How To Setup an Authorized Payer in Cashnet:

1. Log into MySJSU and click Student Center from the left hand menu.

2. Click Pay Now

3. Click My Account

Your account does not currently have any outstanding charges.
4. Under Payers, click Send a payer invitation.

5. You will type in their name and email. An email will go to them with instructions on how to create a password, and it will provide a link to the site where they can sign in and pay. Please have them save the website link. If they ever need a password reset, they can click forgot password on the login screen, or you can remove them and resend their access, our office cannot reset this, we do not have access.