

ASSOCIATED STUDENTS BOARD OF DIRECTORS' MEETING

Date: November 13, 2019, 3:00 p.m.
Student Union Meeting Room 1A, 2nd Floor
MINUTES

- I. **Call to Order**
Vice President Birrer called the meeting to order at 3:03 p.m.
- II. **Pledge of Allegiance**

After the Pledge of Allegiance, Vice President Birrer read the land acknowledgement statement.
- III. **Roll Call**
- IV. **Approval of the Agenda**
Vice President Birrer recommended a motion to approve the agenda.
M) Director Trang S) Director Festejo to approve the agenda.
Vote: 12-0-0
Motion Carried
- V. **Approval of the Minutes**
Vice President Birrer recommended a motion to approve the minutes.
M) Director Nguyen S) Director Trang to approve the minutes.
Vote: 12-0-0
Motion Carried
- VI. **Public Forum**
- VII. **Executive Director's Informational Report (4 minutes)**
ED Dowell highlighted some of the items on her report. From the Cesar Chavez Community Action Center, Jazmine Gomez has won a trip to Washington D.C. through the Butterfly Effect for her programming efforts. The Government department is still training student organizations on the funding process and the Students' Election Commission (SEC) has filled all of the open positions. The General Service Center has implemented positive pay fraud protection with Bank of the West. The A.S. IT department has gotten full security access from the University's IT department which now allows them to use software for the Child Development Center and the Print side of the PTC. The Print Center now has a new lamination machine which Athletics has been using quite a bit. The position for Associate Executive Director has been posted once again. The A.S. House update is that they foundation should drop on November 25th then they will begin the final work before our departments are allowed to move in again. A new move-in date should be known soon.
- VIII. **University Administration's Informational Report (3 minutes)**
Dr. Daniels reminded the Board that the Student Union's 50th Anniversary celebration will take place tomorrow. The original building opened in 1969 so there will be activities between 12:00 p.m. and 4:00 p.m. to help commemorate the milestone. She encouraged the Board to join in the celebration. The third Student Success Symposium will take place on April 27th and a new partnership with the City of San Jose will help students who are dealing with housing issues. The deadline for incoming students to apply for acceptance to San Jose State is November 30th so she'll have numbers at the next Board meeting. The Finals Week program planning is in the works.
- IX. **Chief Elections Officer Informational Report (3 minutes)**

Cynthia Fernandez-Rios, the CEO, said all positions are filled then read off the names and their position on the SEC. Their first training will take place on November 22nd and the second one on December 6th from 2:00 p.m. to 5:00 p.m. She reminded the Board that she sent them an email to a Google Form that she needs them to complete about their experience running in last year's Elections. She will be requesting a written description of their position in the near future.

X. Action Items

- A. Old Business
- B. New Business

Since Mr. Day was not available, Vice President Birrer skipped down to Item 6 under New Business.

Vice President Birrer recommended a motion to approve the appointment of a Student-at-Large to the A.S. Academic Affairs Committee.

M) Director Mustafa **S)** Director Trang to approve the appointment of a Student-at-Large to the A.S. Academic Affairs Committee.

President Parent recommended Naomi Collins because he said she was aware of resources. Director Kaur said she was passionate about the role and she wants to share her experience. She asked Ms. Collins to speak so she said she's a Child and Adolescent Development major and she's interested in seeing what the A.S. Board does. She's happy to take on this role.

Seeing no further discussion Vice President Birrer called for a vote on the motion.

Vote: 12-0-0

Motion Carried

Vice President Birrer recommended a motion to approve the appointment of a Student-at-Large to the A.S. Academic Affairs Committee.

M) Director Mustafa **S)** Director Trang to approve the appointment of a Student-at-Large to the A.S. Academic Affairs Committee.

President Parent recommended Nina Chuang who is very involved on campus. Director Kaur explained that the College of Health and Human Sciences is big so it was difficult to pick one representative. She felt Ms. Chuang was passionate and driven. Ms. Chuang said she was looking forward to meeting the Board.

Seeing no further discussion Vice President Birrer called for a vote on the motion.

Vote: 12-0-0

Motion Carried

Point of personal privilege for Controller Kethepalli and Director Kaur to leave the room at 3:20 p.m. Director Kaur returned at 3:21 p.m.

Mr. Day entered the room so Vice President Birrer asked him to address the Board. Mr. Day said it was great to be here and wanted to talk about where we are. He thanked the Board for their service and told them that the way this year goes is up to them as leaders. He thought today's event, Pizza with the President, was valuable for President Papazian as well as himself. There are going to be increased discussions regarding student success so they can find common elements. They started with changes to the freshman orientations this year and the Weeks of Welcome activities. They want to figure out how to make sure

students graduate with the student experience. He's going to be asking a lot of questions such as "Are things communicated effectively?" "Do students know what they want to do after graduation?" "How do they improve the commuter experience?" He wants to hear from students about their advising experience after last year's A.S. President asked him to look into it. He wants the students on this campus to be highly likely to graduate so student success will be an important topic. They'll need to deal with tough issues and look at them collectively. The university is strengthening a partnership with the Bill Wilson Center and they will build more housing. Vice President Birrer asked how they will make housing more affordable so Mr. Day said housing is expensive because it includes meals. They are going to build Campus Village 3 so they need to know how many students they will house. A survey will go out so they can get some feedback. They will decide what amenities to have and who the new housing will serve. In closing, he said that he will be happy to answer questions as they come up.

Controller Kethepalli returned to the room at 3:40 p.m.

Vice President Birrer called on Director Delgadillo to introduce Aaron Eckhouse, a regional coordinator, who would discuss Senate Bill 50 that was created by Senator Wiener. It's the more homes act because finding affordable housing is challenging. There's a shortage of 3.5 million homes to which he named the problems that come with a lack of homes. There are a number of labor groups and environmental organizations that support the bill along with last year's Board. Director Delgadillo asked for a strong example of objections against this bill so Mr. Eckhouse said there's no demolition of rental housing to build more expensive housing and it aims to protect neighborhoods. Director Mustafa asked how the bill will help reduce urban sprawl. Mr. Eckhouse said people want housing near public transportation since they are commuting from Tracy and Salinas. The jobs are here in this area. Vice President Birrer asked why the bill hasn't moved so Mr. Eckhouse said it's ambitious and it's been blocked by a legislator from Los Angeles and some wealthy landowners. He is optimistic that it will move forward. Director Nguyen asked what the arguments are against the bill and was told there was concern about displacement. Vice President Birrer asked Mr. Eckhouse what he wants them to do and was told he thought it would be good to have the new Board endorse it and work with them on a way to promote it.

Before the next time certain item was to begin, Vice President Birrer moved to Item #5.

Vice President Birrer recommended a motion to approve the increased limit to the A.S. credit card.

M) Director Nguyen S) President Parent to approve the increased limit to the A.S. credit card.

ED Dowell said they were able to get an increase to \$100,000.00 and it needs the Board's approval. There is no additional cost. Director Nguyen asked how the amount was divided up between A.S. departments. ED Dowell told her the amounts depended on the department's need. Controller Kethepalli asked if the increase was coming from the bank and ED Dowell said the bank has already approved the increase. Director Sario asked how long had A.S. been working with the old limit which ED Dowell said she would find out.

Seeing no further discussion Vice President Birrer called for a vote on the motion.

Vote: 12-0-0

Motion Carried

Vice President Birrer recommended a motion to approve the A.S. Elections Timeline.

M) Director Trang S) Director Kaur to approve the A.S. Elections Timeline.

Ms. Fernandez-Rios said the timeline they are approving is similar to last year's schedule with the same number of orientations and the same four events. They changed the accountability form. Voting will begin on April 13th and end on April 16th.

Seeing no further discussion Vice President Birrer called for a vote on the motion.

Vote: 12-0-0

Motion Carried

The Chief of Police, Gina DiNapoli, entered the room and was ready to address the Board so Vice President Birrer asked her to take the floor. She thanked the Board for inviting her and said she wanted to give them an idea of what is going on with the University Police Department (UPD). She mentioned that for the last year, there was an interim Police Chief so they had to catch-up on things. She stated that Senate Bill 1421 allows people to request a copy of a case concerning police misconduct, but there must be a reason to make the request. The reports might be redacted if the requester is not allowed to receive all information. They have dispatchers who work 24/7 that are going to be losing their manager. She is aware that students leave the campus for home in the early morning hours so she is concerned about their safety. Police are available to check rooms for safety and would like everyone on campus to know an officer by name. There will be officers assigned to two buildings who will know the hours and layout of each one. She wants to be available to students to answer questions. She questioned how they can serve the campus if they don't know the needs. Starting in January, they have to post their policies and procedures. President Parent thanked Chief DiNapoli because he felt the officers were more engaging. She responded that she wanted the officers to feel part of the campus. She added that she relies on everyone to let her know if there is something she should know. Director Delgadillo asked if there was any chance the police escorts will expand the radius. Chief DiNapoli stated that she is trying to get a trolley that will go further from the campus. She suggested that for now if they have to go further than the escort will go, they should ask the officer to wait until their ride comes. Director Carrera asked if escorts will be going to South Campus once the new garage is built. She was told "yes". Director Kaur mentioned that escorts were needed over near Duncan Hall because the area isn't safe. Chief DiNapoli said that was good information.

XI. Executive Officer Reports (4 minutes each)

A. President

President Parent said the A.S. Executive Committee met to discuss absences and the MOU with the University IT department. He'll be going to the CSSA Meeting this weekend and will discuss quantitative reasoning, currently a hot topic. The Academic Senate went over the budget thoroughly. The Athletics Board was cancelled due to lack of quorum, however he reported that a new policy was signed so a student athlete will replace Director Festejo on the Athletics Board. He is working with Mr. Day and Director Delgadillo on a safe and

affordable housing plan. He and Mr. Day are also helping P.A.R.E.N.T.S. who need drop off locations for their kids.

1. Executive Committee

2. Personnel Committee

B. Vice President

Vice President Birrer said the Academic Senate discussed the budget while the Campus Fee Advisory Committee had an orientation session on fees that helped him. The Professional Standards Committee had a visit by the Provost who provided numbers on tenure and moving the school forward. He hinted that he may hire more lecturers.

1. A.S. 55

C. Controller

Controller Kethepalli thanked those that attended the Scholarship Dinner. She is working on projects for the Finance Committee. She had an In-Service for the Finance Committee two weeks ago and they came up with their priorities. She's working on enhancing the committee members' experience. She will have deep-dive communication to help student organizations develop their budget. The Finance Committee will learn how to read the budget and variance reports. They will also look at A.S. Internal Controls.

1. Finance Committee

XII. Directors' Reports (3 minutes each)

A. Director of Academic Affairs

Director Kaur said P.A.R.E.N.T.S. made a presentation at the Academic Affairs meeting about their co-op program. The Curriculum and Research Committee announced that the General Education Summit will take place December 13th and January 24th. The Academic Senate had a presentation on the budget and affordable housing. She attended the Trustee lunch and is trying to fill the last four college representative positions on her committee.

1. Academic Affairs Committee

B. Director of Business Affairs

Director Sario informed the Board that the Finance Committee approved funding for 12 student organizations and discussed goals to accomplish this year. The Operations Committee worked on changes to the A.S. Scholarships and looked at the end-of-the-year survey. They want to be intentional this year. She attended the Strategic Communication training back on October 25th and gave the External Review committee a tour of the campus when they were here.

1. Operations Committee

C. Director of Co-Curricular Affairs

Director Festejo said the Programming Board is brainstorming ideas for the spring semester. They are considering a Carnival and Amazing Race events. She met with the Residence Hall Association about an event on November 25th. She is leaving tomorrow for the National Association of Campus Activities Conference.

1. Programming Board

D. Director of Community & Outreach Affairs

Director Nguyen said the University Library Board sent out a survey today and would like student feedback. She met with the A.S. Marketing staff about the spring video. She also met with the founder of Oigetit who was excited to hear what students are doing. She is going to try and reach out to CommUniversity who has yet to return her calls. She met with Graphics regarding the Programming Board flyer.

D. Director of Intercultural Affairs

Director Mustafa said the Faculty Diversity Committee elected a new chair and focused on data they have on how our faculty don't represent our students. She and Director Kaur sent out a draft of a survey about department diversity to see where they are. The International

Programs and Students Committee went over the Undergraduate/Masters admissions process and how to make it better. She made it to the Veterans Advisory Committee where they discussed how female vets do better in class, but are less involved. She's also working on a Google Doc for the Student Safety Advisory Board.

E. Director of Internal Affairs

Director Gallo said the Internal Affairs Committee is reviewing articles in the A.S. Bylaws and any changes will go to the Board for approval at the next meeting. The Organization and Government Committee is reviewing the Board of General Studies and considering a name change. An A.S. representative will be sitting on the committee in the future after it is approved by the Academic Senate.

1. Internal Affairs Committee

G. Director of Legislative Affairs

Director Delgadillo said she had a representative from the Santa Clara County Registrar of Voters office who explained polling locations for next year's elections. There will be a polling place in the MLK Library which will be great for accessibility for the students. She is having an In-Service for the Lobby Corps after next week's meeting. She will be attending the CSSA meeting this weekend with President Parent and she found out that the Board of Trustees will be delaying their vote on quantitative reasoning until January. She attended a Town Hall Meeting by the Undocuspartan Center over the Supreme Court Hearings on DACA.

1. Lobby Corps

H. Director of Student Resource Affairs

Director Trang said the Campus Life Affairs Committee looked at having a toy drive or a blood drive on campus. She attended both the Instruction and Student Affairs (ISA) and Academic Senate meetings. In the ISA meeting, they split into their policy review groups to work on their particular project. She is working with Greg Wolcott on the New Student Convocation Committee to create an event for new students and their families.

1. Campus Life Affairs

I. Director of Student Rights and Responsibilities

Director Roque said attending the Campus Fee Advisory Committee overview was helpful. The ECRT meeting was cancelled due to lack of quorum, but he was able to meet with Ben Falter on the background of SJSU Cares. He is still trying to meet with the new Ombudsperson.

J. Director of Sustainability Affairs

Director Carrera said she is still working on the Native Plant Project which now has a location between MacQuarrie Hall and the 7th Street Garage. The first meeting for the Earth Day event will take place tomorrow. She was invited to attend the campus reading program for the upcoming year. She attended the Campus Planning Board meeting which had a presentation from the Marketing department.

XIII. Ad Hoc Committees

XIV. Closed Session

XV. Announcements

President Parent wanted the Board to be aware that the University Advancement finalists have been announced and are coming to campus so open forums will be announced.

Director Sario stated that Dr. Normington has a film about undocumented students that is opening this Friday and all proceeds will go to scholarships. She asked the Board to attend

XVI. Adjournment

Vice President Birrer recommended a motion to adjourn the meeting.

M) Director Kaur S) Director Trang to adjourn the meeting.

Vote: 12-0-0
Motion Carried

Meeting adjourned at 4:54 p.m.



Zachary Birrer, Chair
A.S. Board of Directors

11/25/2019

Date