



ASSOCIATED STUDENTS
SAN JOSÉ STATE UNIVERSITY

ASSOCIATED STUDENTS BOARD OF DIRECTORS' MEETING

[December 14th, 2022 | 3:00pm-5:30pm]

<https://sjsu.zoom.us/j/85916216835>

Location: SU Meeting Room 1A

Minutes

I. Call to Order

Chair Rapanot calls the meeting to order at 3:07pm.

II. Land Acknowledgement

Chair Rapanot reads the land acknowledgement.

III. Roll Call

The secretary completes roll call.

Quorum met.

IV. Approval of the Agenda

Chair Rapanot recommends a motion to approve the agenda.

M) President Chuang S) Director Saif

Discussion: President Chuang motions to add a time certain of 3:30pm to Discussion Item 16.

S) Director Treseler

Vote: 11-0-0

Director Nikalwala re-recognized at 3:10pm.

Director Herrlin asked about Action Item 5 and commented that changes to the By-Laws needs to go through Internal Affairs Committee. Leung clarifies that for this item and action item 3 that these would be temporary changes.

Director Aquino motions to amend items 3 and 5 to make them temporary adjustments.

S) President Chuang

Vote: 12-0-0

Vote: 12-0-0

Agenda approved.



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V. Approval of the Minutes

Chair Rapanot recommends a motion to approve the minutes for November 30, 2022.

M) Director Herrlin S) Director Saif

Discussion: No discussion.

Vote: 12-0-0

Minutes approved.

Chair Rapanot recommends a motion to approve the minutes for December 7, 2022.

M) Director Herrlin S) President Chuang

Discussion: No discussion

Vote: 11-0-1

Minutes approved.

VI. Public Forum

Director Sheta briefly introduces Chief of Police Mike Carroll and invites him to introduce himself. Chief Carroll thanks everyone for inviting him here. He shares that he has been at San Jose State for about a year and they have implemented some changes to the methods they use to police across San Jose State. He highlights their sessions where they have had conversations with students and campus partners and how they are working to connect with the community. He extends an invite to the Board of Directors to visit the police station.

President Chuang excused for Point of Personal Privilege at 3:16pm.

President Chuang is re-recognized at 3:16pm.

VII. Executive Director's Informational Report (4 minutes)

The Child Development Center has completed family events and they are conducting trainings around Courageous Conversations.

The CCCAC is forming new relationships with K-12 schools. Please check out their tree at Christmas in the Park. The Campus Community Garden shared various statistics regarding their donations and food production this semester.

The events team had their final event "Tents and Toys." There is an event assistant position open.

Government has been wrapping up hiring for SEC and implementing new policies and procedures.

HR is working on hiring new student assistants.

Marketing is working on their annual report.





PTC is wrapping up the semester and supporting with academic projects and graduation ceremonies.

VIII. University Administration's Informational Report (3 minutes)

No report.

IX. Chief Elections Officer Informational Report (3 minutes)

Advisor Rugely-Valle spoke on behalf of Chief Elections Officer Nick Koprowski. He shares that they are interviewing candidates for the officer positions. They have found 2 but still need an Events Officer. The SEC will have a training in January and they are working on their plans for next semesters.

X. Action Items

A. Old Business

B. New Business

1. Action Item: Appoint Student-at-large Udayveer Grewal to Internal Affairs Committee

(Director Herrlin)

Chair Rapanot recommends a motion to open the action item.

M) President Chuang S) Director Sheta

Discussion: Director Herrlin shared that he has found another student interested in participating on the Internal Affairs Committee. Controller Maldonado asked why Director Herrlin was interested in having Udayveer. Director Herrlin shared that he is passionate about AS. Director Lacson shared that Udayveer has been serving on the programming board this semester and he has done really great work supporting the programming board events.

Vote: 12-0-0

Motion passes.

2. Action Item: Approve Changes to the Election Regulation Manual

(Director Herrlin)

Chair Rapanot recommends a motion to open the action item.

M) Director Lacson S) Director Saif

Discussion: Director Herrlin highlights that Internal Affairs has been working on edits to the ERM this semester. He highlights some major changes, including formatting changes and endorsement rules. Director





Herrlin shared that RSO's can only endorse one candidate in the whole election. He highlighted that the SEC needs to follow the ERM as written. He highlights that they have adjusted some of the discipline procedures.

Director Treseler asked about a discussion that occurred regarding rank choice voting and why that edit wasn't implemented. Director Herrlin shared that rank choice voting often works when there are more than 3 candidates and historically there are 2 or less people running for each position.

Director Lacson asked for clarification regarding RSO's following the one enforcement rule.

Director Saif asked about Internal Affairs involvement in elections matters.

Controller Maldonado asked about reasoning behind the change in RSO endorsement. Director Herrlin shared that in the past, large RSO's have been able to have a large amount of sway in elections, due to being able to endorse multiple candidates. This change would try to eliminate that.

President Chuang asked for clarification regarding language behind a major discipline action regarding tampering with materials.

Controller Maldonado shares that people who are part of an RSO and may put money into that RSO should have the opportunity to be endorsed by their RSO.

Advisor Rugeley-Valle asks for clarification regarding previous point President Chuang brought up and clarifying language.

President Chuang and Director Gadoury speak in favor of the changes to the RSO Endorsement policy.

Interim Executive Director Westbrook asked what repercussions would come to the RSO if they choose to endorse multiple candidates. Director Herrlin shared that there would not necessarily be a punishment for the RSO but the candidates could face repercussions. Director Herrlin shared that the first endorsement an RSO submitted would be the one that would be considered official, and further endorsements would be discarded and considered unofficial.





Leung highlighted an edit to dates, page numbers, and a missing heading. Director Herrlin shared that this would be considered a friendly amendment in the final edit.

Director Saif asked for clarification regarding the RSO Endorsement.

President Chuang asked if the Internal Affairs committee thought about clarifying what community service would look like. Director Herrlin shared that they are leaving this up to the SEC to determine as they have in the past.

Vote: 11-0-1

Motion carries.

3. Action Item: Approve Change to Campus Life Affairs Meeting Day
(Director Chadwick)

Chair Rapanot recommends a motion to open the action item.

M) President Chuang S) Director Herrlin

Discussion: Director Chadwick shared that the Campus Life Affairs meeting cannot meet when they did this semester and to provide a later meeting time they are requesting to move the meeting to the 1st and 3rd Wednesday's from 9-10am.

Vote: 12-0-0

Motion carries.

4. Action Item: Approve Winter Retreat Date
(Leadership & Government Coordinator Rugeley-Valle)

Chair Rapanot recommends a motion to open the action item.

M) Director Saif S) President Chuang

Discussion: Advisor Rugeley-Valle shared that this date has been shared with the Board for a few weeks now and this vote will confirm the date of January 24th for the Board of Directors Winter Retreat.

Director Chadwick excused for Point of Personal Privilege at 4:16pm.

Vote: 11-0-0

Motion carries.





5. Action Item: Approve Addition of CAPISE and Native/Indigenous Student Success Center to Bylaws

(Director Aquino)

Chair Rapanot recommends a motion to open the action item.

M) President Chuang

S) Director Saif

Discussion: Director Aquino shared that these two success centers did not exist when the bylaws were developed and with this vote, this would provide them temporary access to funds and voting rights that the other success centers have access to. They would then look to be permanently added when the bylaws are edited and voted on this year. Director Aquino highlights that CAPISE is looking to hold some events coming up and MOSAIC has been supporting them, but this would allow them to directly request the money for their organization. Director Aquino highlighted that the Native/Indigenous Success Center is developing currently, and this vote would provide them with some access to funds when they begin to program for their communities

Controller Maldonado is excused for Point of Personal Privilege at 4:18pm.

Director Nikalwala is excused for Point of Personal Privilege at 4:23pm.

Vote: 9-0-0

Motion carries.

6. Action Item: Approve National Registry Letter of Support

(Director Treseler)

Chair Rapanot recommends a motion to open the action item.

M) Director Saif

S) President Chuang

Director Varshney is excused at 4:25pm.

Discussion: Director Treseler highlights that the National Registry takes form in several pieces of legislature that states that any person in the United States, regardless of documentation can apply for citizenship if they've been in the country before a certain date. This date currently is before 1972. An adjustment they are hoping to make is to change this from a fixed date to include anyone who has been in the United States for 7 years. President Chaung shares that Lobby Corps has been working hard on this letter and highlights Student At Large Eliana's work on this letter.





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Director Chadwick is re-recognized at 4:26pm.
Director Saif is excused for Point of Personal Privilege at 4:26pm.
Controller Maldonado is re-recognized at 4:27pm.

Vote: 9-0-0
Motion carries.

7. Action Item: Vote to Remove Jocelyn Hopps from Lobby Corps
(Director Treseler)

Chair Rapanot recommends a motion to open the action item.
M) President Chuang S) Director Herrlin
Discussion: Director Treseler shared that Jocelyn was a great member of Lobby Corps, but she is transferring to Sacramento State for a special program next semester.

Director Saif is re-recognized at 4:28pm.
Director Nikalwala is re-recognized at 4:29pm.

Vote: 10-0-1
Motion carries.

8. Action Item: Vote to Approve CDC Resolution (Time Certain - 3:15)
(Interim Executive Director Jim Westbrook)

Chair Rapanot recommends a motion to open the action item.
M) President Chuang S) Director Saif
Discussion: Interim Executive Director Jim Westbrook shared that a resolution similar to this is common for organizations similar to Associated Students. He highlights that this shows that the Board of Directors has reviewed the areas where the funding is coming from and has signed off and/or approved of the funding.
President Chuang speaks in favor of this motion and highlights the support the CDC has given to student parents and employees of the University.

Vote: 12-0-0
Motion passes.

9. Action Item: Vote to Remove Joy Wonkowski from Campus Life Affairs Committee
(Director Chadwick)



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Chair Rapanot recommends a motion to open the action item.

M) President Chuang

S) Director Sheta

Discussion: Director Chadwick shared that Student at Large Joy has not been present during the semester. He felt that she was interested and passionate about supporting the committee but has been very difficult to get a hold of.

Vote: 11-0-0

Motion carries.

10. Action Item: Spartan Racing Baja SAE Funding Request (Controller Maldonado)

Chair Rapanot recommends a motion to open the action item.

M) Director Herrlin

S) President Chuang

Discussion: Controller Maldonado introduces the representatives from Spartan Racing Baja SAE to present on their funding request. They are requesting \$7458.35

Director Sheta is excused at 4:33pm.

Representatives Andrew and Shawn shared that they are hoping to use this funding to support purchasing a data acquisition system. They shared that this tool is used to hook up to the car, pull data from it, and then store that data for future use. They share that this would provide them with quantitative data they can utilize to help drive the plans for their vehicle. They shared that they will be able to utilize this tool during competitions.

Director Treseler asks if this system can be used year to year. Andrew shared that they would hope to get between 5-10 years of use in this system.

President Chuang asked about their performance prior to using this system. They shared that they usually perform well but have not been near the top of various categories. They are hoping to utilize this to improve their design presentation.

Director Saif asked Controller Maldonado about the amount of funding that has been provided to RSO's this year.

President Chuang asked if they have reached out to other organizations for sponsorships. The representatives highlight that they are working on



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building sponsorships/funds, but this specific purchase is so large that they need the support to build up and purchase all of the pieces for this system.

Director Chadwick asked how they feel this tool would help support their performance. Andrew shared that their sister team has utilized a similar system and have performed in the top 10, 5 and, 3 in various competitions and attribute this success to this system.

The representatives highlight that this sponsorship would put Associated Students on a top tier level of endorsements. They would place a large logo on the side of their car. This sponsorship will also continue through all the years that they utilize this system.

Controller Maldonado asked why the Board should vote yes for this project. The representatives highlight that this supports their organization and because they compete on an international level which in turn celebrates San Jose State University. They highlight that many of the students that participate in this organization move to work in various fields that then provide high prestige to the university and the organization. They highlight that they organization provides opportunity for students to work very hands on, which then provides them skills they can bring to future work opportunities.

Director Herrlin asked the board members if they are aware that the RSO funding request limit is \$2700.00.

Director Gadoury is excused at 4:43pm.

Vote:7-1-1

Motion carries.

11. Action Item: Approve 2023-2024 Budget Timeline

(Controller Maldonado)

Chair Rapanot recommends a motion to open the action item.

M) Director Lacson S) President Chuang

Discussion: Controller Maldonado highlights the shared Budget Timeline for the remainder of year. It lists important deadlines for the remainder of the term for developing the budget for next year. He shares that this timeline has been approved through the Finance Committee.





President Chuang clarifies that the Associated Students departments are prepared to share during the Winter Retreat.

Vote: 9-0-0

Motion carries.

12. Discussion Item: Spartan Emergency Family Fund - Francesca Ramona Arriaga

(Chair Rapanot)

Discussion: Chair Rapanot passes the gavel to Director Herrlin. Chair Rapanot shares that he was made aware by a former board member that a student has passed away. Chair Rapanot shares that Francesca was a former Resident Advisor for University Housing. Chair Rapanot shares that in the next Board of Directors meeting the hope would be to add an action item to approve funding from the Associated Students Emergency Family Fund.

Advisor Rugeley-Valle advises to confirm that the family of the student has been contacted.

Director Herrlin passes the gavel back to VP Rapanot.

13. Discussion Item: Legal Cure & Correct

(President Chuang)

Discussion: President Chuang shared that as mentioned in a previous board meeting, administrators have been looking into and clarifying the legal business that we do and there have been some potential violations that have occurred.

President Chuang shared that on November 9, 2022 the Board held a closed session that was a potential violation of the Open Meeting Act. Upon legal counsel since then and review of open meeting laws there have been additional potential violations.

Advisor Leung shared and discussed some various potential violations and wants to provide opportunity for all board members to provide feedback.

Director Lacson asked for clarification regarding the new coversheet process.





Director Herrlin asked for clarification on how this conversation began. Advisor Leung shared that after the Closed Session was added during the Board Meeting on November 9th, legal counsel advised that this was not allowed to occur. Through this conversation, other potential violations came forward and the staff and Board executives feel this now needs to be addressed.

14. Discussion Item: Executive Committee Attendance Clarification (President Chuang)

Discussion: President Chuang shared that during the executive committee meeting, there was a lot of discussion regarding attendance and potential confusion around policies.

President Chuang clarified that for office hours, the Zoom links are provided for accessibility for students and campus community members to attend, not for board members to hold their office hours completely virtually. President Chuang highlighted the sign in binder.

Director Herrlin confirmed that from this clarification will stand from now moving forward.

Director Herrlin brought up the concern discussed at Executive Committee meetings regarding cameras being on during Zoom meetings. President Chuang shared that during fully virtual meetings in previous years, it was important to have visual representation from students and that the policy is that you are in attendance in a meeting when your camera is on. President Chuang shared that this can be brought to the executive committee as a discussion item.

Director Lacson asked if there was further discussion regarding a director missing a meeting because they are attending another board required event. President Chuang shared that this can also be brought to the executive committee as a discussion item.

15. Discussion Item: Resolution Honoring Steve Perez

(President Chuang)

Discussion: President Chuang shared the drafted resolution honoring Interim President Steve Perez. This will be voted on at the next Board Meeting.





16. Informational Item: CSSA Plenary

(President Chuang)

Discussion: President Chuang reminded the Board that the next CSSA Plenary will be at San Jose State on January 28-29, 2023. She expressed the importance of being great hosts for the event.

17. Informational Item: Divestment Task Force Presentation (Time Certain 3:30)

(President Chuang)

Discussion: President Chuang shared that she felt that it would be important for the Board to learn more about the Divestment Task Force and their purpose. She introduces Nicole Okamoto who shared that the Divestment Task Force looks at the names of different buildings and scholarships on campus and is part of the process in changing or removing a name if something occurs that may drive the campus to look at changing the name. Nicole goes through a powerpoint presentation to discuss the process of buildings and scholarships being named and why a building or scholarships name might be changed, and how that process might work.

President Chuang highlights why it is important for the Board to be aware of how and why scholarships are named.

Interim Executive Director Jim Westbrook asked if this group will also be charged with naming new buildings. Nicole shares that they would just be involved in complaints and renaming current buildings, scholarships, and/or rooms on campus.

Controller Maldonado asked how a student on campus would access the committee. Nicole shared that there will be a space on the website and through University Advancement where students would be able to submit a complaint.

Director Treseler yields time to AS Community Garden Coordinator Matt Spadoni. Matt asked if this group would look at investments or funds that departments were receiving. Nicole shared that they would not handle this at this time.

Director Herrlin asked if they would reach out to the person/estate of the person if they were looking at renaming a building. Nicole shared that the committee had discussed this but they are not sure how they are going to





address this. She shared that University Legal may be involved, but most likely would not be through this committee.

President Chuang shared that she has heard of a scholarship that is named after someone who was the director of an internment camp and what the committee will strive to do if the department is okay with keeping it the way it is. Nicole highlighted that they will strive to involve multiple groups of stakeholders for feedback because it should not be determined by one person.

Director Safi yields time to Travis from the President's Office. Travis introduces himself and shares that they would appreciate feedback from students.

18. Informational Item: AS Department Goals Information (Director Nikalwala)

Discussion: Director Nikalwala shared that similar to the Board of Directors goals, each department in Associated Students has goals that they are working at during this term. The Operations Committee has been reviewing these department goals and asking questions of the departments regarding these goals. These goals will help guide the budget for the upcoming term.

XII. Executive Officer Reports (4 minutes each)

A. President

1. Personnel Committee

President Chuang asked for a moment of silence to celebrate Francesca's life. President Chuang had a meeting regarding Title IX concerns and the Cozen visits that have been happening across various CSU campuses. There will be a survey to go out to the campus community and there will be a public report to come out with the findings. She wishes everyone a happy finals and a restful holiday break. The Day of Remembrance event will occur in February.

B. Vice President

1. A.S. 55





Chair Rapanot yields his time to his board report. He reminds everyone to take care of themselves during finals season. He wishes everyone a restful break and happy holidays!

- C. Controller
 - 1. Finance Committee

\$50,654.71 has been approved for RSO's. Spartan Showcase date has been approved for Tuesday, April 25th. Controller Maldonado yields the rest of his time to his board report.

XIII. Directors' Reports (3 minutes each)

- A. Director of Academic Affairs
 - 1. Academic Affairs

Director Saif shared that they reflected on what they accomplished in Academic Affairs and what they hope to accomplish next semester. He hopes everyone has a great winter break.

- B. Director of Business Affairs
 - 1. Operations Committee

Director Nikalwala shares that his committees all wrapped up their final meetings of the semester. He wishes everyone a happy holidays.

- C. Director of Co-Curricular Affairs
 - 1. Programming Board

Director Lacson shared that Programming Board will be moving their meetings to Monday from 12-1pm. They have removed Crusin' with AS as their February event and are looking to plan a different event for February.

- D. Director of Communications

Director Lacson shared on behalf of Director Gadoury. She shared that the Spartan Voice, holiday Tik Tok, Government Instagram and Meet the Board video have all been released recently.

- E. Director of Intercultural Affairs
 - 1. Multicultural Advisory Committee

Director Aquino shared that they have completed open forums for a director for the Native/Indigenous Success center and are looking to make a recommendation to





the hiring director soon. Director Aquinio shared news about an indigenous group that received land back in Oakland.

F. Director of Internal Affairs
1. Internal Affairs Committee

Director Herrlin shared that now that the ERM is approved the committee will be working on edits to the bylaws. He shared that he sent the board an email regarding Board Member conduct and encourages the board to respond to that email if they have any concerns.

G. Director of Legislative Affairs
1. Lobby Corps

Director Treseler shared that Lobby Corps celebrated their last meeting of the semester. He has been working on CSSA Plenary Prep.

H. Director of Student Resource Affairs
1. Campus Life Affairs

Director Chadwick shared that Campus Life Affairs wrapped up their semester with some good events. He highlighted an event at the Wellness Center.

I. Director of Student Rights and Responsibilities

No report.

J. Director of Sustainability

No report.

XIV. Ad Hoc Committees

No Ad Hoc Committee.

XV. Closed Session

No Closed Session.

XVI. Announcements





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President Chuang shared that during an Asian American Studies event, alumni who were present shared that when they attended San Jose State they faced racism when trying to join fraternities and sororities on campus.

XVII. Adjournment

Chair Rapanot recommends a motion to adjourn.

M) President Chuang S) Director Saif

Discussion: No discussion.

Vote: 9-0-0

Meeting adjourns at 5:30pm

DocuSigned by:

A blue ink signature of Ikaika Rapanot, Vice President of Associated Students, SJSU.

Ikaika Rapanot, Vice President
Associated Students, SJSU

12/15/2022

Date



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2022-2023
Associated Students
Board of Directors

Date: 12.14.2022

ROLL CALL

NAME	Attendance
President Chuang	X
Vice President Rapanot	X
Controller Maldonado	X
Director Varshney	X
Director Gadoury	X
Director Chadwick	X
Director Sheta	X
Director Lacson	X
Director Aquino	X
Director Nikalwala	X
Director Treseler	X
Director Saif	X
Director Herrlin	X
Non-voting Members	
Interim Executive Director Westbrook	X
Dr. Sonja Daniels	A
Interim Senior Associate Director Kingson Leung	X

Legends:

X – Present

A – Absent