

## ASSOCIATED STUDENTS BOARD OF DIRECTORS' MEETING

Date: December 8, 2020 3:00 a.m.

Zoom: <https://sjsu.zoom.us/j/95163004199?pwd=dDBiYWl6dkdYZ2lCbnovcC82RXpkUT09>

### MINUTES

**I. Call to Order**

Vice President Quock called the meeting to order at 3:01 p.m.

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Approval of the Agenda**

Vice President Quock recommended a motion to approve the agenda.

**M)** Director Chuang **S)** Director Gomez to approve the agenda.

**Vote: 11-0-0**

**Motion Carried**

**V. Approval of the Minutes**

Vice President Quock recommended a motion to approve the minutes.

**M)** Controller Sario **S)** Director Pama to approve the minutes.

**Vote: 11-0-0**

**Motion Carried**

Vice President Quock read the land acknowledgement statement.

**VI. Public Forum**

**VII. Executive Director's Informational Report (4 minutes)**

ED Dowell said the Cesar Chavez Community Action Center is awaiting a contract to begin work on the Community Garden improvements. The Events department held their first TikTok Challenge that went well with 15 participants. The Human Resources department has started to use Constant Contact to communicate with employees and are implementing Talk Tuesday. The Marketing department reported that their graphic designers won four awards during the ACUI Regional competition and plan to submit entries to the national competition in the spring. Transportation Solutions reported that they received 3,700 responses to their commuter survey. She is waiting on the University to sign-off on the revised A.S. budget. She is working on plans for the Board's Winter Retreat as well as an MOU with the University's IT.

**VIII. University Administration's Informational Report (3 minutes)**

Dr. Daniels was unable to attend the meeting. ED Dowell said she was in the Campus Master Plan meeting and wished them well on their finals.

**IX. Chief Elections Officer Informational Report (3 minutes)**

Vivian Luc, the Chief Elections Officer, noted that she has been working on the Students' Election Commission Timeline that the Board will be reviewing at today's meeting. It is in three phases. The Voter Information Guide won't be printed this year, but will be available online. They will be requesting that the date on the timeline when applications are due have the time revised from 5:00 p.m. to midnight.

**X. Action Items**

- A. Old Business
- B. New Business

Vice President Quock was notified that Edith Kinney was present and she had wanted to address the Board so he offered her the chance to do it. She invited the Board to contact her or Vice President of Student Affairs, Patrick Day, regarding any safety concerns. She was interested in any of their thoughts about the issue. Director Chuang asked when the sessions would begin so Ms. Kinney said in January. Seeing no other questions, Vice President Quock suggested that the Board email Ms. Kinney.

Vice President Quock recommended a motion to approve the appointment of the new Director of Internal Affairs.

**M)** Controller Sario **S)** Director Kim to approve the appointment of the new Director of Internal Affairs.

President Delgadillo said the candidate she is recommending embodies teamwork and commitment. He was a past leader with A.S. and is Zach Birrer. He wasn't present to answer any questions.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 11-0-0**

**Motion Carried**

Point of personal privilege for Director Gomez to leave the meeting at 3:15 p.m. and returned at 3:20 p.m.

Vice President Quock recommended a motion to approve the Students' Election Commission Timeline.

**M)** Director Chuang **S)** Director Walker to approve the Students' Election Commission Timeline.

Ms. Luc was unavailable so Ms. Quiambao stepped in and said the timeline reflects the changes they have to deal with this year. The planned events are listed, but the Zoom links haven't been added. They also didn't include any end times for the events to allow them to go as long as students want. As mentioned previously by Ms. Luc, they want to change the time when applications are due on February 26<sup>th</sup> from 5:00 p.m. to 12:00 a.m. Controller Sario asked if candidates would submit their own photos since the Marketing department won't be able to take them. Ms. Quiambao said that's probably how it will work, but they will have to discuss their options.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 11-0-0**

**Motion Carried**

Vice President Quock recommended a motion to approve the Board Winter Retreat Dates.

**M)** Director Kim **S)** Director Chuang to approve the Board Winter Retreat Dates.

Vice President Quock said the dates are January 20<sup>th</sup> and 21<sup>st</sup> which are a Wednesday and Thursday. They will meet from 9:00 a.m. to 3:00 p.m.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 11-0-0**

**Motion Carried**

Vice President Quock recommended a motion to approve the amendments to the A.S. Elections Regulation Manual (ERM).

**M)** Director Chuang **S)** Director Walker to approve the amendments to the A.S. Elections Regulation Manual (ERM).

Director Gomez said the A.S. Internal Affairs Committee reviewed the ERM and came up with the following changes:

Article III, Section I added virtual elections

Article III, Section V addressed the use of candidate videos and posting them on A.S. social media

Article VII had four new definitions added

These three changes are all the changes being proposed.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 11-0-0**

**Motion Carried**

Vice President Quock recommended a motion to approve the A.S. Budget Development Timeline.

**M)** Director Chuang **S)** Director Pama to approve the A.S. Budget Development Timeline.

Controller Sario said the timeline breaks down the process to approve next year's budget. The timeline is tight as is and they still have to include another Finance Committee In-Service. Also, the May 3<sup>rd</sup> date will need to change to May 31<sup>st</sup>. Director Chuang asked about the pending dates and Controller Sario said that is for the additional Finance Committee meetings that will be added once her committee returns in the spring.

**M)** Controller Sario **S)** Director Chuang to change the May 3<sup>rd</sup> University approval date to May 31<sup>st</sup>.

**Vote: 11-0-0**

**Motion Carried**

Seeing no further amendments, Vice President Quock called for a vote on the main motion.

**Vote: 11-0-0**

**Motion Carried**

Vice President Quock recommended a motion to approve the appointment of a Student-at-Large to the A.S. Operations Committee.

**M)** Director Kim **S)** Controller Sario to approve the appointment of a Student-at-Large to the A.S. Operations Committee.

President Delgadillo recommended Victor Liu who wants to apply his leadership skills and hopes to contribute new ideas. Director Kim said he was passionate about tackling uncommon ideas.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 11-0-0**

**Motion Carried**

Vice President Quock recognized Zachary Birrer at 3:35 p.m. and swore him as a member of the A.S. Board.

**XI. Executive Officer Reports (4 minutes each)**

**A. President**

President Delgadillo said she and Director Kaur spoke to the Academic Senate regarding the Credit/No Credit options. She spoke to President Papazian and Vice President of Student Affairs, Patrick Day about Housing protocols for Covid testing. They also discussed next semester's Spring Break and she gave her insight on how it would negatively affect students if cancelled. She is serving on the search panel to select the next Student Trustee.

**B. Vice President**

Vice President Quock said the Professional Standards Committee is reviewing the World Languages RTP guidelines and amendments to the Scholarship of Engagement. He announced that during Winter Break, office hours needed to continue except during the two weeks around Christmas. He ended by congratulating Zach Birrer for his new position.

1. A.S. 55

**C. Controller**

Controller Sario said she has approved 13 student organization applications for a total of \$11,570.11 making it a total of 38 student organizations approved for the semester and a total of \$27,933.07 funded. Other transactions approved totaled \$16,298.12. The Scholarship Banquet went well and the video can be viewed on YouTube.

1. Finance Committee

**XII. Directors' Reports (3 minutes each)**

**A. Director of Academic Affairs**

Director Kaur said the Academic Affairs Committee approved the open letter against proctoring and the Provost came to the last meeting. The Academic Senate passed a resolution supporting students which includes that Withdrawal Unauthorized (WU) should be converted to W. Ethnic Studies approved the Incorporation of Area F and the land acknowledgement policy. She attended the Scholarship Reception and congratulated Controller Sario for a great event.

1. Academic Affairs Committee

**B. Director of Business Affairs**

Director Kim said the Scholarship Reception was a highlight for her last week. She enjoyed planning it and being able to read some of the scholarship recipient names. The Campus Planning Board met that morning and saw a presentation by Vice President of Finance and Administration, Charlie Faas. The Operations Committee is looking at internships and collaborating with SJSU Cares.

1. Operations Committee

**C. Director of Co-Curricular Affairs**

Director Pama said that the Spartan Rhythm Music Festival took place on November 21<sup>st</sup> and 22<sup>nd</sup> and he was happy with the results. The Programming Boards also hosted an Among Us

and Hot Chocolate event. They are working on plans for the spring regarding mental health awareness. He is meeting with the Spartan Hunger Committee next week.

1. Programming Board

D. Director of Communications

Director Mata said the A.S. Holiday Video would be released on Monday as well as the new Spartan Scoop. She met with her liaison, Andrea Tully, with the Center for Community Learning and Leadership about applications and Edilbert Signey, the A.S. Marketing Manager, about tips and tricks for working with Marketing.

E. Director of Intercultural Affairs

Director Acosta said the University Library Board announced that CSU + is now available to help students acquire books that aren't available at the local library. The recent meeting for the Veterans Advisory Board was cancelled so he met with Maggie Morales, the Veterans Resource Center's Director, about the A.S. resolution supporting Credit/No Credit and how it affects veterans.

F. Director of Internal Affairs

Director Birrer thanked the Board for the opportunity to join the board again. He wished them all good luck on finals and a good Winter Break.

1. Internal Affairs Committee

G. Director of Legislative Affairs

Director Walker said the last Lobby Corps meeting was cancelled because he wouldn't make quorum, but they have plans to work on a resolution regarding a Housing Union. The Instruction and Student Affairs Committee discussed a liberal withdrawal policy as well as the Credit/No Credit proposal. He will meet with Jennifer Malutta over the Winter Break and will be attending the Northern Region Legislative Affairs Meeting. He wished everyone good luck on their finals.

1. Lobby Corps

H. Director of Student Resource Affairs

Director Chuang said she attended the Scholarship Reception and gave props to Controller Sario. The last Campus Life Affairs meeting took place last week and they discussed the Disability Awareness Fair taking place on February 26<sup>th</sup>. During International Education Week, the A.S. Café took place where eight SJSU students presented their art. Other committee ideas are the A.S. yellow pages and planning Spring Semester goals.

1. Campus Life Affairs

I. Director of Student Rights and Responsibilities

Director Gomez said she also thought the Scholarship Reception was great. She encouraged the Board to attend the Task Force on Community Safety and Policing on December 10<sup>th</sup>.

J. Director of Sustainability Affairs

Director Jones-Trammell said she met with the University Sustainability Board on November 17<sup>th</sup> and the Campus Master Plan Board meeting where she learned that this campus is doing well regarding the number of Covid cases. Only eight positive tests within Athletics.

**XIII. Ad Hoc Committees**

**XIV. Closed Session**

**XV. Announcements**

Controller Sario said she was collecting food for the farm workers in the Central Valley if anyone wants to donate. She will be leaving for home during the weekend of December 19<sup>th</sup> with the food. ED Dowell wished the Board good luck on their finals.

Vice President Quock said he was grateful for everyone. He said to take a break and relax while they could. He also wished them good luck on their finals.

**XVI. Adjournment**

Vice President Quock recommended a motion to adjourn the meeting.

**M)** Director Walker **S)** Director Kim to adjourn the meeting.

**Vote: 12-0-0**

**Motion Carried**

Meeting adjourned at 3:56 p.m.

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Brendan Quock, Chair  
A.S. Board of Directors

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Date

