

Self Service

Printing from email or USB flash drive only. Please, no editing of documents. All pricing is per side.

Self Service B/W copying

8.5 x 11	\$0.17
11 x 17	\$0.35

Self Service Printing

B/W 8.5 x 11	\$0.17
Color 8.5 x 11	\$0.65
Color 11 x 17	\$1.30

Full Service (\$1.00 minimum)

B/W Printing and Copying ****Updated discount pricing on higher quantity****

	1+	50+	100+	500+
8.5 x 11	\$0.17	\$0.12	\$0.08	\$0.04
11 x 17	\$0.50	\$0.25	\$0.16	\$0.08

*Pricing is per side

Color Printing and Copying ****Updated discount pricing on higher quantity****

	1+	50+	100+	500+
8.5 x 11	\$0.75	\$0.65	\$0.35	\$0.25
11 x 17	\$1.50	\$1.30	\$0.7	\$0.50

*Pricing is per side

Business Cards (2" x 3.5")

	100	250	500	1000
Single-sided	\$20.00	\$30.00	\$40.00	\$50.00
Double-sided	\$30.00	\$45.00	\$60.00	\$75.00

Includes 100lb matte cardstock

*Full-bleed, add \$10.00

Please note, official SJSU business cards are ordered through a different University Vendor

Paper: 8.5x11

20 lb. Pastel Color	\$0.03
60 lb. Astrobright Color	\$0.04
Cardstock	\$0.08
Linen/ Parchment Text	\$0.15
25% Cotton	\$0.15
Tab: 5 Positions	\$0.15
NCR	\$0.10
Transparency	\$0.90
20 lb. White Recycled Copier Paper (500 Sheets)	\$5.00
20 lb. White Recycled Copier Paper (Case)	\$40.00

High Quality Color Copier Paper

	8.5x11		11x17	
	1+	50+	1+	50+
28 lb.	\$0.15	\$0.07	\$0.30	\$0.14
60 lb./100 lb. Cover	\$0.20	\$0.10	\$0.40	\$0.20
80 lb. Elite Gloss Text	\$0.20	\$0.10	\$0.40	\$0.20
100 lb. Elite Gloss Cover	\$0.25	\$0.15	\$0.50	\$0.30
Supreme Gloss	\$0.30	\$0.20	\$0.60	\$0.40

Envelopes

#10	\$0.10
9"x12"	\$0.30
A2	\$0.15
A7	\$0.15

Wide Format Printing - 60"x120" maximum size; printed from file; matte finish only

New materials available, including gloss & polypropylene!

36lb Poster Paper	\$5.00/sq. ft. (minimum 15.00) 24hrs turnaround*
Gloss / Synthetic	\$6.00/sq. ft. (minimum 15.00) 24hrs turnaround*
Fabric Banner	\$7.00/sq. ft. (minimum 40.00) 48hrs turnaround*
13 mil Vinyl	\$7.00/sq. ft. (minimum 40.00) 72hrs turnaround*
17" x 22" paper poster	\$10.00 2hrs turnaround*
18" x 24" paper poster	\$12.50 2hrs turnaround*
24" x 36" paper poster	\$25.00 4hrs turnaround*
36" x 48" paper poster	\$50.00 24hrs turnaround*
	*rush pricing available
Mounting (foam core, 40"x60" max)	\$6.00/ sq. foot
33" x 82 " banner w/stand	\$120.00/ea

Finishing

Machine Stapling	\$0.02/staple
Manual Stapling	\$0.25/staple
Machine 3-hole Punch	Free
Cut	\$3.00/cut, 2" maximum
Pad	\$0.50/100 sheets (minimum 35.00)
Fold / Score	\$5.00/100 sheets (minimum 15.00)
Perforate	\$10.00/100 sheets (minimum 35.00)
Hand Collate	\$7.00/100 sheets (minimum 35.00)
Hand Work	\$60.00/hour

Lamination

8.5" x 11"	\$1.25
11" x 17"	\$2.50
Wide Format	\$5.00/sq. foot, max. width 24"

Binding

	Velo	Comb	Coil
	3" Max	2" Max	1/2" Max
Under 1"	\$4.00	\$4.00	\$5.00
1" to 2"	\$4.50	\$4.50	
Over 2"	\$5.50		
Rebind	\$1.50	\$1.00	\$2.00

Clear plastic front & black back included

11" x 17" add \$2.00