ASSOCIATED STUDENTS BOARD OF DIRECTORS’ MEETING

March 11, 2020 3:00 p.m.

Student Union Meeting Room 1A, 2nd Floor

**MINUTES**

1. **Call to Order**

Vice President Birrer called the meeting to order at 3:09 p.m.

1. **Pledge of Allegiance**

Vice President Birrer read the land acknowledgement statement.

**III. Roll Call**

**IV. Approval of the Agenda**

 Vice President Birrer recommended a motion to approve the agenda

 **M)** President Parent **S)** Director Trang to approve the agenda.

**M)** President Parent **S)** Director Trang to remove Item 3 since ED Dowell was absent from the meeting.

**Vote: 12-0-0**

**Motion Carried**

Seeing no further amendments Vice President Birrer called for a vote on the main motion.

**Vote: 12-0-0**

**Motion Carried**

**V. Approval of the Minutes**

 Vice President Birrer recommended a motion to approve the minutes.

 **M)** Director Trang **S)** Director Mustafa to approve the minutes.

 **Vote: 12-0-0**

 **Motion Carried**

**VI. Public Forum**

Alison McKee, Vice Chair of the Academic Senate, spoke on behalf of Ravisha Mathur, the Academic Senate chair, about the system-wide General Education requirement recommendations. Assembly Bill 1460 was created due to the lack of Ethnic Studies options, but there was a fear that state legislation would interfere with curriculum. She reviewed the context and said the Chancellor wants feedback on the recommendations. The Key Findings of a study were: approval of a three-unit lower division requirement by faculty and students and disapproval of an upper division element. There were five learning outcomes in the full report that she will send to the Board so they can read them over. The recommendations from the SJSU campus was strong consideration for a broader diversity social justice requirement. Vice President Birrer asked a question for Director Kaur who was present via Zoom, but had no audio and wanted to know if a resolution has passed at the CSU Academic Senate. Ms. McKee said “not yet”. She thanked the Board for their time.

**VII. Executive Director’s Informational Report (4 minutes)**

ED Dowell was absent, but said she would send her report.

**VIII. University Administration’s Informational Report (3 minutes)**

 Dr. Daniels was present via Zoom, but had no audio so she let Vice President Birrer know that the University is working with the County regarding Covid19 and how we can support students.

**IX. Chief Elections Officer Informational Report (3 minutes)**

 Cynthia Fernandez-Rios, the Chief Elections Officer, said this has been a crazy week. There are a total of 24 candidates for the Board positions, four of which are running unopposed and one vacant position. They have extended the deadline for candidate biographies to Thursday. For the Election Kick-off, each candidate will send a video that will be posted on social media. Videos will also be used for the Meet the Candidates. They will wait to see what will be allowed before they decide what to do about the debates. The Students’ Election Commission meetings will be held Zoom for the rest of the month. Candidates will be able to start campaigning on Monday, March 16th. President Parent asked if the videos will be on one post. Ms. Fernandez-Rios said she thought one for now, but is open to ideas. President Parent suggested a YouTube live stream. Ms. Fernandez-Rios said they will need Zoom for the debates so the candidates can respond to each other.

**X. Action Items**

A. Old Business

B. New Business

Vice President Birrer recommended a motion to remove a Student-at-Large from the A.S. Audit Committee.

**M)** Director Trang **S)** Director Delgadillo to remove a Student-at-Large from the A.S. Audit Committee.

President Parent said they are removing Jessica Umeh from the Audit Committee because she was the Finance Committee representative, but she is no longer on the Finance Committee.

Seeing no further discussion Vice President Birrer called for a vote on the motion.

**Vote: 12-0-0**

**Motion Carried**

Jim Westbrook, the A.S. Finance Manager, explained the Variance Report and said the fees are coming in as planned with 15 less students than expected. Things are looking good for the budget with most of the variances being due to staff changes. Director Nguyen asked how the students are reacting to the increased book vouchers. Mr. Westbrook said they were in high demand.

 **XI. Executive Officer Reports (4 minutes each)**

1. President

President Parent said this is an interesting time. The Academic Senate Executive Committee said they had an urgent action item to suspend SOTES. It was approved by the University President. The A.S. Personnel Committee discussed the proposed restructure. The Budget Advisory Committee will meet this Thursday. He set meetings with President Papazian for once a month. He met with Vice President of Student Affairs, Patrick Day, on how to get the message to students so they feel more at ease regarding the virus and graduations. He reminded the Board to complete the Campus Climate Survey and to remind their friends. Assembly Bill 1460 is being debated. The Board will be getting ED Dowell’s performance review soon.

1. Personnel Committee

 B. Vice President

Vice President Birrer said the Academic Senate mostly discussed the coronavirus. The A.S. Finance Committee is no longer able to allocate funds for travel to student organizations. The Professional Standards Committee discussed the declining SOTES submissions so they might institute grade holds again. For now, most committees will be attended online.

1. A.S. 55

 C. Controller

Controller Kethepalli reiterated that travel is on hold for student organizations. For the budget, the Executives met and reviewed it. They have completed all requests and will make recommendations. The Board will receive budget materials a week before the meeting. They are looking at what student organizations request for funding versus what they actually use. The Spartan Showcase logistics are being figured out and she hopes the virus won’t affect it.

1. Finance Committee

**XII. Directors’ Reports (3 minutes each)**

1. Director of Academic Affairs

Director Kaur asked the Board to refer to her report since most events were cancelled. She will meet with Dean Kaufman from the College of Science about the state of classes.

* 1. Academic Affairs Committee
1. Director of Business Affairs

Director Sario said her biggest project is preparing to send out the surveys. She will be discussing the A.S. department survey since no one will be on campus. The stickers for the free feminine products have been delivered.

1. Audit Committee
2. Operations Committee

C. Director of Co-Curricular Affairs

 Director Festejo said she cancelled this week’s Programming Board meeting and will possibly cancel next week’s. The Smash event has been cancelled and they may have to cancel the carnival.

 Point of personal privilege for Director Sario to leave the room at 3:49 p.m.

1. Director of Community and Outreach Affairs

Director Nguyen met with Carolina Zapeda from the A.S. Marketing department. The blog posts are getting read so don’t let the virus stop the Board’s video posting. She met with ED Dowell and will be meeting with Edilbert Signey, the A.S. Marketing Coordinator.

G. Director of Intercultural Affairs

Director Mustafa said the Internal Affairs Committee discussed amendments to the A.S. Bylaws. She wondered how the coronavirus is affecting International students and informed the Board that International students are getting scammed by email. There needs to be faculty training on the International Students and Scholar Services (ISSS).

Director Sario returned to the room at 3:51 p.m.

H. Director of Internal Affairs

Director Gallo offered support to anyone who needs it during the coronavirus. The Internal Affairs Committee amendments to the A.S. Bylaws will be brought to the next Board meeting for approval.

 1. Internal Affairs Committee

I. Director of Legislative Affairs

Director Delgadillo said more help was needed for Democracy Week and she hopes the coronavirus doesn’t affect the census. She was at the California Higher Education Student Summit (CHESS) where she was able to meet with Assemblyman Ed Chau and Senator Beale. They advocated for financial aid. She would have been at Advocacy Day today, but it was cancelled.

J. Director of Student Resource Affairs

Director Trang said there is an open spot on her committee for a Student-at-Large, but she wants to discuss a candidate with President Parent before appointing them. She is working with Director Kaur on a resource guide. She attended the CHESS Conference and has begun the search for the Counseling and Psychological Services (CAPS) Associate Director position.

K. Director of Student Rights and Responsibilities

Director Roque said there will be a ECRT meeting tomorrow. He attended the Global Spartan Fair and met with Alex Froehlich, the Director of Student Conduct and Ethical Development, and the Ombudsperson to discuss their collaboration and if it could be affected by the coronavirus.

L. Director of Sustainability Affairs

Director Carrera went to the Earth Day meeting and is working on plans to purchase straws for the event. The Office of Sustainability is getting shirts.

**XIII. Ad Hoc Committees**

**XIV. Closed Session**

**XV. Announcements**

 Controller Kethepalli said volunteers are needed for the Spartan Showcase.

 President Parent introduced Jade Bordenave, the new Events Coordinator, who was in the audience and stood up to say Hi and that she was excited to work with them.

 Vice President Birrer reminded the Board that there will not be an In-Service this Saturday.

 Samantha Quiambao, the Leadership and Government Coordinator, told the Board to continue to come to the office unless they go home. They should start to plan their transition.

 Vice President Birrer told the Board they should continue to do their office hours because the A.S. Government office is open regular hours.

 Director Nguyen said to tell students that you are waiting on answers.

 President Parent told the Board that if any students have issues with the coronavirus, they should send them to him.

# XVI. Adjournment

Vice President Birrer recommended a motion to adjourn the meeting.

**M)** Director Trang **S)** Director Festejo to adjourn the meeting.

**Vote: 12-0-0**

**Motion Carried**

Meeting adjourned at 4:04 p.m.

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Zachary Birrer, Chair Date

A.S. Board of Directors