

INSTRUCTIONS FOR APPLYING TO THE MASTER'S DEGREE PROGRAM

The Department of Communicative Disorders and Sciences welcomes you to apply to our Master of Science in Speech-Language Pathology program! We only accept applications for Fall admission.



Before you apply to our program, please make sure that your cumulative GPA from your BA/BS degree is at least 3.00. We cannot guarantee that we will review applications with a GPA below 3.00. [International applicants should click here.](#)

ALL THREE components of the application process must be completed for your application materials to be reviewed by the admissions committee.

Deadline: February 1, 2024

All application materials must be submitted and received by this deadline. We advise getting started early because some materials may take time to be processed or sent physically.

COMPONENT 1: CAL STATE APPLY

This step is required to create a San José State University record of your application to the program. If you are not entered into the Cal State University database, your CSDCAS application (see "Component 2") will not be eligible for review.

Instructions

- a) Go to calstate.edu/apply
- b) Select that you want to apply to San José State University and indicate the following information:
 - o **Term applying for:** Fall 2024
 - o **Major Program Objective:** Speech Language Pathology, MS
 - o **Degree Objective:** M.S.
 - o **Educational Credential Objective:** Not Interested in a Credential Program
- c) For any questions about the university application (Cal State Apply), please contact grad-admissions@sjsu.edu or call 408-283-7500 (prompt 2)

NOTE: The CAL State Apply system is live now. We recommend that you initiate your application as early as possible so that you can submit all documents by the deadline.

COMPONENT 2: TRANSCRIPT SUBMISSION

You must submit an official transcript from every college, university, or community college that you have previously attended – even if you only took one course, or took a college course while in high school – to SJSU's Office of Graduate Applications and Program Evaluation (GAPE; <http://www.sjsu.edu/graduateadmissions/>).

Instructions for DOMESTIC applicants:

<http://www.sjsu.edu/graduateadmissions/want-to-apply/domestic-steps-to-admission/>

Instructions for INTERNATIONAL applicants:

<http://www.sjsu.edu/graduateadmissions/want-to-apply/international-steps-to-admission/>

Please make sure you leave enough time for your transcripts to get to SJSU weeks before the deadline. Your previous college/universities' transcripts websites should have that information. If GAPE does not receive your transcripts by **February 1, 2024**, your application will automatically become inactive with no further consideration or extension granted.



The Cal State Apply or GAPE website may indicate that documents or transcripts can be accepted until February 21st. Please disregard this. That is a general University deadline and does NOT apply to our program.

COMPONENT 3: CSDCAS APPLICATION

Communicative Sciences and Disorders Centralized Application Systems (CSDCAS; "sid-cass") is a centralized electronic application used by many SLP graduate programs.

- **Access the CSDCAS Portal at** <https://csdcas.liaisoncas.com/applicant-ux/#/login>
- **Opens on October 1, 2023**
- **Deadline is February 1, 2024 at 11:59 PM EST (or 8:59 PM PST)**

Instructions

You must ensure the following materials are received by CSDCAS by the deadline:

- A. [Official transcripts](#) (send transcripts to **BOTH CSDCAS and Cal State Apply**).
- B. [Personal essay](#)
- C. [Resume and Supporting information](#)
- D. [Letters of recommendation](#)

Once CSDCAS verifies that your application is complete, they will distribute your application to the SJSU CDS department for review. *Detailed instructions* for required materials are below.

A. OFFICIAL TRANSCRIPTS submission on CSDCAS

In addition to GAPE (see "[Component #2](#)"), you must have all your transcriptions submitted to CSDCAS for processing. CSDCAS ONLY accepts official transcripts directly sent from the registrar's office. Unofficial, student-issued and hand-carried transcripts are NOT ACCEPTED.

CSDCAS Verification Department
P.O. Box 9113
Watertown, MA 02471

Please **allow 3-4 weeks** for processing because it can take CSDCAS up to 28 days to process your transcripts once they receive them.

B. PERSONAL ESSAY submission on CSDCAS

Submit your personal essay electronically through the CSDCAS application portal.

In a 500-600 word essay, address the following items in your response:

The SJSU Speech-Language Pathology Program is committed to enhancing diversity and improving access to this profession. Reflect on your lived experiences, training, or study of multiple cultures, languages, and identities. What insights have you gained that have implications for your SJSU graduate education and future work as a speech-language pathologist?

Note: At the bottom of the essay, please include a word count statement (e.g., *this essay is [number] words*).

C. RESUME and SUPPORTING INFORMATION submission on CSDCAS

In the "Resume" section of the CSDCAS application, upload your current, one-page resume.

In the "Supporting Information" section of the CSDCAS application, highlight any additional leadership, research, clinical observation, work experience and professional development related to communication disorders not already addressed in the personal essay.

D. LETTERS OF RECOMMENDATION submission on CSDCAS

Applicants are required to submit THREE letters of recommendation. The admissions committee will not review more than three letters per applicant. If you submit more than three, the admissions committee will randomly select three to review. For instructions on submitting electronic references, please login to the CSDCAS Portal.

To submit a paper reference into the CSDCAS portal, please list the reference in the Reference Form section of your online application and designate that they will submit a paper reference. Then, print out the reference request forms from the “References” section of your online application. You will sign then send the forms to your references, who will send the form and their letter of recommendation directly to CSDCAS at:

CSDCAS
P.O. Box 9113
Watertown, MA 02471

CSDCAS Customer Service

Available Monday to Friday from 9:00am to 5:00pm EST

Phone: (617) 612-2030

Email: csdcasinfo@csdcas.org

IMPORTANT INFORMATION FOR INTERNATIONAL APPLICANTS

If you received your undergraduate degree from a program outside of the U.S., you must follow the application instructions below. You are responsible for reading and complying with all requirements indicated on this site: http://www.sjsu.edu/gape/prospective_students/international/

NOTE: International students who completed their prior degree in a language other than English must take and submit scores for the **TOEFL** (Test of English as a Foreign Language) or the IELTS (International English Language Testing System) or the Pearson Test of English (PTE).

- o For your application to be reviewed, applicants must achieve a score of 90 or better on the TOEFL or a score of 8.0 or above on the IELTS, or a score of 80 or above on the PTE. Remember, you must take one of these exams.
- o Please note that the CDS Department score requirements are higher than those for the University in general.

DO NOT send your documents or transcripts directly to the Department of Communicative Disorders & Sciences. Please only send them to the GAPE and CSDCAS:

Graduate Admissions & Program Evaluations (GAPE)

San José State University

One Washington Square

San Jose, CA 95192-0017

Or electronically at etranscript@sjsu.edu

CSDCAS Verification Department

P.O. Box 9113

Watertown, MA 02471