough to put us out of business, so this is a serious matter. The techs are NOT responsible for cleaning up facilities and classrooms and offices—this is your responsibility. If you need information or help, please let us know. Additional note: clutter is deemed a hazard, and we can be fined for clutter.

*Basic training powerpoint:* <http://www.sjsu.edu/fdo/docs/hazmatandlabsafetyguidance.pdf>

### **Library Liaison**

**Gareth Scott**

**Email:** [gareth.scott@sjsu.edu](mailto:gareth.scott@sjsu.edu)

**Phone:** (408) 808-2094

King Library, 4th Floor

Art and Art History Resources: <https://libguides.sjsu.edu/Art>

### **Department Advising**

For information about majors and minors in Art & Art History, for a change of major/minor forms and a list of advisors: <http://www.sjsu.edu/art/> or the Art & Art History department office in ART 116, [408-924-4320](tel:408-924-4320), [art@sjsu.edu](mailto:art@sjsu.edu)

### **Course Requirements and Assignments**

SJSU classes are designed such that in order to be successful, it is expected that students will spend a minimum of forty-five hours for each unit of credit (normally three hours per unit per week), including preparing for class, participating in course activities, completing assignments, and so on. More details about student workload can be found in [University Policy S12-3](#) at <http://www.sjsu.edu/senate/docs/S12-3.pdf>.

The class includes three assignments, a final project, one research paper, a short presentation and one exam. In addition there will be in-class exercises, required discussion topics and short quizzes on Canvas.

### **Recording Zoom Classes**

I do not plan on recording the synchronous class meetings. All important information and materials will be provided on Canvas, but I strongly recommend that you have contact information for several of your classmates to get information about missed synchronous class meetings.

**Students are not allowed to record without instructor permission.** Students are prohibited from recording class activities (including class lectures, office hours, advising sessions, etc.), distributing class recordings, or posting class recordings. Materials created by the instructor for the course (syllabi, lectures and lecture notes, presentations, etc.) are copyrighted by the instructor. This university policy (S12-7) is in place to protect the privacy of students in the course, as well as to maintain academic integrity through reducing the instances of cheating. Students who record, distribute, or post these materials will be referred to the Student Conduct and

Ethical Development office. Unauthorized recording may violate university and state law. It is the responsibility of students that require special accommodations or assistive technology due to a disability to notify the instructor.

### **Class Participation**

The best way to develop your skills and ideas is to be here and actively participate. There will be a number of lectures, demos and discussions that you will not experience if you are not present in the zoom synchronous class meetings. As you have limited access to the darkroom lab, it is critical that you have all required materials and are ready to work on your scheduled lab days. Your participation in the form of regular involvement in activities and discussions is truly appreciated by myself and your peers. I expect you to attend all critiques as they are critical learning opportunities. Your voice is necessary for the success of this class. Art is subjective so all opinions, even if you do not agree, are valid and welcome.

### **Final Examination or Evaluation**

The Final Exam is a required class, and will be used for our second day of critique and presentation of your final projects. Missing it without prior arrangements, or a personal or family emergency will result in a deduction of one full letter from your overall grade in the course. The Final Exam is on **Tuesday, December 14th from 12:15pm-2:50pm.**

### **Grading Information**

#### **Determination of Grades**

Taking chances will be highly rewarded! Your good energy is always evident, even if some of your projects don't reach the level of success you initially imagined. I would much prefer to reward you for "failing" at a higher level than succeeding at your current level of comfort. Take yourself and your work seriously, and hold yourself to a higher standard. Each assignment will be graded on the quality of the technique and your creative solutions to the challenges given.

#### **The following criteria will be applied to evaluate individual projects:**

- Exposure/Quality Focus – Good exposures that are neither under nor overexposed, subject in focus (as required), no camera shake
- Printing Technique – Good tonal range, neat and clean prints
- Artistic Merit – Composition, visual impact, subject interest
- Originality – Uniqueness of idea and vision, original concept, creative in thought and appearance

#### **The criteria to earn an excellent grade:**

- Technical proficiency in assignments
- A thorough understanding and creative interpretation of all assignments
- Often going beyond the minimum requirements for each assignment
- Punctual attendance in the synchronous and on-campus class meetings
- Evidence that you have challenged yourself above and beyond the status quo

#### **Relative weight of course requirements**

The Decisive Moment	10%
Self Portrait	15%
Your Story	20%
Final Project	35%
Canvas Discussion Topics	5%
Canvas Module Quizzes	5%
Exam	10%

- A Outstanding:** thoughtful and intelligent ideas presented in a clear, organized, and engaging manner; among the very best.
- B Above Average - Good:** the ideas are interesting and successfully presented; shows potential, but not necessarily distinctive; roughly equal in quality to the majority of work completed by other students.
- C Average - Mediocre:** achieves minimum requirements of the assignment, but not particularly clear, nor ambitious. Quality of work is below that of most other projects submitted. May be above average idea presented in incomplete state.
- D Unsatisfactory:** does not satisfy the minimum requirements of the assignment; generally unsatisfactory in terms of quality and clarity.
- F** You didn't submit an assignment.

**Numeric Grade Equivalents:**

97 - 100%	A+
93 - 96.9%	A
90 - 92.9%	A-
87 - 89.9%	B+
83 - 86.9%	B
80 - 82.9%	B-
77 - 79.9%	C+
73 - 76.9%	C
70 - 72.9%	C-
67 - 69.9%	D+
63 - 66.9%	D
60 - 62.9%	D-
Below 60%	F

**All assignments must be uploaded to Canvas before the start of class on the due date to be considered on time.** Late assignments will be reduced by one letter grade for each week it is late, unless advance notice is given to me and I have approved the late submission. Documented personal, family and health emergencies are exempt from this late policy.

Please speak with me if you are having problems or falling behind in the class. I cannot help you, or offer any solutions, if I don't know there is an issue. In addition, the longer you wait, the less options I will be able to offer you.

All Assignments, except for the Personal Project, can be resubmitted, provided that the original assignment was submitted on time.

**Please note:** Except in cases of documented emergencies which have been discussed with me, incomplete grades are not given in this course.

This course must be passed with a C or better as a CSU graduation requirement.

A minimum aggregate GPA of 2.0 SJSU Studies (R, S, & V) shall be required of all students as a graduation

requirement. Note that “All students have the right, within a reasonable time, to know their academic scores, to review their grade-dependent work, and to be provided with explanations for the determination of their course grades.” See University Policy F13-1 at <http://www.sjsu.edu/senate/docs/F13-1.pdf> for more details.

### **Online Class Protocol**

Synchronous class meetings via Zoom will start promptly at 12:30pm. Please arrive on time to the class meeting. It is distracting and unprofessional to arrive late, and you will inevitably miss important information. If class does not meet for the entire time on Zoom, the remainder of the scheduled class time is to be used for required asynchronous activities on Canvas.

Questions and comments may be entered anytime during the synchronous class session in the “chat” box. To help keep background noise to a minimum, students are asked to remain on mute until called on to speak. Students who wish to speak should use the “hand raise” icon in the participant list. It is expected that students will have their video on for the entire class meeting. We are a community, and it is very difficult to connect with each other when you don’t see facial expressions. All students are expected to conduct themselves in a professional manner conducive to a university learning environment. This includes finding a dedicated, quiet space where you can give your full attention to the class, turning your cell phone and other devices off, closing any non-essential programs and applications on your computer. You may use a virtual background, but it should be appropriate and professional and should NOT suggest or include content that is objectively offensive or demeaning. Please be respectful and thoughtful with your language, and in how you treat others in the class. This is even more critical in the virtual environment as it is more difficult to read body language and facial cues from your peers.

### **On-Campus Darkroom Protocol**

**All students must wear a mask covering their nose and mouth fully, the entire time they are within Duncan Hall and the darkroom.** This includes the hallways, bathrooms, and classroom. To eat or drink, it is safest to leave the building and go outside where you can remove your mask. Students not complying with this mask policy will be asked to leave and not allowed access to the darkroom facility.

I promise to do my best to create an inclusive, non-judgmental, respectful, and safe classroom space for all students. You as a student are required to always be respectful and mature towards the instructor and your peers. Any disruptive, mean-spirited, hateful, exclusive, or antagonizing behavior will not be tolerated.

### **University Policies**

Per University Policy S16-9, university-wide policy information relevant to all courses, such as academic integrity, accommodations, etc. will be available on Office of Graduate and Undergraduate Programs’ [Syllabus Information web page](http://www.sjsu.edu/gup/syllabusinfo/) at <http://www.sjsu.edu/gup/syllabusinfo/> Please review this website for information on Adding and Dropping Classes, Accommodations for Students with Disabilities, Counseling and Psychological Services, Peer Connections, Students Technology Resources and the Writing Center.

### **Academic Integrity**

Submitting projects already turned in in another class counts as cheating. All work made in this class must be new work, created by the student submitting the project. In addition, each assignment must consist of new images taken specifically for that project.

Your commitment, as a student, to learning is evidenced by your enrollment at San Jose State University. The University Academic Integrity Policy S07-2 at <http://www.sjsu.edu/senate/docs/S07-2.pdf> requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of

Student Conduct and Ethical Development. The Student Conduct and Ethical Development website is available at <http://www.sjsu.edu/studentconduct/>.

### **SJSU Cares**

SJSU Cares provides resources and services for SJSU students facing any kind of financial crisis. If you're having trouble paying for food, housing or other bills, they will help you get the help you need, including a free, daily food pantry for students. For additional information, visit the SJSU Cares website at <https://www.sjsu.edu/sjsucares/get-assistance/index.php>

### **Learn Anywhere**

The SJSU website includes a helpful section called Learn Anywhere that has a plethora of important information for students to successfully navigate online learning. Included are Canvas, Zoom and Adobe CC Installation tutorials, technology and campus resources.

## **Course Schedule**

### **PHOT 110/Section 03: Black and White Photography, Fall 2021**

*This semester continues to be an exciting new paradigm for teaching and learning. As such, I reserve the right to make changes to the syllabus, assignments and course requirements as needed to insure that students will be engaged and successful in the course. Notice will be given verbally, in class, and sent via email. In the event of a more substantial change, you will be given an updated syllabus. Your cooperation in this adventure is appreciated.*



Module	Date	Topics, Readings, Assignments, Deadlines
1	Mon 8/23 Zoom	Introductions Syllabus and class expectations Materials <b>**You will need a working film camera and a roll of 400 ISO film for class on Wednesday 9/8**</b>
1	Wed 8/25 Zoom	Composition and Light Analyzing Images <b>Homework: The Decisive Moment Assignment</b>
2	Mon 8/30 Independent	<b>Turn in The Decisive Moment - Canvas and Google Slides</b>
2	Wed 9/1 Zoom	Review The Decisive Moment images. Camera Review <b>Self-Portrait Assignment - Due 10/4</b> <b>Your Story Assignment - Due 11/1</b>
3	Mon 9/6	<b>Labor Day - Holiday!</b> <b>Homework:</b> Have film camera and one roll of 400 ISO film for next class.
3	Wed 9/8 Campus	<b>Group A: 12:30-1:50; Group B: 2:00-3:20</b> Cleaning and Loading Cameras Metering and Settings - Film Camera <b>Homework:</b> Begin photographing Your Story assignment. Read Lab Manual and print it out.
4	Mon 9/13 Campus	Darkroom Tour and Safety Exam - Group A Demonstrate Photograms <b>Bring Lab Manual and laptop to class!</b>
4	Wed 9/15 Campus	Darkroom Tour and Safety Exam - Group B Demonstrate Photograms <b>Bring Lab Manual and laptop to class!</b>
5	Mon 9/20 Campus	<b>Group B: 12:30-1:50; Group A: 2:00-3:20</b> Film Developing - Loading tanks/reels, chemistry and steps <b>Bring Lab Manual to class!</b>
5	Wed 9/22 Campus	<b>Group A - Film Developing</b> <b>Group B - Photograms</b> Bring Lab Manual, exposed film, negative binder and sleeves, RC photo paper, material for photograms, scissors, towel

<b>Module</b>	<b>Date</b>	<b>Topics, Readings, Assignments, Deadlines</b>
6	Mon 9/27 Campus	<b>Group B - Film Developing</b> <b>Group C - Photograms</b> Bring Lab Manual, exposed film, tank and reels, negative binder and sleeves, scissors, towel/apron optional
6	Wed 9/29 Campus	<b>Group C - Film Developing</b> <b>Group A - Photograms</b> Bring Lab Manual, exposed film, tank and reels, negative binder and sleeves, scissors, towel/apron optional
7	Mon 10/4 Zoom	<b>Due/Critique - Self Portrait</b> <b>Introduce Personal Project - Due 12/6</b> <b>Homework:</b> Write Personal Project Proposal
7	Wed 10/6 Campus	<b>Group A - Contact Sheets</b> Bring Lab Manual, binder with negatives, RC photo paper, scissors, towel
8	Mon 10/11 Campus	<b>Group B - Contact Sheets</b> Bring Lab Manual, binder with negatives, RC photo paper, scissors, towel
8	Wed 10/13 Zoom	<b>Your Story Contact Sheet Review/Image Selection</b> <b>Personal Project Proposals Due/Discussion</b> <b>Homework:</b> Begin photographing Personal Project. Research photographer for paper
9	Mon 10/18 Campus	<b>Group A - Print</b> Bring Lab Manual, binder with negatives, RC photo paper, scissors, towel
9	Wed 10/20 Campus	<b>Group B - Print</b> Bring Lab Manual, binder with negatives, RC photo paper, scissors, towel <b>**Submit photographer for Final Project paper on Google Drive today**</b>
10	Mon 10/25 Campus	<b>Group A - Print</b> <b>Homework:</b> Continue photographing Personal Project and researching photographer for paper
10	Wed 10/27 Campus	<b>Group B - Print</b>
11	Mon 11/1 Campus	<b>Due/Critique - Your Story</b>

<b>Module</b>	<b>Date</b>	<b>Topics, Readings, Assignments, Deadlines</b>
11	Wed 11/3 Campus	<b>Supervised Lab Time</b>
12	Mon 11/8 Campus	<b>Supervised Lab Time</b> <b>Exam!</b> <b>Homework:</b> Continue photographing, processing and printing for Personal Project. Begin writing paper for Personal Project.
12	Wed 11/10 Campus	<b>Supervised Lab Time</b> <b>Homework:</b> Write draft of artist statement for Personal Project. Have contact sheets and prints ready for Mid-Review.
13	Mon 11/15 Zoom	<b>Personal Project Mid-Review</b> <b>Homework:</b> Continue photographing, processing and printing for Personal Project. Revise artist statement for Personal Project.
13	Wed 11/17 Campus	<b>Supervised Lab Time</b> <b>Homework:</b> Complete photographing Personal Project. Complete first draft of Personal Project paper.
14	Mon 11/22 Campus	<b>Supervised Lab Time</b>
14	Wed 11/24	<b>Thanksgiving Holiday - No Class!</b>
15	Mon 11/29 Campus	<b>Supervised Lab Time and Mounting</b>
15	Wed 12/1 Campus	<b>Final Supervised Lab Time and Mounting</b> <b>Homework:</b> Write final artist statement for Personal Project. Complete Personal Project paper. Complete Personal Project presentation.
16	Mon 12/6 Campus	<b>THIS IS A REQUIRED CLASS</b> <b>Due - Personal Project!</b> <b>Personal Project Presentations and Critique</b>
Final Exam	Tues 12/14 12:15pm- 2:30pm Campus	<b>THIS IS A REQUIRED CLASS</b> <b>Personal Project Presentations and Critique</b>