ART 21-01: Term and Selection of Program Coordinators

Whereas the assignment of program coordinator is necessary for the successful administration of the department and hence constitutes an important area of faculty service; and

Whereas the both the opportunities and burdens of department service should be fairly distributed whenever possible; and

Whereas the regular rotation of coordinator service assists in maintaining an atmosphere of fairness and collegiality; be it therefore

Resolved that all program areas represented by more than one tenured/tenure-track faculty members shall confer to determine a term of coordinator service of between 1 and 4 years, and this term shall be recorded by the Department Chair for recommendation to the Dean.

Resolved that in the case that two or more tenured/tenure-track faculty wish to serve as coordinator in a given year, area faculty should attempt to form a consensus on the sequence and rotation of particular faculty filling coordinator terms; and be it further

Resolved that in the case that consensus cannot be reached when two or more tenured/tenure-track faculty wish to serve as coordinator in a given year, preference will be given to the faculty member who has either never before served as coordinator, or has not served for the longest prior period; and be it further

Resolved that in the case that no tenured/tenure-track faculty wish to serve as coordinator in a given year, the Department Chair shall nominate the coordinator to fill the next term; and be it further

Resolved that in the case that a coordinator takes a leave of absence or sabbatical in either semester, the Department Chair shall nominate an interim coordinator to fill the entire full year in which the leave or sabbatical takes place; and be it further

Resolved that the Department Chair shall normally send coordinator nominations to the Dean in accordance with the terms and wishes of program area faculty, unless there is compelling reason not to do so, in which case the Department Chair will clarify and share those reasons in writing.
Resolution passed by the Permanent Faculty at the Meeting of March 16th, 2021.
Yes=9; No=0; Abstain=0