



I.A.S. Committee Meetings

A. Academic Affairs

- The Recognized Student Organization, P.A.R.E.N.T.S. came to present to the committee during public forum about their potential co-op program. Spoke about the cross-college benefits like service learning, work study, and even in athletics. Committee liked the socialization aspects and the increase to access of education for a myriad of parties on our campus.
- The College Representatives for the Colleges of Business, Engineering, and Social Sciences are organizing one-on-one meetings with the Dean of their respective college.
- Changing our meet and greet event with the Deans and College Representatives to a December holiday type event. Spoke a little regarding the university policy for Graduate Credit for Undergraduates (S89-2), a debrief from Faculty Diversity, and the topic of registration for courses.

B. Internal Affairs

- Reviewed the topic of teleconferencing and adding it into the Bylaws under maintaining office for attendance policies.
- Talked over our positions in the next section of bylaws, going to continue doing so next meeting.

II. University Committee Meetings

A. Curriculum and Research Committee (October 21, 2019)

- Discussed a new Concentration in Justice Studies BA, Legal Studies. Committee brought forward concerns, and they will try to update their reasonings and proposal and bring back for review at a later date.
- Announced a plan for a new Accessibility policy in curricula.

B. Curriculum and Research Committee (November 11, 2019)

- Announced the dates for the General Education summit: December 13th, 2019 and January 24th, 2020 (which will be the feedback day for all campus entities).
- Went over a Degree Elevation MA in Counseling and Guidance. The two graduate credit policies: Transfer Credit of Graduate Programs and Undergraduate Students Earning Graduate Credit. Both of which do not apply to combined undergraduate and master's programs.
- Spoke about the new policy on Accessibility in Curriculum briefly.

C. Undergraduate Studies Committee (November 6, 2019)

- Unofficial meeting due to lack of quorum. However, we still reviewed the Social Work BA program revision, General Engineering BS program revision, Forensic Science BS new concentration in Digital Science, and Art BA concentration revisions and two new minors.

D. Faculty Diversity Committee (November 1, 2019)

- Elected a new chair: Gheorghii Guzun. Committee may elect to have co-chairs.
- The Right Affordable Services Housing issue was deeply discussed.
- Temporary Reactive Indications General Group Eagerly Reasoned Evidence Data.
- We discussed how the student and faculty diversity ratio is very contrasting and dissimilar. Wish to collect data about how different departments retain and hire nontraditional faculty.

E. Academic Senate Meeting (October 28, 2019)

- Presentation of the Budget from VP of Administration and Finance Charlie Faas and Senior VP Carl Kemintz. Went over concerns of affordable housing for faculty, deferred

maintenance, and the Graduation Initiative 2025. Saw numbers regarding the recent enrollment increase, brought up concerns about impaction and Degree completion strategies.

III. Additional Meetings/ Activities

- A. Luncheon with CSU trustee Jane Carney. (October 28, 2019)
- B. Student and Advisors Dinner hosted by the Chicax/Latinx Center (October 29, 2019)
- C. Vagina Monologues Meetup with Gender Equity Center (November 1, 2019)
- D. Interviewed applicants for College Representative positions, will nominate two at the board meeting. Still on the search for the remaining 4 representatives.
- E. Attended Freshmen Initiative: Research to Engage Students and handed out molecular H₂O tattoos. (November 8, 2019)
- F. Attended March for Education, Rally for our Futures. (November 9, 2019).

IV. Liaisons

- A. Dr. Preston Rudy, California Faculty Association
 - Nothing to update at this time.
- B. Associate Vice President for Student and Faculty Success
 - Nothing to update at this time. Role does not exist.

V. Upcoming Meetings and Activities

- A. Academic Senate Meeting (November 18, 2019)
- B. Undergraduate Studies Committee (November 20, 2019)
- C. Curriculum and Research Committee (December 2, 2019)
- D. Faculty Diversity Committee (December 6, 2019)
- E. Academic Senate Committee Meeting (November 20, 2019, December 4 and 9, 2019)
- F. Internal Affairs Committee Meeting (November 20, 2019 and December 4, 2019)
- G. Meeting with VP of Student Affairs: Patrick Day and the RSO P.A.R.E.N.T.S. (November 15, 2019).
- H. Speakfest! (November 22, 2019)
- I. AS In-service (December 7, 2019)

VI. Important Updates

College Representative Open Positions: College of Science, College of Graduate Studies, College of Professional and Global Education, and the College of Humanities and the Arts.

If you have any questions about this report or would like to learn more about the College Representative positions available, please email me at: anoop.kaur@sjsu.edu



I. A.S. Committee Meetings

1. A.S. Lobby Corps.
 - a. Reviewed SJSU voting center
 - i. Discussed the location and details of the new voting center that will be on campus
 - b. SB 50
 - i. Possible areas for public transit stops
 - c. 4th-year quantitative reasoning requirement
 - i. Brought up pros and cons for the bill
 - d. Discussed CSSA bills
 - i. Discussed pros and cons to be brought up at CSSA
2. A.S. Campus Life Affairs Committee.
 - a. Discussed some ideas for upcoming events that can be held on campus and partnerships.
 - i. Possible blood drive or other community service events
4. A.S. Programming Board
 - a. Met and discussed ideas for the December program
 - i. Collaborating with NRHH
 - ii. Will be on December 3rd 6-8
 - b. Brainstormed ideas for any spring events
 - c. Appointed two students at large

II. University Committee Meetings

1. Campus Planning board of the academic senate
 - a. No updates at this time will be meeting on November 12th.
2. Sustainability Board of the academic senate
 - a. No updates at this time.
3. Traffic, transit, and parking committee of the academic senate
 - a. I have nothing to report at this time.
4. Spartan Shops Board of Directors
 - a. We have not met since I last reported.
5. University Library Board
 - a. We have met twice and discussed ideas for a more successful Survey.

III. Additional Meetings/ Activities

1. Board Meeting
 - Had a presentation by College Pads
 - Approved the addition of the Land Acknowledgement Statement to the A.S. bylaws
 - Discussed the six student success initiatives
 - Approve the Spring In-service dates
 - Approved Student-at-Larges to Lobby Corps.
 - Approved the revised version of the A.S. employee handbook
 - Went over the Variance report
2. 1:1 with Vice President Birrer
 - I checked up on how the semester is going.

IV. Liaisons

1. Risk Management
 - a. Have made plans to meet soon.
2. The Office of Sustainability
 1. Working on planting native and drought-tolerant plants on campus.
 - i. We met and started working on a proposal for the project.
 2. Working together to get OZZI on campus.
3. Environmental Resource Centers
 1. They have collaborated with me for the Native Landscaping project.
4. CCCAC-Community Garden
 1. No updates at this time.
5. Transportation solutions
 1. No updates at this time.

V. Upcoming Meetings and Activities

- Board meeting November 13th
- Meeting with more liaisons
- Winter Wonderland
 - December 3rd
 - Collaborating with NRHH
- Native Landscaping project
- OZZI!

VI. Important Updates

If you have any questions about this report, please email me at: ***Daniella.carrera@sjsu.edu***



1) EXECUTIVE DIRECTOR REPORT:

Highlights/ Accomplishments:

- **CCCAC** - Jazmine Gomez, CCCAC Program Assistant, is being sent to Washington. DC through the organization The Butterfly Effect for her programming efforts on campus.
- **GOVT** - Continue to help train student org members as part of requirement to get funding. The Student Election Commission has been selected and there are students in all positions.
- **GSC** - Implemented positive pay fraud protection with Bank of the West
- **PTC-IT** - Collaborate with the University IT and have finally gotten full security and VPAT approval for NoHo Software for CDC, and PrintShop Pro for PTC.
- **PTC-PS** - New lamination machine arrived that will allow us to do bulk laminations much more efficiently, which will be extremely useful for the large amount of jobs athletics orders. Also, our new NVR system came in and is functioning very well.

Staffing/ Administrative:

- Reposting Associate Executive Director position
- External Review on-site visit completed
- Hoping to receive our Operating Agreement soon. Will follow up on our budget
- House update - should be dropped on foundation by November 25. All other contractors, electrical, plumbing, mechanical, elevator, site work will start after the Thanksgiving holiday. Waiting to receive the exact timeline with move back in date.
- Waiting back on final MOU with IT
- Anniversaries
 - Helen Nguyen, 20 yrs (GSC)
 - Trinh Thai, 17 yrs (GSC)

Recent Meetings/ Activities:

- Guest Speaker for Student Involvement Staff Meeting
- Attended A.S. Media Training
- Attended External Review
- Attended meeting with Charlie Faas
- Attended meeting with Student Involvement
- Attended ACUI NY Reveal Meeting
- Attended Finance Committee In-Service
- Attended Homecoming Debrief Meeting
- Attended Board In-Service
- Attended Operations, Finance, Internal Affairs and Executive Committee Meetings
- Attended CDC Safety Audit Meeting
- Attended Scholarship Dinner
- Attended ACUI 2021 Conference Program Team Meeting
- Attended Leadership Team Meeting
- Attended Meeting with Dr. Daniels
- Attended Pizza with the President
- Attended Elections Meeting
- Held 1:1 Meetings with Pro Staff: Bobby, Stephanie, Jim, Christy, Mohammed, Edilbert, Joan, Heather
- Held 1:1 Meetings with Execs and Board Members: Branden, Flor, Cynthia, Zach and Jyotsna

Current Projects:

- External Review
- SEC training - November 22 and December 6
- Leadership and Government Coordinator orientation
- Working with Leadership team on developing action steps for opportunities listed on the Employee Engagement Survey

Future Projects:

- Will attend ACUI Regional Conference (Nov. 14-16)
- Review and organization of contracts for the organization
- Reviewing ICP (Internal Control Procedures) with Finance and Accounting Manager
- Developing a new Performance Evaluation process for full time staff

2) CCCAC**Highlights/ Accomplishments:**

- K-12 Programs, Sembradores and Strive for College, are going very well!
 - Sembradores:
 - 15 youth, 15 mentors, 30 participants.
 - Strive for College
 - 15 mentors, 25 youth, 40 participants
- Jazmine Gomez, CCCAC Program Assistant, is being sent to Washington, DC through the organization The Butterfly Effect for her programming efforts on campus.
- Michelle Domocol, Garden Operations Assistant is transitioning out of her role. We thank her for her service on Monday, November 18 from 12-1:30pm at the CCCAC.

Recent Meetings/ Activities:

- Diana and Jess attended NASPAWRC in Portland, Oregon in November 2019

RECENT EVENTS & ATTENDANCE**TOTAL # of attendance: ~1861****SPARTAN LEGACY TRAINING ACADEMY: TURNING ADVERSITY INTO POSITIVE CAREER TRAITS + LINKEDIN FOR STUDENTS**

TUESDAY, OCTOBER 1st

Attendance: 15 students

ROOTED: SOCIAL JUSTICE MUSIC & ART FESTIVAL

THURSDAY, OCTOBER 3

4:00PM - 7:00PM

Attendance: 1,436 students

IN SOLIDARITY: CULTURAL APPRECIATION NOT APPROPRIATION

TUESDAY, OCTOBER 22

Attendance: 30 participants

LEGACY MONTH KEYNOTE SPEAKER - VIP RECEPTION (INVITE ONLY)

WEDNESDAY, OCTOBER 23

Attendance: 30 Participants

LEGACY MONTH KEYNOTE SPEAKER: AMANDA NGUYEN

WEDNESDAY, OCTOBER 23

6:00PM - STUDENT UNION BALLROOM

Attendance: ~350

3) STUDENT GOVERNMENT

Highlights/ Accomplishments:

- Continue to help train student org members as part of requirement to get funding
- Volunteered decorate the AS golf cart for Homecoming
- Volunteered to drive a golf cart in the Homecoming Parade
- Volunteered at Fire on the Fountain
- Volunteered at the chalk design event for Homecoming
- Volunteered at the Disability Awareness Fair on Oct 24th
- Volunteered at the Pumpkin Patch
- Attended the StrataComm training on Oct 25th
- Attended a Spartan Eats Showcase to see what they are offering

Staffing/ Administrative Updates:

- Losing Akua Ageykum at the end of this semester. The job has been posted and applications are coming in.
- Held fire extinguisher training with student assistants on October 31st
- Will hold a monthly meeting with student assistants on November 14th

Recent Meetings/ Activities:

- Met with a rep from Chamanade as a possible location for the Board's Summer Retreat
- Scholarship Dinner on Nov 7th
- Attended the Board's In-Service on November 2nd

Upcoming:

- Spartan Showcase planning for April 2020

4) GENERAL SERVICES CENTER

Highlights/ Accomplishments:

- Closed September 2019 books.
- Implemented positive pay fraud protection with Bank of the West
- Implemented email delivery of credit card statements to cardholders
- Modified the payroll bank account to a ZBA automatically funded by the general account.

Current Projects:

- Now that the financial audit is complete, GSC is working to:
 - prepare the annual IRS informational filing (Form 990) due November 15
 - prepare state informational filings
- Update banking services:
 - Adding ACH services
 - Adding remote deposit services
 - Increasing AS earning credit from .20 to .40.
- Working with CDC and IT to enable electronic payments for parents.

4) PRINT & TECHNOLOGY CENTER: Information Technology

Highlights/ Accomplishments:

- Collaborate with the University IT and have finally gotten full security and VPAT approval for NoHo Software for CDC, and PrintShop Pro for PTC.
- Created configuration and purchased components to build 33 desktop stations for staff computers replacements.
- All Student Org. Funding & Pilot Funding Application bugs were resolved.
- Did bulk e-waste disposal to clear space in room 2301

Staffing/ Administrative Updates:

- One of our IT Support Specialists, Sai T, resigned. He secured an off-campus internship.

Recent Meetings/ Activities:

- Meetings with the AS External Reviewer consultants for the External Review.
- Attended one of the 2 day sessions of the SJSU IT Winter Summit

Current Projects:

- Working on configuring the VDI environment for the lab
- Working on upgrading hardware, OS, & software on our staff workstations.
- Intranet Documents application – pending migration to the new server

Upcoming:

- VDI for PTC lab computers.
- Staff computer upgrades

5) PRINT & TECHNOLOGY CENTER: Print Shop

Highlights/ Accomplishments:

- New lamination machine arrived that will allow us to do bulk laminations much more efficiently, which will be extremely useful for the large amount of jobs athletics orders. Also, our new NVR system came in and is functioning very well.

Staffing/ Administrative Updates:

- Print Production Coordinator will be doing his onboarding paperwork this coming Tuesday! We are also opening up hiring for student assistants soon, to replace more graduating staff.

Recent Meetings/ Activities:

- Removed a large amount of e-waste materials, clearing up space for us to reorganize.

Current Projects:

- Re-organizing our paper storage area to better accommodate our needs. We're looking to downsize our on-hand inventory since we haven't had as many orders for colored paper.

Questions about this report? You can reach me at **(408) 924-6243** or **carole.dowell@sjsu.edu**

I. A.S. Committee Meetings

1. Finance Committee

- Finance committee met on Wednesday, November 6th and approved funding for twelve Recognized Student Organizations (RSO's).
- Discussed goals and initiatives the committee wishes to prioritize for the academic year.

2. Operations Committee

- During the Operations Committee Meeting held on October 21st, 2019, the following changes were made to the dollar amount of these scholarships:
 - A. A.S Legacy Scholarship award changed from \$2,000 to \$1,500 each
 - B. A.S First Generation Scholarship award raised from \$500 to \$1,000 each
 - C. A.S Advocacy Scholarship award changed from \$1,000 to \$750 each
- The committee also voted on eliminating the Environmental Champion Award due to an ongoing pattern of lack of applicants.
- Eliminating the Environmental Champion Award and decreasing the award of other scholarships allowed for the increase of the First Generation Scholarship award which is the scholarship with most applicants.
- Operations Committee met again on November 6th to discuss the end of the year survey.
- A plan was proposed to install Ipads in the A.S departments that students access most and draft 2-3 questions they can answer when visiting departments.
- A compiled survey with all the questions regarding each department will be compiled and emailed out to students in an attempt to maximize responses.

II. University Committee Meetings

III. Additional Meetings/ Activities

1. Media Training

- Attended media training where the board was presented with tips when approached by different forms of media.
- Discussed the importance of establishing a healthy relationship with media outlets.

2. Tour Guide for External Review Team

- On Monday October 28th, Associated Students welcomed three individuals that will be evaluating Associated Students and the different resources offered through A.S.
- I served as a tour guide and took the External Review team to all of the departments that are under A.S.

3. Finance Committee In-Service

- On Wednesday October 30th, the Finance Committee met for the committee's first in-service.
- During the In-Service, CFO Kethepalli highlighted the mission for the Finance Committee, budget policies, RSO funding, and Roberts Rules.

- Lastly, the committee discussed personal goals and learning outcomes they would like to have as a result of being part of the Finance Committee.
- 4. 1:1 with Executive Director Carole
 - Met with ED Carole and discussed tracking emailing department managers to check in with progress made towards each department goals.
 - Discussed moving forward with marketing for the free feminine products A.S plans to provide in all SU bathrooms. Stickers with A.S logo will be pasted on the dispenser to ensure students know it is an A.S provided resource. Stickers are in progress of being made.
- 5. Campus Fee Advisory Committee
 - Met with the first time with the Campus Fee Advisory Committee (CFAC) designees on Friday November 1st.
 - A slideshow on the history CFAC was presented to give everyone more context and background on what exactly CFAC is and the discussions we will be having in future meetings.
- 6. In-Service
 - The board had In-Service on Saturday, November 2nd.
 - In-Service was centered around diversity and the importance of our roles when advocating for students.

IV. Liaisons

V. Upcoming Meetings and Activities

1. Scholarship Dinner on Thursday, November 7th.
2. Executive Meeting on Friday, November 8th.
3. A.S Board Meeting on Wednesday, November 13th.
4. 1:1 with Carole on Thursday, November 14th.
5. Operations Committee Meeting on Monday, November 18th.
6. Finance Committee Meeting on Wednesday, November 20th.

VI. Important Updates

If you have any questions about this report, please email me at: **(floriberta.sario@sjsu.edu)**



I. A.S. Committee Meetings

- *Campus Life Affairs:*
 - We discussed a possible event idea: toy drive or a blood drive -- more details to come in our next meeting/my board report. The projected collaboration would be with my liaison, Kell Fujimoto, from Counseling and Psychological Services.
 - We had a meeting last Friday 10/18/2019 ; please refer to the meeting minutes and agenda here:
http://www.sjsu.edu/as/docs/government/AS%20Campus%20Life%20Affairs%20Committee%20Agenda%2010_18_2019.docx
- *Internal Affairs:*
 - Reviewed the agenda/minutes from the meeting last Wednesday 09/04/2019
 - We had a meeting last Wednesday 10/16/2019 ; please refer to the meeting minutes and agenda here:
http://www.sjsu.edu/as/docs/government/AS%20Internal%20Affairs%20Committee%20Agenda%2010_16.docx
- *Academic Affairs:*
 - Reviewed the agenda/minutes from the meeting last Wednesday 09/18/2019
 - Talked about different ways we can reach out to have more applicants for the college representatives -- I have mentioned that I will be reaching out to the different colleges' success centers (i.e. Engineering/Humanities and the Arts/Health and Human Sciences)
 - Discuss about different possible time frames we can host our event so our college representatives can meet with the deans. Where we can host it and the ways we would like to host it -- all colleges or by individual colleges
 - We had a meeting last Wednesday 10/16/2019 ; please refer to the meeting minutes and agenda here:
http://www.sjsu.edu/as/docs/government/Academic%20Affairs%20Committee%20Agenda%20for%2010_16_2019.docx

II. University Committee Meetings

- Attended the Academic Senate Meeting on October 7, 2019
 - We went over certain policies and passing certain ones
 - We also had updates from state of the university
- Attended the Instruction and Student Affairs Meeting on November 4, 2019
 - During this particular meeting I was taking meeting notes

- We split into policy review groups and I was on the committee that focused on students' rights for timely feedback from professors.
- Chair Laura Sullivan Green also announced that we won't be meeting on the 30th of September and the Monday after due to Academic Senate meeting.
- Attended the New Student Convocation Meeting hosted by Gregory Wolcott as well as Colleen Haight
 - Discussed possible themes and ideas that we can utilize to host the event.
 - Touched upon on: How do we set expectations for our new students?, How do we continue to offer ongoing expectations?, How do we talk about what it means to be a Spartan? -- In addition to what is being conveyed in colleges and majors.

III. Additional Meetings/ Activities

- Attended the Homecoming Block Party on October 15, 2019
- Attended the Golf Cart Parade on October 16, 2019
- Attended Fire on the Fountain on October 17, 2019

IV. Liaisons

N/A

V. Upcoming Meetings and Activities

- Will be chairing the Campus Life Affairs Committee meeting on November 15, 2019
- Will attend the Instruction and Student Affairs meeting on November 25, 2019
- Will attend the Associated Students' Board meeting on November 13, 2019
- Will attend the Academic Affairs Committee meeting on November 20, 2019
- Will attend the Internal Affairs Committee meeting on November 20, 2019

VI. Important Updates

- I have updated my office hours they are now on Mondays from 12 PM - 2:00 PM and Tuesdays 11:45 AM - 1:00 PM

If you have any questions about this report, please email me at: jeanne.trang@sjsu.edu



I. A.S. Committee Meetings

A. Academic Affairs

- Discussed more about logistics for the meet and greet
- Reviewed the applicants for the representative of the College of Health and Human Science
- Reviewed how we can help other students sign up for classes for the Spring 2020 semester.

B. Internal Affairs

- Added a new item to the bylaw that included teleconferencing.
- Reviewed Article III section III of the by laws for any mistakes.

II. University Committee Meetings

A. Instruction and Student Affairs Committee

- Broke into our subcommittees to work and worked on our respective policy.
- Regrouped to discussed about the University Governance award and student timely feedback

B. Alcohol and Drug Abuse Prevention Committee

- Nothing to report

C. Campus Fee Advisory Committee

- Received an orientation from Sr. Associate Vice President-Finance Marna Genes.
- Discussed the different categories of student fees as well as who can make changes to them.
- Discussed the distribution of the student fees.
- Analyzed the IRA fee and how much went to athletics in the past two decades.

D. Academic Senate

- Received a presentation for the Annual Budget by VP of Administration and Finance, Charlie Fass.
- Discussed about the campus safety cameras and also how they want to have the systems communicate with each other
- Discussed the Audiology lab that they are looking into. Will cost around \$900K
- Received a presentation for the Academic Affairs Budget

III. Additional Meetings/ Activities

A. Economic Crisis Response Team

- Nothing to report

B. Meeting with Ben Falter

- Discussed the background of SJSU CARES.
- Discussed how SJSU CARES helps students with both housing and food insecurity.

IV. Liaisons

A. Student Conduct and Ethical Development

- Discussed the possibility of collaborating for an event for the following semester.

B. University Police Department

- Nothing to report

C. University Ombudsperson

- Nothing to report

V. Upcoming Meetings and Activities

VI. Important Updates



I. A.S. Committee Meetings

A. Programming Board

- Meeting October 29 & November 5
 - i. Gained 2 new Student-at-Larges
 - ii. Debriefed AS Haunted House
 - iii. De-Stress December! Happening on December 3rd, 6-8pm in the CV2 MPR
 - iv. Brainstorming ideas for Spring
 - 1. Mini Carnival for Valentines Day
 - 2. Collaborating with Lobby Corps
 - 3. Amazing Race in April

B. Campus Life Affairs Committee

- Met on 11/1 and discussed potential drives

C. Finance Committee

- Approved funding for 12 student organizations
- Discussed various goals for the year and the Scholarship Dinner on 11/7.

II. University Committee Meetings

A. Athletics Board

- a. November 8th meeting canceled.
- b. New meeting added on January 24.

III. Additional Meetings/ Activities

A. Meeting with AS Marketing (Ngan)

- Discussed marketing poster for De-Stress December Event.
- Brainstormed ideas for Programming Board Student-at-Large recruitment for Spring 2020.

IV. Liaisons

A. New Student and Family Programs

- Working on scheduling 2nd meeting

B. Student Involvement

- Working on scheduling 2nd meeting

C. Residence Hall Association

- Meeting scheduled 11/13

D. Intercollegiate Athletics

- Working on rescheduling

E. Spartan Recreation: Outdoor Adventures & Intramurals

- Working on scheduling 2nd meeting

F. Spartan Recreation: Club Sports

- Still trying to get a contact back to schedule

V. Upcoming Meetings and Activities

- A. *Programming Board*: November 12, November 19
- B. *Campus Life Affairs*: November 15

VI. Important Updates [Schedule conflicts for covering purposes, heads up on upcoming events on campus, any changes we should be aware of, etc.]

- I will be in Ontario, CA on November 14-15 for the NACA Conference with our Director of Community and Outreach :)

If you have any questions about this report, please email me at: katrina.festejo@sjsu.edu



ASSOCIATED STUDENTS
SAN JOSE STATE UNIVERSITY

**Associated Students Board of
Directors Report**

Name: Kenya Gallo
AS Position Director of Internal
Affairs

Date: Thursday November 7th, 2019

I. A.S. Committee Meetings

A. Internal Affairs Committee

- Scheduled Meeting: The next Internal Affairs meeting is scheduled for Wednesday November 20th.
- The committee has reviewed Article I-III making sure that the sections and subsections in the bylaws are accurate for future BOD..
- The committee completed the Land Acknowledgement act and implemented into the bylaws and is ready for approval from the board to become effective.
- The committee discussed adding the use of teleconferencing into meetings as a potential subsection in the bylaws for future BOD.

B. Academic Affairs Committee

- 1.Public Forum regarding a structure of child care at the MLK library which helps students who are parents have time to complete assignments while their children are at daycare.
2. The committee also selected a college representative for the college of health and human sciences!!
- 3.The Meet and Greet is set to fall on a wednesday during the Academic Affairs meeting time.

C. Operations Committee

- 1.The operations committee is in charge of revamping the end of the year survey and instead splitting the survey into sections and compare and contrast the results by the end of the year.

II. University Committee Meetings

A. Academic Senate

The first readings of the following: AS 1747, Senate Management Resolution, Amendment A to SM-F09-2, Change to the Composition of the Academic Disqualification and Reinstatement Review Committee
AS 1748, Policy Recommendation, Adding General Unit Seats to the Student Evaluation Review Board, Student Fairness Committee, Library Board, and Writing, Requirements Committee, AS 1749, Policy Recommendation, Amendment B to S13-9, Merging, Dividing, Transferring, Eliminating Academic Units

B. Organization and Government Committee

1. The committee went over AS 1725 and Discuss possible updates. Plan to collect input from others - after updates today, set meeting with Lecturer council and have an open forum; solicit input from BOGS, Program Planning, Undergrad Studies. We also discussed the General Unit Seats on Committees, Since the iSchool is now affiliated with a college that has not in the past included faculty, we need to consider where additional representation on committees for faculty in the general unit is needed needed. These will be taken to the Academic Senate as first readings.

III. Additional Meetings/ Activities

V. Upcoming Meetings and Activities

VI. Important Updates

A. A.S Student-at-Large Applications

For those who are interested in becoming a student-at-large within the A.S. committees are still looking to fill spots. To apply go to the A.S SJSU portal and click the link to fill out an application at:

http://as.sjsu.edu/asgov/index.jsp?val=c_landing

If you have any questions about this report, please email me at: kenya.gallo@sjsu.edu



I. A.S. Committee Meetings

A. Programming Board

- We added two new Student-at-Larges
- We also discussed the plans and supplies needed for our winter “Destress December” event happening December 3, 2019 from 6:00 – 8:00 pm. In partnership with the National Residence Hall Honorary.
- We are also working on finalizing our spring events

B. Lobby Corps

- We talked about Senate Bill 50 and if Associated Students would like to re-endorse the bill.
- We had someone come and present about the new voting stations that will be around during the Primary in March and the Presidential Election in October.
- We also talked about the pros and cons of the 4th Year Quantitative Learning Requirement for first year students.

C. Finance Committee

- We approved 12 student recognized organizations for organization funding.
- We also talked about some of our goals for the year and the Scholarship banquet

D. Operations Committee

- We talked about how we will be using our Associated Students yearly survey to help improve our departments and build awareness for the students to learn about the resources.
- Each member was assigned a department to focus on and will create 3-4 questions about their services

II. University Committee Meetings

A. University Library Board

- The survey for the Elsevier contract will be going out sometime in the next two weeks.
- We are also reviewing SJSU Library Policy S10-15. This policy helps decide what materials stay in the library and what materials are taken out.

B. Outstanding Professor Award Committee

- N/A

III. Additional Meetings/ Activities

A. Meeting with Marketing Team

- We went over the idea for the Spring Welcome back video from the board. It will feature different events and programs that will happen in the spring and be Friends themed.

B. Meeting with Oigetit Founder, Franklin Urteaga

- He wanted to thank me for bringing Oigetit in front of the Board.

IV. Liaisons

A. CommUniverCity

- I am planning to reach out one last time before the semester ends.

B. Center for Community Engagement, Learning, and Leadership

- No updates on projects
- They are currently working on planning their anniversary event for January 2020.

C. Meeting with Graphic Designer Ngan Tran

- Director Festejo and I met with a graphic designer from marketing and discussed the designs for the Destress December event. As well as, a Programming Board Recruitment flyer.

V. Upcoming Meetings and Activities

A. Filming with Antonia for Holiday video

- I am filming a part for the Associated Students Holiday video on Tuesday November 12 with Antonia.

B. National Conference for Campus Activities

- Director Festejo and I will be attending NACA from Thursday November 14 – Sunday November 17.

If you have any questions about this report, please email me at: kira.nguyen@sjsu.edu



I. A.S. Committee Meetings

- A. Internal Affairs
 - Made corrections to the by-laws
- B. Campus Life Affairs
 - Discussed options for a drive (food drive, hygiene product drive, blood drive, etc)

II. University Committee Meetings

- A. Faculty Diversity Committee
 - Elected committee chair
 - Discussed gathering data on faculty diversity statistics, significant majority of current faculty and new hires are white
 - Anoop and I wrote a survey draft that will ask colleges and departments what they're doing to increase diversity in their department
 -
- B. International Programs and Students Committee
 - Went over the undergraduate and master's admission process for international students
 - Discussed struggles that international students experience during the process
 - Looking for ways to improve the admissions experience to make it smoother
- C. Veterans Advisory Committee
 - Attended only second half of the meeting due to class conflict
 - Discussed lack of female veteran involvement with events, we want to examine why there is lack of involvement
 - Discussed the different experiences that female veterans have when they attend school and the experiences that different military branches provide individuals and how that can transfer to the campus experience
 - Planned to send out a survey to ask student veterans how we can help them more, what they like, what we can improve on, etc

III. Additional Meetings/ Activities

- A. Media Training
 - Learned how to approach the media, what should and should not be done, etc
- B. A.S. Haunted House
 - Went inside, it was very spooky but very fun
- C. Sent the Spartan Community Fund application
 - Reminded liaisons of its availability

IV. Liaisons

- A. International House
 - We had to reschedule our meeting several times, should meet before Thanksgiving

V. Upcoming Meetings and Activities

- A. International House
 - November, time TBD
- B. Student Safety Advisory Board
 - Application is still in progress but coming out soon

VI. Important Updates

If you have any questions about this report, please email me at: mira.mustafa@sjsu.edu



I. A.S. Committee Meetings

A. A.S. Executive Committee

- The board report had to have been completed before the time of the most current Executive Committee meeting.
- On the committee agenda was:
 - Absences
 - Memo of Understanding (MOU) from the SJSU IT Department
 - Child Development Center Building Discussion - *Closed Session*

B. Lobby Corps

- The members of the committee talked about the new location of the voting registration center and also polling location
 - The location is going to be at the MLK Library which was changed from the SRAC
- Had a discussion about Qualitative Reasoning since the discussion will be brought up at the next California State Student Association (CSSA)
-

C. Personnel Committee

- No new meetings at this time
- The next meeting will be on Friday, December 6th, 2019 @ 1:00pm

II. University Committee Meetings

A. Academic Senate

- The Academic Senate met on October 28th, 2019
- It was a short meeting due to only being scheduled for the introduction to the SJSU Budget Report
- I asked CFO Charlie Faas about the Student Success, Excellence and Technology Fee (SSETF) and the category fee under SSETF, Instructionally Related Activities (IRA) Fee
-

B. Athletics Board

- Due to multiple absences, the committee chair had to cancel the meeting due to not making a quorum
- I will be getting coffee with the chair to discuss the policy of adding a Student-Athlete from the Student-Athlete Advisory Committee (SAAC) to represent in the committee
 - The policy will switch out Director of Co-Curricular Affairs, Katrina Festejo for the SAAC representative
 - The policy was signed by President Papazian a few weeks ago

C. Budget Advisory Committee (BAC)

- The BAC has not met since the introduction of the Budget Report given
- Next meeting is this week on Thursday, November 14th

D. Committee on Committees (CoC)

- Still looking for student members to sit on the committees of the Academic Senate

- Have not met since our last meeting but have been keeping contact with the chair
- E. Executive Committee of the Academic Senate**
- Could not attend do to the Vice President of University Advancement search during the same time
- F. Instruction & Student Affairs Committee (ISA)**
- Could not attend do to the Vice President of University Advancement search during the same time

III. Additional Meetings/ Activities

- A. Campus Fee Advisory Committee (CFAC)**
- Met on November 1st as an introduction
 - Presented a slide show that helps show the creation of CFAC and what the purpose of the committee is

IV. Liaisons

- A. Mary Papazian (Campus President)**
- Met to discuss our operating agreement
 - Also talked about student homelessness efforts on campus and plans to help fix those obstacles
- B. Patrick Day (Vice President of Student Affairs)**
- Been working on our operating agreement and the sentencing changes that needed to be made
 - Been working with the Student Homelessness Alliance and Associated Students to help build an affordable housing plan
- C. Charlie Faas (Campus CFO)**
- Nothing new at this time
- D. Vincent Del Casino (Campus Provost)**
- Nothing new at this time

V. Upcoming Meetings and Activities

- A. Search Committee for University Advancement**
- a. Can not describe until confidentiality is lifted
- B. California State Student Association**
- a. Will be going to CSU Northridge this weekend with Director Delgadillo for the CSSA plenary
 - b. The discussion about Quantitative Reasoning requirement will be discussed again

VI. Important Updates

- Student Union 50th Anniversary tomorrow from 12:00pm-1:30pm
-

If you have any questions about this report, please email me at: [\[branden.parent@sjsu.edu\]](mailto:branden.parent@sjsu.edu)



I. A.S. Committee Meetings

- N/A

II. University Committee Meetings

- Professional Standards Committee
 - The Provost provided some numbers on the faculty that are present at this university specifically those who were tenure, or tenure/track faculty. The provost also talked about the range elevation for professors and looking into hiring more full time lecturers.
- Academic Senate
 - President Papazian announced that the Chancellor is retiring this upcoming year. There were 3 adds to the consent calendar. Charlie Faas stated that the CSU going to give out one time money rather than base money. The project for the south parking garage broke ground a couple months ago. There is a state fund of 20.5 million base budget

III. Additional Meetings/ Activities

- CFAC Meeting
 - We met with the Campus Fee Advisory Committee to go over the purpose of the committee which was encompassed in an orientation session that gave the new members a more in-depth idea of what the committee looked at and its processes. We also reviewed the IRA fee increases over the years.

IV. Liaisons

- N/A

V. Upcoming Meetings and Activities

- Executive Committee
 - The executive committee is catching up on an MOU and Board absences since the last meeting.
- SEM
 - This meeting will take place this upcoming Friday (11/8) we will discuss how to continue to develop the growth of the undergrad experience

VI. Important Updates

If you have any questions about this report, please email me at: zachary.birrer@sjsu.edu



I. A.S. Committee Meetings

i. Lobby Corp

- April Bracamonte
 - Came to present on behalf of Santa Clara County's Registrar of Voter's Office
 - She explained the process for the voting polls on campus next semester
 - Location: Martin Luther King Jr Library
- Next Lobby Corp 11/20 meeting we will be doing an inservice

II. University Committee Meetings

i. Academic Senate 10/18/19

ii. ISA 11/04/19

- Policy F07-3 *Access to Instructional Materials: Timely Identification of Textbooks, Course Readers and Library Reserves*

III. Additional Meetings/ Activities

- SB 50 Planning and zoning: housing development: streamlined approval: incentives.
- Meeting #2 on Housing Solutions 11/14 with SHA

IV. Liaisons

V. Upcoming Meetings and Activities

i. Meeting with Jennifer Malutta (Government Relations)

VI. Important Updates

- Student Trustee search 2020/2022
- Supreme court DACA hearings on 11/12

If you have any questions about this report, please email me at: (zobeida.delgadillo@sjsu.edu)