

## ASSOCIATED STUDENTS BOARD OF DIRECTORS' MEETING

October 14, 2020 3:00 p.m.

Zoom: <https://sjsu.zoom.us/j/95163004199?pwd=dDBiYWl6dkdYZ2lCbnovcC82RXpkUT09>

### MINUTES

#### I. Call to Order

Vice President Quock called the meeting to order at 3:02 p.m.

#### II. Pledge of Allegiance

#### III. Roll Call

Vice President Quock read the land acknowledgement statement.

#### IV. Approval of the Agenda

Vice President Quock recommended a motion to approve the agenda

M) Director Chuang S) Director Jimenez to approve the agenda.

M) Controller Sario S) Director Kaur to make Item 11 under New Business as Time Certain at 4:00 p.m.

**Vote: 9-0-1**

**Motion Carried**

Vice President Quock recognized Director Pama at 3:08 p.m.

Seeing no further amendments, Vice President Quock called for a vote on the main motion.

**Vote: 11-0-0**

**Motion Carried**

#### V. Approval of the Minutes

Vice President Quock recommended a motion to approve the minutes.

M) Director Jimenez S) Director Pama to approve the minutes.

**Vote: 11-0-0**

**Motion Carried**

#### VI. Public Forum

#### VII. Executive Director's Informational Report (4 minutes)

ED Dowell said the A.S. House is waiting on the occupancy permit approval before staff can move back in. After the approval, the phone and data ports will be connected. The Cesar Chavez Community Action Center had 535 attendees at their Harvest Festival and their K-12 programs are going well. They have also engaged 30 to 35 high school students. The Child Development Center received a \$7,000.00 grant to purchase personal protective equipment (ppe) from the Santa Clara County Office of Education. The Government staff was involved with interviewing candidates for the Director of Business Affairs and applications for the Students' Election Commission are being reviewed. The General Service Center has completed the audit with no findings and is now working on the paperwork for the Payroll Protection Plan loan.

#### VIII. University Administration's Informational Report (3 minutes)

Dr. Daniels said the SRAC opened yesterday at 10% capacity. They may be able to increase their capacity soon as the tiers change. The University is preparing for the elections so they can

support faculty, staff and students. There's a Spartan Speaker Series event tonight at 7:00 p.m. with Ibitjah Muhammad. There will be one more before the end of the semester. Enrollment is solid this year. They are admitting students for the spring and the numbers are up 20%.

**IX. Chief Elections Officer Informational Report (3 minutes)**

**X. Action Items**

A. Old Business

B. New Business

Vice President Quock recommended a motion to approve the 2019-2020 Audit.

**M)** Director Jimenez **S)** Director Walker to approve the 2019-2020 Audit.

ED Dowell said she hoped the Board reviewed the report that was sent to them. She said the first eight pages were the most important. The auditor representatives were not present so Jim Westbrook, the A.S. Finance Manager, said A.S. received a clean audit. Revenues were down due to the pandemic, but so were the expenses. The auditors made three recommendations:

1. Improve our Internal Controls so that two people always sign-off on paperwork
2. Create a better way to select vendors
3. Take action on the items in the actuary reports

Controller Sario asked why the A.S. selection of vendors was pointed out. Mr. Westbrook said we don't have a process in la approve the 2019-2020 Audit. ce to pick them. The auditors feel we need one so there's no chance of a conflict of interest. ED Dowell reminded the Board that everyone has to sign a Conflict of Interest form so we need to have the vendors do it as well. Director Kaur asked about having the VTA contract renegotiated so ED Dowell said they were able to negotiate the contract due to the pandemic, but it won't last once the pandemic ends. A.S. has to make sure we can cover the cost.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 10-0-1**

**Motion Carried**

Point of personal privilege for Director Chuang to leave the meeting at 3:28 p.m. and returned at 3:30 p.m.

Vice President Quock recommended a motion to approve the appointment of the Director of Business Affairs.

**M)** Director Pama **S)** Controller Sario to approve the appointment of the Director of Business Affairs.

President Delgadillo said they interviewed three candidates and decided on Kylee Kim who has existing knowledge about A.S. and the campus. She asked Ms. Kim to comment so she said she was excited to be here and saw familiar faces of students she has already worked with. She has wanted to be on the Board having run for a position in the past. Controller Sario said she would help transition her into her role. Director Walker congratulated her and was happy to have her on the Board.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 9-0-2**

**Motion Carried**

Vice President Quock swore in Ms. Kim.

Vice President Quock recommended a motion to approve the appointment of a Student-at-Large to the A.S. Finance Committee.

**M)** Director Mata **S)** Director Chuang to approve the appointment of a Student-at-Large to the A.S. Finance Committee.

President Delgadillo recommended Amy Ngo who is the current Vice President of Chapter Operations for Delta Sigma Pi and is involved in other organizations. Controller Sario said she is a sophomore and is impressed with what she has done so far. Ms. Ngo said she is actually a third year student and wants to be more involved on campus.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 12-0-0**

**Motion Carried**

Vice President Quock recommended a motion to approve the appointment of a Student-at-Large to the A.S. Finance Committee.

**M)** Director Chuang **S)** Controller Sario to approve the appointment of a Student-at-Large to the A.S. Finance Committee.

President Delgadillo recommended Nicholas Kern who is a Business Administration major and the Treasurer for Global Operations Management Association. Controller Sario added that Mr. Kern served on the A.S. Finance Committee last year and always came prepared.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 12-0-0**

**Motion Carried**

Vice President Quock recommended a motion to approve the appointment of a Student-at-Large to the A.S. Operations Committee.

**M)** Director Chuang **S)** Director Kim to approve the appointment of a Student-at-Large to the A.S. Operations Committee.

President Delgadillo recommended Natnaiel Yishak, another Business Administration major. This is his first year on campus and he shows a lot of enthusiasm. Controller Sario said he likes to go by "Nate" as he already serves on the A.S. Finance Committee. She felt he would bring value to the Operations Committee.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 12-0-0**

**Motion Carried**

Vice President Quock recommended a motion to approve the appointment of a Student-at-Large to the A.S. Academic Affairs Committee.

**M)** Director Kaur **S)** Director Acosta to approve the appointment of a Student-at-Large to the A.S. Academic Affairs Committee.

President Delgadillo recommended Joshua Reyes who was a member of the A.S. Programming Board and the Students' Election Commission last year. Director Kaur told the Board that Mr. Reyes is involved on campus besides A.S. Mr. Reyes was asked to speak so he said it was good to be back and that he sees this opportunity as a way to branch out.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 12-0-0**

**Motion Carried**

Vice President Quock recommended a motion to approve the appointment of a Student-at-Large to the A.S. Campus Life Affairs Committee.

**M)** Director Mata **S)** Director Jimenez to approve the appointment of a Student-at-Large to the A.S. Campus Life Affairs Committee.

President Delgadillo recommended Jalen Allen who was an Orientation Leader over the summer and is passionate about student success. Director Chuang felt his ideas stood out.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 12-0-0**

**Motion Carried**

Vice President Quock recommended a motion to approve the appointment of a Student-at-Large to the A.S. Campus Life Affairs Committee.

**M)** Director Mata **S)** Director Gomez to approve the appointment of a Student-at-Large to the A.S. Campus Life Affairs Committee.

President Delgadillo recommended Yawen Lin who currently serves on the Student Conduct Board. Director Chuang thought Ms. Lin was dedicated to students and passionate about sharing her experience. Ms. Lin said she wants to get more involved and enhance the student experience.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 12-0-0**

**Motion Carried**

Vice President Quock recommended a motion to approve a new November In-Service date.

**M)** Director Jimenez **S)** Director Walker to approve a new November In-Service date.

President Delgadillo told the Board that the current date falls on the same weekend as the California State Student Association meeting and asked to change to November 7<sup>th</sup>. No one offered a new date or disagreed with the suggestion.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 11-0-1**

**Motion Carried**

Vice President Quock recommended a motion to approve the appointment of a Director to the Accreditation Review Committee.

**M)** Director Chuang **S)** Director Mata to approve the appointment of a Director to the Accreditation Review Committee.

Point of personal privilege for Director Mata to leave the meeting at 3:50 p.m. and returned at 3:52 p.m.

President Delgadillo said this meeting conflicts with a class. It meets on Tuesdays from 1:00 p.m. to 2:00 p.m. and deals with the University's accreditation.

Vice President Quock nominated himself and was seconded by Director Kaur.

Seeing no further discussion, Vice President Quock called for a vote on the motion.

**Vote: 11-0-0**

**Motion Carried**

Vice President Quock asked ED Dowell to explain Item 12 on providing a safe space for students during the elections until it was time for the Time Certain item. ED Dowell explained that the University was planning events so we can be prepared if students want to talk about the results. Director Kaur said she and Director Jones-Trammell attended an information session hosted by CSU Long Beach who will be providing a Zoom link with breakout rooms. Director Kaur said we will need 24-hour coverage that is staffed by A.S. staff and it may need to extend past November 3<sup>rd</sup>. Director Chuang said she liked the idea then asked if we would be collaborating with anyone. ED Dowell said it would need to be organized quickly so A.S. will handle this. She will find out who will participate and can handle difficult conversations. We want to represent all students regardless of their viewpoint.

At 4:00 p.m., Vice President Quock switched to the discussion on the University's request from A.S. He told those in attendance that he would allot 15 minutes for the discussion and 10 minutes for questions. ED Dowell introduced Patrick Day, the Vice President of Student Affairs and Charlie Faas, the Vice President of Administration and Finance. Mr. Day said their request is in response to the challenges they are facing and they want to make sure there are no layoffs. As a result of the pandemic, enrollment is the same, but there's a different mix of tuitions since there are no international or out-of-state students. Housing numbers are down and they had to give refunds last spring to students who moved out. The deficit comes to \$92,000,000.00. They are asking all units to reduce their costs that have resulted in a \$7,000,000.00 decrease so far. They have asked auxiliaries to they can help so they can reduce the deficit further. Vincent Del Casino, the Provost, joined the meeting told the Board that if they read the course catalogue, they need to meet the needs of the students and provide services. Right now there is a pause on hiring. They are continuing to hire tenured faculty with 67 completed hires and 64 searches going on. They are trying to hire Ethnic Studies faculty and leverage local resources. Mr. Faas mentioned that Director Kaur asked a good question at the Academic Senate meeting about budget cuts and he said everyone is experiencing cuts. They have a 20-30 execution plan and they don't want students to see the impact of the deficit. He went on to explain that the University decided to build a new Science building that required the A.S. House to be moved and cost \$3.7

million. The request from A.S. could help pay for that cost. He added that the University could compensate A.S. by giving back rent for the use of the House. Controller Sario asked what would happen if A.S. didn't give the University the money and how it would impact student resources. Mr. Faas said student resources wouldn't be an issue, but they would have to look at areas where they would cut \$4 million. Director Acosta said the 20-30 Plan seems arbitrary and asked why A.S. needs to adhere to the \$4 million. Mr. Faas said that was an amount the University decided on, but everything will be considered. Mr. Day said the date isn't driving the amount being requested. They can adjust, but the amount is needed right away. Director Acosta asked if they would be open to a loan and, if not, why. Mr. Faas felt offering to compensate rent on the A.S. House would be the same, but ED Dowell explained that A.S. has a 30-year lease on the House until 2030 since we helped fund the renovation. We won't pay rent until then. Director Walker asked if they would accept less than the \$4 million, so Mr. Faas said they have a \$4 million hole so they would figure it out. Director Walker asked if other campuses were asking money from their auxiliaries. Mr. Faas said other campuses are laying off staff adding that they would spend the money in compliance with our policies. Director Kaur asked if we don't approve the money request, what would be cut. She added that she would have to leave for a midterm.

Point of personal privilege for Director Kaur to leave the meeting at 4:30 p.m.

Mr. Del Casino said that would be hard to say. They may have to cut back on hiring or slow hiring staff back. Controller Sario asked what other options do they have to close the deficit and Mr. Faas said they are using 60% of their Reserves; they have cut back hiring and there's no travel. The deficit is going to be around for three years. Mr. Day said Housing's \$12 million Reserve is being completely used up. Mr. Del Casino said they could increase class sizes to reduce part-time faculty. Controller Sario commented that this county is moving into the state's Orange Tier and wondered how it would affect the budget. Mr. Faas said it won't have any affect. Different things will occur, but they don't want to open the campus too soon then have to reign it back in again. That concluded the discussion so Vice President Quock thanked Mr. Day, Mr. Faas and Mr. Del Casino. Mr. Faas thanked the Board for their time.

Vice President Quock returned to the safe space discussion that was taking place prior to the last item. Director Walker applauded Director Kaur and Director Jones-Trammell for this idea. ED Dowell said they need to look at a timeline and to see if the Board will be able to help. She will set-up a meeting to discuss the idea. Director Kim asked if there was a process that could help stop hate speech. Director Jones-Trammell said there is one and they are working on it. ED Dowell suggested asking a counselor from Counseling and Psychological Services to be available. Director Chuang asked how students with disabilities will have access so Director Jones-Trammell said she will bring it up at their next meeting.

Director Walker led the last item on supporting current propositions on the elections ballot. He said Lobby Corps discussed them and thought these propositions affected students. He reviewed each proposition:

**Prop 15:**

It benefits schools and could create revenue

**Prop 16:**

This is affirmative action and puts us in line with other states. He felt it was the most important one.

**Prop 17:**

Restores the right to vote after a prison term. This could affect some students.

**Prop 18:**

Would allow 17 year olds to vote and we have 17-year-old students.

Director Acosta said he wasn't concerned about having 17 year olds being able to vote because they may view it as a joke. Director Walker mentioned that young people have a low voter rate. Director Acosta asked if a parent couldn't use their child's ballot to vote a second time and Director Kadence said that would be voter tampering.

**Prop 21:**

This proposition expands rent control which would be import to students who pay rent.

Controller Sario referenced Prop 18 and said she thinks some adults don't take voting seriously so this change may shift the culture. President Delgadillo asked if there was a draft of the propositions they could have so Director Walker said "yes" he will take care of it. Director Kim agreed that 17 year olds don't get involved with elections but neither do 18 year olds. Director Walker said many 18 year olds don't bother to register to vote so he thought this opportunity would be good. ED Dowell asked if the Lobby Corps could choose a few of the propositions to support since there isn't enough time to create a resolution for all. Director Chuang said it was a privilege to vote and wondered if they were promoting the idea of voting. Director Walker said "yes". Director Gomez asked how these propositions were picked and Director Walker said they reviewed all of them in Lobby Corps. Director Acosta asked if they will write a resolution to support them. Director Walker said "yes" or write a letter. Director Acosta didn't feel Prop 15 will help students because it doesn't help low income areas. Director Walker said it would spread out throughout the county.

As the Board entered into giving their reports, Vice President Quock said he was cutting their time to two minutes for Executive Reports and one minute for Board Reports.

Point of personal privilege for Controller Sario to leave the meeting at 5:10 p.m. and returned at 5:11 p.m.

**XI. Executive Officer Reports (4 minutes each)****A. President**

President Delgadillo said the Academic Senate Executive Committee updated the committee on the SJSU football team's status while staying at Humboldt State. She joined the Student Union Board of Directors Meeting on September 22<sup>nd</sup>. The SRAC is open for use of the weight room and basketball courts. She met with Tiffany Rodriguez with the A.S. Transportation Solutions department.

1. Executive Committee
2. Personnel Committee

**B. Vice President**

Vice President Quock congratulated Kylee Kim on her appointment. The Professional Standards Committee discussed Retention, Tenure and Promotion guidelines for the School of Music and Dance. He completed all of the one-on-ones with the Directors for the month of September so he will now schedule them for October.

1. A.S. 55

**C. Controller**

Controller Sario said the Finance Committee discussed the Spartan Showcase and the idea of having it virtually. She approved 10 student organizations for a total of \$10,718.56 and

other A.S. transactions for \$44,686.24. The first meeting of the General Education Advisory Committee she attended went over requirements for General Ed classes.

1. Finance Committee

**XII. Directors' Reports (3 minutes each)**

A. Director of Academic Affairs

Director Kaur was absent so Vice President Quock reported for her that the Academic Affairs Committee was working on a letter opposing online proctoring software. They are also working on a survey about the Virtual Learning Experience. She still has openings on her committee including the College of Graduate Studies.

1. Academic Affairs Committee

B. Director of Business Affairs

C. Director Kim said she ran for this position as a freshman. She got to work with Controller Sario last year as a member of the A.S. Finance Committee and is looking forward being on the Board.

1. Operations Committee

D. Director of Co-Curricular Affairs

Director Pama said the eSports gaming tournament will take place this Friday.

1. Programming Board

E. Director of Communications

Director Mata said the October issue of the Spartan Scoop was released and included a copy of the Philippines Human Rights Act resolution. She will continue to promote A.S. committees and the elections. Tip Tuesday has been postponed until the spring.

F. Director of Intercultural Affairs

Director Acosta said the University Library Board shared that they will have two polling locations: the library and the Hammer Theatre. They are expecting lines between October 31<sup>st</sup> and November 3<sup>rd</sup> when they are open. The Veterans Advisory Committee is planning their Weeks of Success events and the Faculty Diversity Committee has developed the Sense of the Senate.

G. Director of Internal Affairs

Director Jimenez said the Academic Affairs Committee had a full agenda while the Operations Committee discussed the Director of Business Affairs position. The Internal Affairs Committee reviewed the A.S. Bylaws.

1. Internal Affairs Committee

H. Director of Legislative Affairs

Director Walker said the Lobby Corps had their first Student-at-Large join the meeting where they discussed the propositions presented today. He met with the Community and Government Relations team and discussed working together. He also met with Jennifer Malluta who introduced him to the Community and Government Relations team.

1. Lobby Corps

I. Director of Student Resource Affairs

Director Chuang said her Campus Life Affairs Committee will be meeting next Friday. She is part of the Student Success Committee which s meeting this week. Winter class registration is now open for matriculated students.

1. Campus Life Affairs

J. Director of Student Rights and Responsibilities

Director Gomez she asked the Board to refer to her report for the majority of what she has done, but told the Board that she will be attending the Task Force on Safety and Policing if any of them have any questions.

K. Director of Sustainability Affairs



Director Jones-Trammell announced that the new Director of Advocacy and Racial Justice is Jahmal Williams. She met with ED Dowell regarding.

**XIII. Ad Hoc Committees**

**XIV. Closed Session**

**XV. Announcements**

Director Walker said he was working with the SJSUVotes on activities and a raffle.

**XVI. Adjournment**

Vice President Quock recommended a motion to adjourn the meeting.

**M)** Controller Sario **S)** Director Chuang to adjourn the meeting.

**Vote: 11-0-1**

**Motion Carried**

Meeting adjourned at 5:26 p.m.

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Brendan Quock, Chair  
A.S. Board of Directors

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Date

