

ASSOCIATED STUDENTS BOARD OF DIRECTORS' MEETING

November 10, 2021, 3:00 p.m.

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

Zoom Meeting Link:

<https://sjsu.zoom.us/j/89734966348?pwd=azgxdi9mdzRiVVVSYTTF5aGRTU1RMQT09>

Password: AS2021

**MINUTES**

**I. Call to Order**

Chair Chuang called the meeting to order at 3:00 PM.

**II. Land Acknowledgement**

Chair Chuang read the land acknowledgement.

**III. Pledge of Allegiance**

Chair Chuang led the pledge of allegiance.

**IV. Roll Call**

The Parliamentarian conducted roll call.

**V. Approval of the Agenda**

*Chair Chuang recommends a motion to approve.*

M) Controller Molina                      S) Director Pablo

Director Echeandia discussed the addition of an immediate action item.

*Time is yielded to the Parliamentarian for clarification of immediate action items.*

Director Walker motions to add an action item quoting, "The Gloria Romero Open Meeting Act of 2000 Section 89305.5 c 2: there is a need to take immediate action and that the need for action came to the attention of the legislative body subsequent to the agenda being posted." Action item to be name; Vote to allocate funds from the A.S. Emergency Family Fund to the family of the deceased SJSU Student, Sal.

Vote: 11-0-0  
Motion Carried

Original motion to approve agenda.  
Vote: 11-0-0  
Motion Carried

**VI. Approval of the Minutes**

*Chair Chuang recommends a motion to approve.*

M) Director Guerrero                      S) Director Cramer

Vote: 11-0-0

Motion Carried

**VII. Public Forum**

*There was no public comment.*

**VIII. Executive Director's Informational Report (4 minutes)**

The CDC was awarded a stipend of \$350,000 for the academic year. This will cover the cost of staff and COVID supplies. There is still space at the CDC. The Executive Director, the Human Resources Manager, and Associate Director Westbrook attended a training for employee 401k. The various Associated Students departments helped with a trick or treat event for the CDC children. The Spartan Voice Blog released their second blog and a student assistant from Associated Students wrote on this month's topic. December 2<sup>nd</sup>, 2021 there is a meeting with the President's Cabinet and the Board of Directors.

**IX. University Administration's Informational Report (3 minutes)**

They started interviews this week for the resources centers. There are three candidates interviewing this week and next week for the director. Housing opened their spring application yesterday. This weekend is parent's and family weekend. There is bowling and resource fairs for everyone on Saturday.

**X. Chief Elections Officer Informational Report (3 minutes)**

**XI. Action Items**

A. Old Business

B. New Business

1. **Action Item:** Vote to approve Winter Retreat Dates - January 19-20, 2022

(President Kaur)

*Chair Chuang recommends a motion to open the action item.*

M) Controller Molina                      S) Director Kumar

This retreat primarily focuses on funding and the budget. The dates were chosen as the President and the Director of Legislative Affairs has CSSA that weekend in-person. Times will be 9 AM – 5 PM on both days and some evening activities.

*Director Rios asked if Resident Assistants can be excused from their training for the Associated Students training.*

Executive Director Dowell informed the board that they cannot excuse training for Resident Assistants as their training is very important.

Vote: 11-0-0

Motion Carried

2. **Action Item:** Vote to Appoint CEO of the SEC

(SEC Advisor)

*Chair Chuang recommends a motion to open the action item.*

M) Director Kumar                      S) Controller Molina

Executive Director Dowell informed the board that they conducted three interviews for the position. This candidate had a very strong interview, they have experience, and have read the ERM. The candidate is Sehtej Khehra.

Vote: 11-0-0

Motion Carried

3. **Action Item:** Vote to approve the Volunteer Handbook

(Executive Director)

*Chair Chuang recommends a motion to open the action item.*

M) Director Rios                      S) Director Echeandia

Executive Director Dowell stated that we need to have a handbook for volunteers as we do have volunteers that we accept in various departments. We have volunteers in the CCCAC, the Community Garden, and within the Student Election Commission to name a few. Human Resources created this handbook for those folks and we did not have a specific handbook previously. This is to provide a resource for those that choose to volunteer with Associated Students.

*Controller Molina brought up an issue with the incorrect AS Logo being on the last page.*

The issue with the Logo will be resolved with our marketing department.

*Director Pablo asked if we can take out the Adobe Stock Photos and replace them with actual students.*

Executive Director stated she will try to see if they [marketing] can change them.

*President Kaur asked if there are any changes that need to be made for COVID and vaccination status.*

Executive Director Dowell stated that we do not have it in our employee handbook. However, she will double check to see if it needs to be added.

Vote: 11-0-0

Motion Carried

4. **Action Item:** Vote to approve funding for the Monarch Fellowship Program for \$55,000 for the first two years.

(Director of Intercultural Affairs)

*Chair Chuang recommends a motion to open the action item.*



did at Sacramento State called, Coffee and Consent. They are also planning to have a demystifying the Title IX process event.

*Director Cramer asked Skip how the board of directors can be of assistance to the Title IX Office.*

Skip wants student involvement and would love to have board members involved.

*Vice President Chuang asked how we can create a new culture or combat culture around*

Skip informed the board that this is the reason why we has meetings with so many folks the first few weeks. He wants to create that new culture, set a foundation, and inform folks that this will be the new norm on campus.

**7 Action Item:** Allocate Student Emergency Fund to the family of Saul Schrader

(Director Walker)

M) Director Kumar

S) Director Pablo

Director Walker stated that Saul Schrader was a member of Delta Sigma Phi Fraternity. The student passed away last week. This is a very hard time for the family and I would like to allocate funds to support the family. Discussion on the willingness of the family to accept the funds occurred.

Vote: 11-0-0

Motion Carried

## **XII. Executive Officer Reports (4 minutes each)**

A. President

The lunch with the Chief of Staff for Strategy was moved to November 30<sup>th</sup> at 12 PM because the lack of availability of the board members. There will be an advising meeting during the Academic Affairs Meeting with Dr. Shonda Goward. They are looking for board members to attend a Meet the Cabinet meeting in a couple of weeks. There will be a working group with Patrick Day starting soon for what students and the campus needs as the spring semester will have more on campus classes.

1. Personnel Committee

B. Vice President

Had a university committee meeting on the draft for RTP guidelines. Discussion on RTP occurred with their liaison. There is an In-Service on Friday November 19<sup>th</sup>, 2021. Japan town is doing a ticket offer for SJSU versus Utah.

1. A.S. 55

C. Controller

There was Finance Committee Meeting last week. Two organizations did not attend; one was tabled and one was denied funding. The Valley Foundation School of Nursing Fall 2021 was approved for funding. Thursday November 18<sup>th</sup>, 2021 at 5 PM there will be a Scholarship Reception via Zoom.

1. Finance Committee

**XIII. Directors' Reports (3 minutes each)**

A. Director of Academic Affairs

They had a meeting with the Provost in Academic Affairs. They asked about COVID and advising. The campus will be moving toward 60% in-person in the spring. Concerns from students were shared with the Provost. Discussion on academic policy flexibility occurred in the same meeting. The Academic Affairs Committee will be holding an event on Tuesday November 23<sup>rd</sup>, 2021 at 4 PM in the Student Union for students to De-stress before finals.

1. Academic Affairs

B. Director of Business Affairs

Operations Committee is working on student data collection. They are discussing what they want to know and gather from the students. They are also working on the description of a new scholarship. The Leadership and Government Coordinator interviews are currently happening. There will also be a new student-at-large joining the Operations Committee.

1. Operations Committee

C. Director of Co-Curricular Affairs

The programming board is working on the finals days of the carnival drive. They are asking the board of directors for assistance. Internal Affairs is working on the final edits of the ERM. The library is working on new initiatives on getting more students to use the resources they have.

1. Programming Board

D. Director of Communications

There was an email sent out to the board of directors with the document to have board of directors to sign up for time slots to assist with the carnival event. Marketing for student-at-large recruitment for programming board is in the works. They also recorded a video for recruitment.

E. Director of Intercultural Affairs

October 28<sup>th</sup>, 2021 they had a very successful event with Undocu Spartan Resource Center and CCCAC. They were teaching students how to make public comment on DACA. The veteran's advisory committee is currently hiring a new Program Coordinator. Tomorrow is Veterans Day.

F. Director of Internal Affairs

Internal Affairs completed the Election Regulation Manual. At the next meeting they are going to vote on the ERM and it will be sent to the board of directors for a vote. They had a meeting with the university archivist.

1. Internal Affairs Committee

G. Director of Legislative Affairs

Lobby Corps has been working on the AS Policy Agenda and they want to dwindle it down to about 5 pieces of legislation. They met with ISA and discussed approved absences.

1. Lobby Corps

H. Director of Student Resource Affairs

*Director was absent.*

1. Campus Life Affairs

I. Director of Student Rights and Responsibilities

Academic Affairs discussed some ideas and plans for workshops for students. They asked some important questions to the Provost. In Internal Affairs the ERM is complete. There is a policy reform meeting happening within Academic Affairs. They also met with their liaison.

J. Director of Sustainability

He was the emcee for an event Culture Couture but the event is being moved to the spring. The CCCAC is having a jacket and blanket donation drive. There is going to be leadership training happening in the next few days.

**XIV. Ad Hoc Committees**

**XV. Closed Session**

**XVI. Announcements**

Director Rapanot asked the board to assist the programming board with recruitment of students-at-large.

Vice President Chuang informed the board that San Francisco has a resolution pending from students in the Bay Area about the violent history of Chinese Immigrants.

Director Pablo informed the board that on Thursday night, Saul's Big Brother is holding an event to help raise money for Saul's funeral cost. It will be at Level 44. All proceeds will go to Saul's family.

**XVII. Adjournment**

*Chair Chuang recommends a motion to adjourn.*

M) Director Rios                      S) Director Maldonado

Vote: 11-0-0

Motion Carried

Meeting adjourned at 4:43 PM.

DocuSigned by:

*Nina Chuang*

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Nina Chuang  
Vice President/Chair, Associated Students

12/1/2021

Date

**2021-2022**  
**Associated Students**  
**Board of Directors**

**Date: 10 November 2021**

*ROLL CALL*

NAME	<i>Attendance</i>
Anoop Kaur	<b>X</b>
Nina Chuang	<b>X</b>
Maritza Molina	<b>X</b>
Antonio Maldonado	<b>X</b>
Marco Echeandia	<b>X</b>
Ashley Guerrero	<b>X</b>
Chloe Cramer	<b>X</b>
Gerard William Pablo	<b>X</b>
Ikaika Rapanot	<b>X</b>
Kadence Walker	<b>X</b>
Sharanya Kumar	<b>X</b>
Jalen Allen	<b>A</b>
Jaelyn Sandoval-Rios	<b>X</b>
<b>Non-voting Members</b>	
Carole Dowell	<b>X</b>
Dr. Sonja Daniels	<b>X</b>

***Legends:***

*X – Present*

*A – Absent*