



ASSOCIATED STUDENTS BOARD OF DIRECTORS' MEETING

January 26, 2022, 3:00 p.m.

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N-1-22, suspending certain open meeting law restrictions.

Zoom Meeting Link:

<https://sjsu.zoom.us/j/87161471283?pwd=Uk82SnVRRDFVWVpFeXB6WEJWmJ5QT09>

MINUTES

I. Call to Order

Chair Chuang called the meeting to order at 3:18 PM.

II. Land Acknowledgement

Chair Chuang read the land acknowledgment.

III. Pledge of Allegiance

Chair Chuang led the pledge of allegiance.

IV. Roll Call

The Parliamentarian conducted roll call.

V. Approval of the Agenda

Chair Chuang recommends a motion to approve.

M) Controller Molina S) Director Echeandia

Vote: 12-0-0

Motion Carried

VI. Approval of the Minutes

Chair Chuang recommends a motion to approve.

M) Director Rios S) Director Maldonado

Vote: 12-0-0

Motion Carried

VII. Public Forum

No public comment.





VIII. Executive Director's Informational Report (4 minutes)

The CCCAC had 360 attendees in their STAR program during the fall semester. The CCCAC obtained a new community partner that helps K-12 students who are homeless. The CCCAC also did a coat donation drive during the winter that they donated. General Services Center closed their books until January 2021. They filed their fourth quarter sales tax return. The Annual Report for 2021 from Marketing was released. We won some awards at the ACUI regional conference and will be competing at the national conference later this semester. Smart Pass renewal agreement has been signed.

IX. University Administration's Informational Report (3 minutes)

Enrollment for spring is 1849 new students. 1,111 were transfer students. University is now in planning for COVID and vaccine booster mandate which has been pushed. There is testing on campus for all SJSU students, faculty, and staff in the event center. The student wellness center is doing a pop up testing clinic. Weeks of Welcome is kicking off from Student Involvement. Most events will be virtual until classes open in person on February 14th, 2022. There will be two events for men's and women's basketball. The university started an enrollment campaign for students who left the university.

X. Chief Elections Officer Informational Report (3 minutes)

The Student Election Commission is now fully hired and staffed. We have three officers; the Ethics Officer, the Events Officer, and the Marketing Officer. We have two Election Consultants and one student-at-large. The SEC had two trainings meetings and one unofficial meeting to date. The SEC meetings are weekly on Fridays at 11:30 AM. New events are coming!

XI. Action Items

- A. Old Business
- B. New Business

1. **Action Item:** Appoint Director-at-Large to replace Director Rapanot on the University Library Board

(Director Rapanot)

Chair Chuang recommends a motion to open the action item.

M) Controller Molina S) Director Pablo

Director Rapanot informed the board of directors that they would not be able to stay on the University Library Board because they have a class during that time. Meetings are Mondays 2 PM – 4PM. They are biweekly but can be weekly depending on the chair of the committee.





Director Allen nominates Director Echeandia.

S) Director Pablo

Vote: 12-0-0

Vote Carried

2. **Action Item:** Approve the prepaid expense policy
(Executive Director Dowell)

Chair Chuang recommends a motion to open the action item.

M) Director Rios S) Controller Molina

Associate Director Westbrook drafted the policy that was sent to all the board members prior to the meeting. This policy is related to paying for expenses during the current fiscal year when the event will take place in a future fiscal year. This is for items that are over \$1,000.

Director Maldonado asked how the organization was doing the prepaid expenses prior to the policy. Executive Director Dowell stated they were doing it the same but wanted to draft a policy to make it official and documented. Controller Molina asked if this would be attached to the AS Budget Policy. Executive Director Dowell stated it is a standalone policy but can also be added if we choose.

Vote: 11-0-0

Motion Carried

3. **Action Item:** Increase A.S. Affordable Textbook Program Spring applications by 50 more applications \$10,000
(Controller Molina)

Chair Chuang recommends a motion to open the action item.

M) Director Guerrero S) Director Echeandia

Controller Molina informed that the program opens the same day every semester on the first day of instruction. The program closed in 4 minutes as the AS reached the maximum applications we can take. There are 40 people on the waitlist that did not make it in time before the application was closed. Controller Molina proposes \$10,000 50 Applications = 225 applications OR \$20,000 75 Applications = 250 Applications OR \$25,000 125 Applications = 300 Applications.

Director Kumar clarifies the proposed numbers given by the Controller. Director Allen agrees to add more applications. Director Guerrero informs the board that this programs helps a lot of students and encourages the board to increase the number.





Director Allen motions to amend the amount from 50 to 125 applications.

S) Director Guerrero

Vote: 12-0-0

Motion Carried

Motion to approve an increase of 125 applications to the Affordable Textbook Program for \$25,000.

Vote: 12-0-0

Motion Carried

4. **Discussion Item:** Meet and Greet with Chief Michael Carroll - *Time Certain 4:30pm*

(Director Kumar)

Director Kumar greeted the board and the Chief of Police. Director Kumar informed the board about the background of Chief Carroll. The chief received their Bachelors from UC Berkeley and their Masters from St. Mary's College. He is a co-founder of the Barbershop Forum. He completed the Post Executive Management Course and a founder of the Conversations to Provide Resolutions. He is a facilitator of diversity with an introduction to cultural humility.

Chief Carroll thanked the board of directors for having him. Before coming to SJSU he was a captain with the Alameda County Sheriff's department. He retired in April 1st, 2021 after 26 years of service. He created the Barbershop Forum for folks to have a conversation between the public and the law enforcement. Chief Carroll created a program for law enforcement to train them in topics that are not covered in the academy. The program is Cultural Humility that is for post certified law enforcement.

President Kaur asked the Chief is they foresee a partnership with the university police and student leaders.

Chief wants to create an environment and a space for students to speak to law enforcement officers. He wants to students to be able to be open about how they feel about law enforcement and have law enforcement in the dialog. The chief will also like to have the officers be more open to the students. He wants officers to be around students and eat in the dining commons and have conversations that are not related to the badge too.

President Kaur asked how they will adapt from being a county sheriff to working on a university campus.





Chief Carroll explained that he is a lifelong learner. He is always open to learn from others and be educated because times change and what was may not be what is anymore. He comes with an open heart and an open mind.

The board of directors introduced themselves to the chief.

Director Allen asked about the police presence on campus and as a result, how many students have anxiety when they see more police presence.

Chief Carroll wants to create a space for officers to have more conversations with students that are informal. Director Allen brought up issues with housing and the limited amount of office assistants. Chief Carroll has spoken to the officers and want to start a soft approach to not create in anxiety with the students.

Director Cramer asked about strategies for helping student feel more comfortable with law enforcement on campus.

The strategy the chief would like to employ is to align the officers with the values of the organizations on campus. He wants officers to build relationships with organizations on campus and people on campus.

Director Walker asked the chief if officers will be armed at the social events that were spoken about earlier.

Chief Carroll said they will be armed as the gun is a part of the uniform and that you never know when they will need to respond to a call. They will need to be ready.

Director Walker suggested creating a card or pamphlet to use when people speak to dispatchers to make sure they are relaying the information correctly.

Director Echeandia suggested a dispatch knowledge workshop with University Police and the SJSU community.

XII. Executive Officer Reports (4 minutes each)

- A. President
 - 1. Personnel Committee





President Kaur has been working on COVID advocacy. There projects in the works like care packages. They received a request from Violence Prevention Committee asking AS for some quick videos from the AS Board of Directors speaking about consent. Student assistant's starting wages for AS has been raised to \$17 per hour. Next week the AS President will be co-moderating a town hall for Interim President Perez on February 3rd, 2022.

- B. Vice President
 - 1. A.S. 55

Vice President Chuang is scheduling one-on-one meetings with all directors. Winter Retreat went very well. Marketing created new letterheads for the board of directors.

- C. Controller
 - 1. Finance Committee

Controller Molina met with Charlie Faas. They discussed the current fiscal year's and next fiscal year's exemptions. Controller Molina is excited for the increase to the Affordable Textbook Program. They will be out-of-office from January 31st- February 11th. All questions should be forwarded to the Government Administrative Assistant regarding funding.

XIII. Directors' Reports (3 minutes each)

- A. Director of Academic Affairs
 - 1. Academic Affairs

Director Cramer has not met with Academic Senate committees yet. They met with the Provost and Patrick Day about modality during the spring. They proposed a survey for students. Academic Affairs committee meets next week and will be brainstorming events for the spring and collaboration efforts.

- B. Director of Business Affairs
 - 1. Operations Committee

Director Maldonado worked on the draft for the survey the Operations Committee will be using this semester. They will be chairing the Finance Committee meeting next week as the Controller will be out-of-office.

- C. Director of Co-Curricular Affairs
 - 1. Programming Board





Director Rapanot has not met with many committees. They will be working on events that can be virtual, hybrid, or in-person seeing how COVID can change requirements at any time. Director Rapanot is open to event ideas from the board.

D. Director of Communications

There will be a few posting on social media this week for AS Funding, Be a Super Star, and AS Elections. They will be working on the Spartan Scoop and the Blog. Additionally, they are working on a script for committee recruitment in classrooms.

E. Director of Intercultural Affairs

Director Guerrero attended their International Student Success Committee. They are welcoming 62 students from around the world. Student Involvement are doing some events for International Students. There are a few events coming up; including meeting with International Programs and Students Committee. They will be meeting with their liaisons from the various resource center in the next upcoming weeks.

F. Director of Internal Affairs

1. Internal Affairs Committee

Internal Affairs is completing the last steps of By-Laws edits and revision. They met with the Record Management Advisory Council and discussed the goals of the University Archivist.

G. Director of Legislative Affairs

1. Lobby Corps

Director Walker met with two potential students-at-large. They hope they will be on their committee very soon. Lobby Corps is working on letters of support and working off of the policy agenda approved by the board before the winter break.

H. Director of Student Resource Affairs

1. Campus Life Affairs

Director Allen has been working with President Kaur and Director Kumar on the COVID care packages. This week or next they will be surveying the students. Most of their meetings are next week; including Internal Affairs and Academic Affairs. They are trying to execute Boba with the Board.

I. Director of Student Rights and Responsibilities





Director Kumar met with Director Allen and President Kaur to work on the COVID care packages. They want the deadline for the order form by the middle to end of February. They met with the Provost and Vice President Day about university class modality. Director Kumar met with Skip Bishop. Additionally, they have a meeting with Chief Carroll.

J. Director of Sustainability

Director Echeandia met with the Sustainability Board. The Chair of the Interdisciplinary Honors Initiative is proposing a HonorX undergraduate program. It will be a tri-semester accepting juniors. Director Echeandia informed the board that Earth Day is this semester. The head of the Sustainability Board is reaching out to organize a campus wide teach in. Professors, regardless of their course, will have lessons that are sustainability themed. Farmers Market will happen in April.

XIV. Ad Hoc Committees

XV. Closed Session

XVI. Announcements

President Kaur informed the board that she wants good attendance for Interim President Perez' Student Town Hall. Even if people cannot attend she wants people to still send in questions.

Executive Director Dowell informed the board to spread the word on AS Elections. Executive Director Dowell wants a lot of candidates for elections this spring.

Controller Molina stated they are actively recruiting for students-at-large for the Finance Committee.

Vice President Chuang reminded the board of the Global Spartan Month events. She instructed the board to mark their calendars for the February In-Service.

Vice President Chuang called a recess. Business to return at 4:28 PM for time certain at 4:30 PM.

XVII. Adjournment

Chair Chuang recommends a motion to adjourn.

M) Controller Molina S) Director Allen

Vote: 12-0-0

Motion Carried

Meeting adjourned at 5:00 PM.





ASSOCIATED STUDENTS
SAN JOSÉ STATE UNIVERSITY

DocuSigned by:

Nina Chuang

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Nina Chuang

Vice President, Associated Students

2/2/2022

Date



(408) 924-6241



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Student Government
Diaz Compean Student Union
2F, Suite 2300





2021-2022
Associated Students
Board of Directors
Date: 26 January 2022

ROLL CALL

NAME	Attendance
Anoop Kaur	X
Nina Chuang	X
Maritza Molina	X
Antonio Maldonado	X
Marco Echeandia	X
Ashley Guerrero	X
Chloe Cramer	X
Gerard William Pablo	X
Ikaika Rapanot	X
Kadence Walker	X
Sharanya Kumar	X
Jalen Allen	X
Jaelyn Sandoval-Rios	X
Non-voting Members	
Carole Dowell	X
Dr. Sonja Daniels	X

Legends:

X – Present

A – Absent



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