

# Resume Sample (Veteran)

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## Im A. Spartan

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### EDUCATION

#### B.S. Aviation, Emphasis in Operations, Minor: Business

May 20XX

San Jose State University, San Jose, CA, GPA: 3.7

**Relevant Coursework:** Avionics and Airborne Communication, Airport Planning and Management, Fundamentals of Project Management

### PROJECT EXPERIENCE

#### Airport Safety and Security Research Project

Fall 20XX

- Partnered virtually with 3 classmates via Google Meet to research airport safety and security in the United States and other countries.
- Performed a comprehensive research and analysis using journals and websites to obtain information on safety and security.
- Presented findings virtually via Zoom to class of 40 and received an A grade.

#### Airplane Recommendation for GoPro

Fall 20XX

- Collaborated in a group of 3 that created a recommendation of utilizing a business jet for GoPro.
- Calculated financial and company travel needs and provided a final cost analysis.

### MILITARY EXPERIENCE

#### Air Transportation Craftsman, Air Force National Guard

September 20XX – Present

- Manage air transportation activities which includes scheduling and processing eligible passengers and cargo for air movement.
- Maintain and monitor air movement records and reports daily for security.
- Operate forklift and aircraft loading equipment to ensure safe arrival of packages and luggage.
- Update airport database with information on in-transit visibility, passenger and cargo movement.

### SKILLS

**Computer:** Airport databases, MS Excel, PowerPoint, Outlook, Google Drive, Google Meet, Zoom

**Other:** Active Security Clearance, Forklift operator license

### AWARDS

Veteran Career Readiness Scholarship, SJSU

June 20XX

Joe Thomas Scholarship

May 20XX

Koret Veterans Scholarship

May 20XX

### ACTIVITIES

**Member,** American Assoc. of Airport Executives (AAAE), SJSU Chapter

August 20XX – Present