



**I. A.S. Committee Meetings**

- N/A

**II. University Committee Meetings**

- Professional Standards Committee
  - Teaching Descriptor passed at the last senate meeting on the 10th.
- Academic Senate
  - We recapped what was discussed at the last meeting regarding GE summit, Senate Retreat, 3 year review of President Papazian. Ethnic studies GE: would be a lower division GE, so it must be done in order to graduate. The University Board gave a presentation.
    - James Lee gave a presentation, the tenure density of SJSU is similar to the demographic of CSU.

**III. Additional Meetings/ Activities**

- CFAC Meeting
  - N/A
- Student Undergraduate Experience Team
  - N/A

**IV. Liaisons**

- N/A

**V. Upcoming Meetings and Activities**

- Student Undergraduate Experience Team
  - I was not able to attend the last meeting but I will be going to the next meeting on Friday February 28th.
- Professional Standards Committee
  - We have our next meeting for Professional Standard Committee on Monday the 24th
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**VI. Important Updates**

If you have any questions about this report, please email me at: [zachary.birrer@sjsu.edu](mailto:zachary.birrer@sjsu.edu)



**I. A.S. Committee Meetings**

**A. Academic Affairs**

- Facilitated a conversation with the Provost and the committee (including College Representatives, Directors-at-Large, and visitors).

**B. Internal Affairs**

- Discussed term limits or re-application policy for the College Representative positions.

**II. University Committee Meetings**

**A. Academic Senate Committee Meeting (2/10)**

- Updates on Ethnic Studies is on the agenda for the 2/20 date for the State Legislature.
- Chair Mathur's announcement: three-year review of President Papazian survey is still out. Campus Climate survey (coming out February 25<sup>th</sup>).
- University Library and Recruitment of a Diverse Faculty presentations. Policies looked at: AS 1760, AS 1741, AS 1756, AS 1762, AS 1759.
- AS 1759 is the Student's Right to Timely Feedback Policy, did not provide timeline for feedback, just that it should be given before another building upon assignment is graded. If there is a grievance to be made, a student should contact the Student Fairness Committee; otherwise there is no "enforcing body."

**B. Undergraduate Studies Committee Meeting**

- Humanities Honors Program
- Discontinuation of BS Applied Math, concentration in Economics and Actuarial Science.
- Revised Aerospace Engineering Minor
- New Interaction Design Minor

**C. Curriculum and Research Committee Meeting**

- Completely online degree.
- General Education PowerPoint from chair → new Program Learning Outcomes to distribute and receive feedback about!
- Comparative U.S. Race and Ethnic Relations Minor.
- Digital Media in Communication Minor

**III. Additional Meetings/ Activities**

**A. Diversity Day Meeting**

- Spoke about what the event will look like this year, working with A.S. Events and Programming Board, and will be hosting a Henna booth. Save the date: April 30, 2020.

**B. College Representative for the College of Graduate Studies**

- Recruited a Masters Student to be our first graduate student representative!

**C. 1-on-1 with Sam (2)**

- Topics discussed: Academic Affairs In-service, General Education presentation, 7<sup>th</sup> Street Tabling event on April 7<sup>th</sup>\*, and College Representative recruitment.

**D. Academic Affairs In-Service**

**IV. Liaisons**

**A. Dr. Preston Rudy, California Faculty Association**

- Spoke about Ethnic Studies and the support CFA has been giving to AB 1460, and why they are opposed to AS 3403.
- The difference between CFA and Academic Senate. May attend a

**B. Vice Provost of Undergraduate Education**

- Spoke about the College of Health and Human Sciences changes.
- Ethnic Studies and General Education Discussion

**VI. Important Updates**

**College Representative Open Positions: College of Science, Lucas College of Business and Graduate, College of Professional and Global Education, and the College of Humanities and the Arts.**

If you have any questions about this report or would like to learn more about the College Representative positions available, please email me at: [anoop.kaur@sjsu.edu](mailto:anoop.kaur@sjsu.edu)



### **I. A.S. Committee Meetings**

#### **1. Finance Committee**

- Finance committee met on Wednesday, February 19th and approved four Recognized Student Organizations (RSO's) for funding.
- Department Presentations for their proposed 2020-2021 budget kicked off. The first two departments to present were
  1. General Services Center
  2. Marketing Department
- The committee also discussed the logistics of the Spartan Showcase in Spring. Catering options will be further discussed in the next meeting.
- Lastly, Controller Kethepalli discussed special projects the committee needs to work on.

#### **2. Operations Committee**

- During the Operations Committee Meeting held on February 17, 2020, the committee voted to approve the prizes students who fill out the department surveys are eligible to win.
  - A. 16 Hydroflasks, 18 oz
  - B. 4 \$50.00 Amazon Gift Cards
- The department survey will be live from March 16 to March 20th and will target the Print Shop, Technology Center, General Services Center, Cesar Chavez Community Action Center and Transportation Solutions, and Transportation Solutions.
- The department also talked about the campus wide survey and decided to target the same departments listed above with the addition of Events, Marketing, Child Development Center, and Student Government.
- Incentives will also be available for the campus wide survey.

### **II. University Committee Meetings**

### **III. Additional Meetings/ Activities**

1. Attended the finance in-service on Friday 2/7. Controller Kethepalli prepared the finance committee for budget presentation from A.S departments.
2. Recognized Student Organizations Training. I hosted four RSO training for multiple organizations interested in A.S funding.
3. Attended the first Event Coordinator Student Forum on Monday 2/10.
4. 1:1 with Carole

### **IV. Liaisons**

### **V. Upcoming Meetings and Activities**

1. Board Meeting, 2/26
2. 1:1 with Carole, 2/37

3. Personnel Committee Meeting, 2/28
4. Finance Committee Meeting, 2/28
5. AS In-Service, 2/28
6. Operations Committee Meeting, 3/2
7. Finance Committee Meeting, 3/4

#### **VI. Important Updates**

If you have any questions about this report, please email me at: ([floriberta.sario@sjsu.edu](mailto:floriberta.sario@sjsu.edu))



**I. A.S. Committee Meetings**

**A. Programming Board**

- o Meeting February 11 & February 18
  - i. Added 1 new Student-at-Large
  - ii. Talked to 3 potential Student-at-Larges
  - iii. Spring Events
    - 1. Spring Fest-of-All
      - a. Carnival + Concert
    - 2. SMASH
    - 3. Diversity Day
    - 4. Earth Day
  - iv. In-Service: March 3 or 10

**B. Campus Life Affairs Committee**

- o Meeting on February 21: Canceled

**C. Finance Committee**

- o Approved funding for 5 RSO's
- o Reviewed budget presentations for General Services and Marketing

**II. University Committee Meetings**

**III. Additional Meetings/ Activities**

**IV. Liaisons**

- A. *New Student and Family Programs*
  - o Convocation Committee
- B. *Student Involvement*
- C. *Residence Hall Association*
- D. *Intercollegiate Athletics*
- E. *Spartan Recreation: Outdoor Adventures & Intramurals*
- F. *Spartan Recreation: Club Sports*

**V. Upcoming Meetings and Activities**

- A. *Programming Board: February 25 & March 3*
- B. *Campus Life Affairs: March 6*

**VI. Important Updates** [Schedule conflicts for covering purposes, heads up on upcoming events on campus, any changes we should be aware of, etc.]

If you have any questions about this report, please email me at: [katrina.festejo@sjsu.edu](mailto:katrina.festejo@sjsu.edu)



## **I. A.S. Committee Meetings**

### **A. Programming Board**

- We added a new student-at-large.
- We picked three musicians to perform at the Spring Fest-of-All.
- We picked topics to go over in our in-service. Students want to have a professional development in-service.

### **B. Operations Committee**

- We voted on the prizes for the department surveys.
- We also assigned a department to each member to come up with questions for the end of the year survey.

## **II. University Committee Meetings**

### **A. University Library Board**

- We talked about our lottery budget presentation to the academic senate.
- We also said goodbye and congratulations to our Dean Tracy Elliot

### **B. Outstanding Professor Award Committee**

- N/A

## **III. Additional Meetings/ Activities**

### **A. Event Coordinator Final Meeting**

- We have made our final decision and gave a recommendation to Carole.

### **B. Attended a Director Orientation for Elections**

- They went over all the roles and the ethics and regulations.

## **IV. Liaisons**

### **A. Center for Community Learning and Leadership**

- Still waiting on a response

### **B. CommUniverCity**

- Waiting for a response

## **V. Upcoming Meetings and Activities**

### **A. Meeting with Edilbert**

- Check up on marketing tactics for A.S.

### **B. Meeting with student about director position**

- A student contacted me about my director position and wanted to reach out and chat about it more.

### **C. Instagram Videos**

- Please have your footage ready and organized when it is your turn to post. I will be editing the clips together myself.

If you have any questions about this report, please email me at: [kira.nguyen@sjsu.edu](mailto:kira.nguyen@sjsu.edu)



**I. A.S. Committee Meetings**

A. Internal Affairs

- Discussed adding term limits or reapplication requirements for student-at-larges

B. Campus Life Affairs

- Discussed events for the semester and what the student resource guide should include

**II. University Committee Meetings**

A. N/A

**III. Additional Meetings/ Activities**

A. Met with a student to discuss my position, elections, and an event she wants to host

- went over my role, the time commitment, and explained what the next steps for her event would be

B. Reviewing a new Spartan Community Fund Request

C. Had a phone call with another student to explain and discuss my role, give a brief introduction to other board positions, go over time commitments required to be on the board

**IV. Liaisons**

A. N/A

**V. Upcoming Meetings and Activities**

A. Captain Frank Belcastro

- Date TBD, to discuss the Student Safety Advisory Board

**VI. Important Updates** None at this time.

If you have any questions about this report, please email me at: [mira.mustafa@sjsu.edu](mailto:mira.mustafa@sjsu.edu)



**ASSOCIATED STUDENTS**  
**SAN JOSE STATE UNIVERSITY**

Associated Students Board of  
Directors Report  
Kenya Gallo  
Director of Internal Affairs  
Thursday February 20, 2020

**I. A.S. Committee Meetings**

**A. Internal Affairs Committee**

- The committee discussed when the last deadline to submit the bylaws to the CSU chancellor's office will be as well as planned ahead for what the semester will be bringing to the committee.

**B. Academic Affairs Committee**

1. Chair Kaur hosted an in-service for the college representatives which focused on Roberts Rules and the Parliamentary Procedure.
2. Chair Kaur hosted Provost Del Casino and we teh committee had a Q&A with unanswered questions about classes and graduation.

**C. Operations Committee**

1. Absent, Nothing to report at the time.

**II. University Committee Meetings**

**A. Academic Senate**

University Library Board (ULB):,ULB Update on Funding, Acquisitions, Services, and Staffing by Maureen Smith, Time Certain: 3:00 p.m.

B. Curriculum and Research Committee (C&R):  
AS 1760, Policy Recommendation, Undergraduate Students Earning Graduate Credit (First Reading)

C. Instruction and Student Affairs Committee (I&SA):  
AS 1741, Policy Recommendation, English Language Proficiency Requirement for SJSU Applicants (Final Reading)AS 1759, Policy Recommendation, Students' Rights to Timely Feedback on Class Assignments (Final Reading) D. Professional Standards Committee

(PS):AS 1756, Amendment B to University Policy S15-8, Retention, Tenure, and Promotion for Regular Faculty Employees: Criteria and Standards (Final Reading) AS 1761, Policy Recommendation, Amendment B to University Policy S15-7, Retention, Tenure and Promotion for Regular Faculty Employees: Procedures Concerning Small Colleges (First Reading) E. Organization and Government Committee (O&G):

AS 1762, Policy Recommendation, Modifying Seats on the Program Planning Committee and the Accreditation Review Committee, Amendment B to University Policy S17-11; and Amendment B to University Policy S16-5 (Final Reading).

### **B. Organization and Government Committee**

The Organization and Government committee met on Monday Feb 3 and went over Policy recommendation to amend F07-2; athletics policy, Amend S16-8; Selection/Review of Administrators, Amend F10-2, S14-3, S15-10, S19-3; GU Seats for Committees, Amend S13-9; Merging, Dividing, Transferring, Eliminating Academic Units, Amend F15-13; GEAC

### **III. Additional Meetings/ Activities**

#### **V. Upcoming Meetings and Activities**

### **VI. Important Updates**

- A.** Welcome to the new semester everyone!!! Time to get back into the semester with new goals. Welcome back Spring 2020

If you have any questions about this report, please email me at: [kenya.gallo@sjsu.edu](mailto:kenya.gallo@sjsu.edu)



## **I. A.S. Committee Meetings**

### **i. Lobby Corp**

- **Democracy week February 24th-28th**
  - **Monday: 7th street plaza tabling 10:00-2:00 pm**
  - **Tuesday: Balloon Backdrop All day**
  - **Wednesday: Ballot Bowl 12:00-2:00 pm**
  - **Friday: Pizza to the polls All day**
- **Census Panning Event**
  - **MythBusters as way to market our event for the Census**
- **A.S CHESS In Service**
  - **Day: 2/28**
  - **Time: 3:00-5:00**
- **CSSA 2/15**
  - **Feedback form based on The ASCU resolution on Ethnic Studies Requirement that CSSA highly encourages all 23 CSUs to complete.**

## **II. University Committee Meetings**

- **ISA**
  - **Instructor Drop Policy**
    - **Reference to the rights of an instructor to drop students from a course, though do not clarify the responsibilities of an instructor who does so.**

## **III. Additional Meetings/ Activities**

- **Census 2020 Marketing Discussion 02/19**
  - **Focused on bringing campus strategic communications up to speed on the census efforts and sharing the needs we have for promotional materials.**
  - **Joining PRSA to build off the campaign they are doing through mid-March (#YouCount) for the next stages of our promotion starting in mid-March.**

- Meeting with UndocuSpartans
  - Regarding Census perspective for students who might have concerns on participating on the census
- Panetta Institute Lecture
  - PanettaInstitute professors, Dr. Sonia Banks and Dr. Richard Kezirian, will present a political and historical background focusing on the lecture topic. These presentations inform students about the issues to be discussed and encourage students to develop questions and comments for interactive dialogue with the speakers.

#### **IV. Liaisons**

#### **V. Upcoming Meetings and Activities**

#### **VI. Important Updates**

If you have any questions about this report, please email me at: ([zobeida.delgadillo@sjsu.edu](mailto:zobeida.delgadillo@sjsu.edu))



### I. A.S. Committee Meetings

- *Campus Life Affairs:*
  - I have taken into account the outbreak of coronavirus recently and decided as Chair that it is not safe to host a blood drive!
  - The three goals and events that I will be focusing on this semester will be Resource Guidebook, Shoe Drive, Transfer, Graduate, Commuter Student Appreciation
  - I have contacted Max Cure Foundation and I'm waiting for a response from them.
  - We had a meeting on Friday 02/07/2020 ; please refer to the meeting minutes and agenda here:  
<https://www.sjsu.edu/as/docs/gov/AS%20Campus%20Life%20Affairs%20Committee%20Agenda%20for%2002-07-2020.pdf>
- *Internal Affairs:*
  - We went over the goals for the upcoming semester and Director of Internal Affairs (Chair) also confirmed that we will be adding two new student-at-larges!
  - We had a meeting on Wednesday 02/05/2020 ; please refer to the meeting minutes and agenda here:  
<https://www.sjsu.edu/as/docs/gov/AS%20Internal%20Affairs%20Committee%20Agenda%202-5-2020.docx>
- *Academic Affairs:*
  - One of the college representative had to remove himself from our committee due to class conflicts
  - We started preparing/planning out our goals for this spring semester!
  - We will be approving a student-at-large for the College of Graduate.
  - We had a meeting on Wednesday 02/05/2020 ; please refer to the meeting minutes and agenda here:  
<https://www.sjsu.edu/as/docs/gov/AS%20Academic%20Affairs%20Agenda%20for%2002-05-20.docx>

### II. University Committee Meetings

- Attended the Instruction and Student Affairs Meeting on February 17, 2020
  - We approved the agenda/minutes from February 03, 2020
  - We split into our different subcommittees and worked on the different referrals and policies. As of right now my subcommittee and I have moved onto the exploration of -- (F17-2 which is Academic Integrity Policy)

- Attended the Student Union Board of Director -Facilities and Programs Committee Meeting on February 18, 2020.
  - We had updates on the mondo floorings adjustments over winter break 2020 and the continuous constructions needed in the near future for the SRAC (Spartan Recreation and Aquatic Center).
  - Lane 15 Bowling Center's construction is almost complete. We are now waiting for Spartan Eats to do training around food safety/procedures for drinking and etc.
  - I will potentially sit on the SRAC Director Search Committee and the Student Union's Student Appreciation Festival Planning Committee.

### **III. Additional Meetings/ Activities**

- Sat through Events Coordinator Student Forum #1 and #3
- Met Brianna Baxter from RealOptions and CPST/Spartan Mamas on Seventh Street Plaza
  - She gave me more information about their programs and what they offer as an organization -- additionally she would like to meet with me to see if there's any way we can implement some of these programs within our centers or even wellness-center. (Their main focus are the services and support available to pregnant and parenting students)
- Met with 3-4 potential student-at-large for Campus Life Affairs.

### **IV. Liaisons**

- Kell Fujimoto reached out to me to sit on a search committee for the Counseling and Psychological Services Associate Director search.

### **V. Upcoming Meetings and Activities**

- Will attend the San Jose State Academic Senate meeting on February 10, 2020
- Will be chairing the Campus Life Affairs Committee meeting on February 07, 2020
- Will attend the Instruction and Student Affairs meeting on February 17, 2020
- Will attend the Associated Students' Board meeting on, 2020

### **VI. Important Updates**

- I have updated my office hours they are now on Wednesday from 1:30 PM - 4:00 PM

If you have any questions about this report, please email me at: [jeanne.trang@sjsu.edu](mailto:jeanne.trang@sjsu.edu)



## **I. A.S. Committee Meetings**

### **A. Academic Affairs**

- Provost Del Casino came to visit.
- College Representatives asked insightful questions to the Provost

### **B. Internal Affairs**

- Tabled items and discuss upcoming student at larges.

## **II. University Committee Meetings**

### **A. Instruction and Student Affairs Committee**

- Rescinded three policies that were contradicting each other and used out of date language.
- Discussed the Instructor Drop Policy and made some changes to the proposed policy.

### **B. Campus Fee Advisory Committee**

- Nothing to report

### **C. Academic Senate**

- Campus Climate change is being launched on February 25<sup>th</sup>.
- There was a presentation on the Faculty Affairs report.
- Approved AS 1741: English Language Proficiency Requirement for SJSU Applicants.
- Approved AS 1760: Undergraduate Students Earning Graduate Credit

### **D. Economic Crisis Response Team**

- Discussed more about the 12-bed pilot program.
- 100 days challenge ended on February 10<sup>th</sup> 2020 and they helped out 134 students across the Santa Clara County.
- There is a new challenge to 25 students to get connected per month.
- Discussed AB 74: State Funding to help students directly.

## **III. Additional Meetings/ Activities**

## **IV. Liaisons**

### **A. Student Conduct and Ethical Development**

- Meeting at the End of the month

### **B. University Police Department**

- Is getting officers to sign up to provide assistance to each building.
- If any student wants to meet with her, then they can email her assistant.
- Wants to remind all students to take care of their laptops and belongings and not to leave them unattended.

### **C. University Ombudsperson**

- Meeting at the end of the month

## **V. Upcoming Meetings and Activities**

## **VI. Important Updates**

If you have any questions about this report, please email me at: [Jose.roquevelasquez@sjsu.edu](mailto:Jose.roquevelasquez@sjsu.edu)



**ASSOCIATED STUDENTS**  
**SAN JOSE STATE UNIVERSITY**

**Associated Students**  
**SEC Report**  
Cynthia Fernandez-Rios  
Chief Election Officer  
February 26, 2020

**I. A.S. Committee Meetings**

**Student Election Commission Committee**

- Meeting Date: February 14, 2020
  - Added first student-at-large member to our committee, Anum Ahmed
  - Continued conversation about our volunteer initiatives
  - Started the discussion about our last major SEC tabling event
  - Debrief about last years event

**III. Additional Meetings/ Activities**

- 1:1 with Sam
  - February 10, 2020
    - Discussed agenda for the SEC meeting
    - Discussed upcoming task for SEC Consultants
    - Discussed last tabling efforts
  - February 17, 2020
    - Discussed agenda for the SEC meeting
    - Discussed where and how many thundersticks to purchase
    - Discussed continued efforts with SEC Consultants

**IV. Upcoming Meetings and Activities**

- SEC Committee Meeting
  - February 21, 2020
- Director Orientations
  - February 24, 2020
  - February 28, 2020
- Executive Director Orientations
  - February 25, 2020
  - February 28, 2020
- SEC tabling Event
  - February 25, 2020

**V. Important Updates**

- Shirts & polos have arrived

If you have any questions please email me, [cynthia.fernandez-rios@sjsu.edu](mailto:cynthia.fernandez-rios@sjsu.edu)