

San Jose State University
Communicative Disorders and Sciences
EDSP 277: Advanced Practicum in Speech Pathology
Section 2 - Adult Language – Spring 2019

Course and Contact Information

Instructor:	Dr. Carol Zepecki, CCC-SLP License #4189 SLP ASHA#0887992
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Office Hours:	Monday 11-12 Tuesday 3-4
Class Days/Time:	Tuesday 12-2:45
Classroom:	Room 449 Sweeney Hall
Prerequisites:	EDSP 177

Course Format

This course involves students in direct work with clients in the therapy rooms in Sweeney Hall and seminar work to develop clinical skills.

Faculty Web Page and MYSJSU Messaging

Course materials such as syllabus, handouts, notes, assignment instructions, etc. can be found on the [Canvas Learning Management System course login website](https://sjsu.instructure.com) at <https://sjsu.instructure.com>. Students are responsible for regularly checking with the messaging system through [MySJSU](http://my.sjsu.edu) at <http://my.sjsu.edu> (or other communication system as indicated by the instructor) to learn of any updates. [Egnyte](https://mmccollum.egnyte.com), which can be accessed at <https://mmccollum.egnyte.com>. You will be provided a log in and password by the clinic director. Egnyte will be used to share Protected Health Information (PHI) and non-PHI files will be shared through Google Drive.

Course Description

This course is designed to involve the student clinician in a supervised clinical experience by providing services to adults displaying complex speech and language disorders. The student should become independent in the analysis of these diagnostic and therapeutic services and dynamic evaluations.

This section of EDSP 277 focuses on providing functional language experiences for adults with social language deficits. Each clinician will be assigned client/clients from whom they will write goals, reports and lesson plans. Some lessons will involve the clinician and their clients in a separate therapy setting. Other lessons may involve clinicians working together with their clients and/or entire group activities.

LEARNING OUTCOMES (Course Learning Outcomes – CLO)

Upon successful completion of this course, students will be able to:

1. Demonstrate professionalism in spoken and written communications collaboration, counseling, conduct, appearance and demeanor. (ASHA Standard V-A)
2. Demonstrate an understanding of the ASHA Code of Ethics and adherence to these standards. (ASHA Standard IV-E)
3. Develop intervention plans with appropriate measurable and achievable goals to meet the client's needs based on theoretical knowledge, information gathered, data collected, and behavioral observations in collaboration with clients/caregivers. (ASHA Standards IVA-D, IV-F, V-B)

4. Complete therapy tasks including administering informal and formal trials and tasks to establish baseline goals, analyzing assessment results and developing appropriate therapy goals and objectives, providing therapy, and collecting data during therapy. (ASHA Standards IVA-D, V-B)
5. Complete documentation including weekly lesson plans, daily therapy notes, self-evaluations, initial/final therapy reports, observation reports, and home programs, and report forms (ASHA Standards IV-D, V-A, V-B)
6. Work as part of a professional team by listening to the ideas of others, asking appropriate questions and sharing ideas and information, following clinic procedures for sharing materials and equipment, and demonstrating the ability to seek information and guidance from peers and the supervisor. (ASHA Standards IV C-E, V-B)
7. Make appropriate recommendations for treatment and services based on knowledge of various disabilities, a review of research and evidence-based practice, and the needs of clients of various ages, cultures and needs. (ASHA Standard IV-D, IV-F, IV-G, V-A, V-B)
8. Demonstrate an understanding of and sensitivity to, multicultural issues when making decisions regarding speech-language diagnosis and treatment in a diverse setting. (ASHA Standard V-B)
9. Conduct therapy by establishing and maintaining positive clinician/client interactions, using therapeutic techniques and materials appropriate to the objectives, selecting and using therapy materials, instructional strategies and reinforcements that are motivating and stimulating to the client and align with the disorder, writing lesson plans that reflect the actual therapy plan (ASHA Standard IV B-D, V-B)

ASHA STANDARDS

This course meets the following Standards for the Certification of Clinical Competence: (2016)

- **Standard IV-A:** The applicant must have demonstrated knowledge of the biological sciences, physical sciences, statistics, and the social/behavioral sciences (CLO 3, 4)
- **Standard IV-B:** The applicant must have demonstrated knowledge of basic human communication and swallowing processes, including the appropriate biological, neurological, acoustic psychological, developmental, and linguistic and cultural bases. The applicant must have demonstrated the ability to integrate information pertaining to normal and abnormal human development across the lifespan. (CLO 3, 4, 9)
- **Standard IV-C:** The applicant must have demonstrated knowledge of communication and swallowing disorders and differences, including the appropriate etiologies, characteristics, anatomical/physiological, acoustic, psychological, developmental, and linguistic and cultural correlates in the following areas of study (1) articulation, (2) fluency, (3) voice and resonance, (4) receptive and expressive language in speaking, listening, reading and writing, (5) hearing and the impact on speech and language, (6) swallowing, (7) cognitive aspects of communication, (8) social aspects of communication, (augmentative and alternative communication modalities. (CLO 3, 4, 6, 9)
- **Standard IV-D:** The applicant must have demonstrated knowledge of communication and swallowing disorders and differences, including the appropriate etiologies, characteristics, anatomical/physiological, acoustic, psychological, developmental, and linguistic and cultural correlates in nine areas of study. (CLO 3, 4, 5, 6, 7, 9)
- **Standard IV-E:** The applicant must have demonstrated knowledge of standards of ethical conduct. (CLO 2, 6)
- **Standard IV-F:** The applicant must have demonstrated knowledge of processes used in research and of the integration of research principles into evidence-based clinical practice. (CLO 3, 7)
- **Standard IV-G:** The applicant must have demonstrated knowledge of contemporary professional issues. (CLO 7)
- **Standard V-A:** The applicant must have demonstrated skills in oral and written or other forms of communication sufficient for entry into professional practice. (CLO-1, 5, 7)
- **Standard V-B:** The applicant for certification must have completed a program of study that includes experiences sufficient in breadth and depth to achieve the following skills outcomes: evaluation, intervention, interaction and personal qualities. (CLO 3, 4, 5, 6, 7, 8, 9)

Textbook

None

Library Liaison and Additional Support

Suzie Bahmanyar – suzie.bahmanyar@sjsu.edu

Useful Resources

- [American Speech-Language-Hearing Association \(ASHA\) Evidence-Based Practice \(EPB\)](http://www.asha.org/Members/ebp/intro.htm) resources at <http://www.asha.org/Members/ebp/intro.htm>
- [ASHA's National Center for Evidence-Based Practice in Communication Disorders \(N-CEP\)](http://www.asha.org/members/ebp/EBSRs/) systematic reviews at <http://www.asha.org/members/ebp/EBSRs/>
- [ASHA's Practice Portal](http://www.asha.org/Practice-Portal/) at <http://www.asha.org/Practice-Portal/>
- American Psychological Association (APA, 6th Ed.) style: APA style is required for all written assignments. Look under “In-text Citation” and “Reference List” sections for guidelines on [Purdue Online Writing Lab \(OWL\)](http://owl.english.purdue.edu/owl/resource/560/01/) at <http://owl.english.purdue.edu/owl/resource/560/01/>

Other Equipment /Material

Various materials will need to be obtained and/or created to meet the needs of your client. It is highly encouraged that you borrow from the clinic or peers before purchasing your own to ensure that it will be useful. It is not necessary to purchase expensive therapy materials. Many toys for typically developing children and items used for activities of daily living are as effective as marketed “therapy materials.” If you plan to borrow materials from the clinic, be sure to arrive with plenty of time to make adjustments in case the intended materials are not available. *Your materials must be ready and available at the start of class.*

Additional Support

- [SJSU Accessible Education Center](http://www.sjsu.edu/aec/): <http://www.sjsu.edu/aec/>
- [King Library: Communicative Disorders and Sciences Services](http://libguides.sjsu.edu/CDS): <http://libguides.sjsu.edu/CDS>
- [Writing Center](http://www.sjsu.edu/writingcenter/): <http://www.sjsu.edu/writingcenter/>
- [Counseling and Psychological Services](http://www.sjsu.edu/counseling): <http://www.sjsu.edu/counseling>
- [Peer Connections](http://peerconnections.sjsu.edu): <http://peerconnections.sjsu.edu>

Writing Center	http://www.sjsu.edu/writingcenter/
Counseling Services	http://www.sjsu.edu/counseling/
Peer Connections	http://peerconnections.sjsu.edu/about_us/
Student Technology Resources	Computer labs for student use are available in the Academic Success Center at http://www.sjsu.edu/at/asc/ located on the 1st floor of Clark Hall and in the Associated Students Lab on the 2nd floor of the Student Union. Additional computer labs may be available in your department/college. Computers are also available in the Martin Luther King Library. A wide variety of audio-visual equipment is available for student checkout from Media Services located in IRC 112. These items include DV and HD digital camcorders; digital still cameras; video, slide and overhead projectors; DVD, CD, and audiotape players; sound systems, wireless microphones, projection screens and monitors.

Course Requirements and Assignments

SJSU classes are designed such that in order to be successful, it is expected that students will spend a minimum of forty-five hours for each unit of credit (normally three hours per unit per week), including preparing for class, participating in course activities, completing assignments, and so on. More details about student workload can be found from Credit Hour link on [Fall 2016 policies and procedures page](http://info.sjsu.edu/static/catalog/policies.html) at <http://info.sjsu.edu/static/catalog/policies.html>. This list consists of policies and procedures related to

students. That is, expect to work six additional hours outside the classroom each week for a three-unit course.

Attend and participate in seminars. Seminars are designed to guide you through your clinical experience, to help you problem solve, and to expand your knowledge with practical applications. Depending on the needs of the class, some Seminars will have pre-set topics and others will be open to topics brought by students. Questions and further discussion are highly encouraged.

Assignments. See the attached Course Calendar for additional dates and information:

1. **Goals and Objectives:** Students will administer informal and formal trials and tasks and develop baseline goals in the first two weeks of therapy and establish final goals and objectives for their clients by the third session of therapy. (CLO 1, 3, 5, 7, 8)
2. **SOAP notes:** Students will submit SOAP notes into **Egnyte by 5:00 on Wednesday evening** following therapy. SOAP notes will include an analysis of client progress and data on goals and objectives, an assessment of progress or lack thereof, and a plan for further refinement of skills. (CLO 5, 7, 9)
3. **Lesson plans:** Students will submit lesson plans into Egnyte by 5:00 on Wednesday evening. Lesson Plans will include the goals and objectives, activities, therapy materials, strategies used and method of data collection for the next therapy session. (CLO 4, 5, 7, 9)
4. **Treatment:** Students will treat clients 50-90 minutes per week based on student goals and will collect data during therapy. (CLO 4, 9)
5. **Reports:** Students will write both initial and final therapy reports and will utilize appropriate professional language and form. The initial report will include a research-based rationale for therapy and an explanation of the alignment with that rationale with the client's goals. (CLO 1, 5, 7)
6. **Reflections:** Students will include a reflection of their therapy in each SOAP note. The reflection will include a brief statement of what they learned about the client or the techniques used, and how they might alter that in the future. (CLO 6, 7)
7. **Presentation:** Students will present a brief summary to the class in the last three sessions. This summary will follow a template provided by the instructor and include information about their client and what they have learned in therapy. (CLO 2, 6, 7, 8, 9)
8. **Non-clinic Activity:** Students will visit one location outside the clinic that will provide further information about the client. Students will reflect on this visit in a 1-2 page paper. (CLO 1, 2, 6, 8)
9. **Group Therapy:** Each student will facilitate two therapy sessions involving the clinicians and clients of the Adult Language group. (CLO 1, 4, 6, 9)
10. **Peer Review/Collaboration:** Students will observe other student colleagues and write comments regarding the therapy sessions of the other students, and participate in the therapy sessions of other clients when appropriate. (CLO 6)
11. **Seminars:** Students will participate in weekly seminars involving discussions of research, information about skill development, and other topics related to evaluation, intervention and treatment. (CLO 1-9)
12. **Management Tasks:** Students will contact their clients, collect and file appropriate forms, maintain confidentiality, discuss concerns with the clinic supervisor and follow all clinic rules. **(CLO5)**

Additional Clinic Requirements

In addition to the course requirements, as a student clinician at the Kay Armstead Center for Communicative Disorders, you are required to follow the Clinic Handbook, protected health information privacy rules, and the ASHA code of ethics which includes but it not limited to the following:

1. **Completion of all medical, CPR, HIPAA, and clearance requirements** prior to client contact.
2. **Arrive on time and prepared** for each seminar and session. If you need to enter or exit the

observation room during observations, do so quietly and respectfully. *Materials should be ready to utilize before the course's scheduled start time even if your session starts at a later time.*

3. **Adhere to the dress code** or you will be asked to return home to change. A missed session due to inappropriate attire will be required to be rescheduled. The dress code applies on all clinic days, even if your client cancelled with prior notice. On non-clinic days, be mindful of what you are wearing—you never know who you may bump into.
4. **Client Confidentiality:** Students will be considered members of the clinic workforce under regulations established by the [Health Insurance Portability and Accountability Act](#) (HIPAA).

Students will receive instruction in following HIPAA policies and will be required to adhere to these policies. As a teaching clinic, KACCD has further guidelines. Refer to the Clinic Handbook for further information.

Further information about [HIPAA](#) can be found at <http://www.asha.org/practice/reimbursement/hipaa/default/a>.

- a. All clients have the right to confidentiality.
 - b. Students are not to discuss cases outside of the Communicative Disorders & Sciences Clinic or in public access areas within CDS (e.g., restrooms, hallways, observation booths, etc.).
 - c. Known violations of confidentiality will result in a stern reprimand. *Serious and/or repeated violations will warrant referral to the Clinic Coordinator and/or Chair of the Communicative Disorders & Sciences Department for disciplinary action.*
 - d. It is okay to discuss in the clinic office with closed door if possible.
 - e. Do not use client names or identifying information when discussing a client.
 - f. Use client initials when communicating with your supervisor in text or verbally.
 - g. If you meet in public, greet as an acquaintance or friend but never refer to yourself as their clinician.
 - h. Client files must remain at CD & S department. They are not to be taken outside of 113, 115, 117, 118 rooms unless you are with your supervisor. If leaving the file room, they must be signed out.
 - i. Don't leave identifying information in therapy rooms.
 - j. Shred all documents with identifying information.
 - k. Nothing from the client file may be photo copied or scanned.
5. **Other professionals:** You will be responsible for communicating with other professionals regarding the management of the client, as appropriate. *Before initiating a contact, the clinician must receive approval from the supervisor.* Please document all communication with other professionals in the client's file.
 6. **Clinician and Client absences:** If you will not be able to attend your scheduled treatment/evaluation session for any reason, you are responsible for following the procedures outlined below:
 - a. Notify your client or caregiver of the cancellation. Make sure you have *access* to your client's home phone number and/or cellular number so you can contact him/her if you must cancel a session on short notice.
 - b. Notify your supervisor ASAP by phone, voicemail, email or message that you have cancelled the session. You can call the clinic assistant as well, but you must reach your supervisor.
 - c. Be sure that your supervisor is aware of each client absence as well as the total absences as they occur each week.
 - d. Please log all absences in the client file.
 - e. Planned time off by the student clinician is not permitted aside from religious holidays. Do not plan to be absent on clinic days or it will result in termination from the course per the Clinic Handbook based on unethical behavior.

7. **Electronic files:** (*Subject to change with further instruction from Clinical Coordinator*). Egnyte will be utilized to securely store and share all electronic files containing protected health information (PHI) such as Semester Treatment Plans, Lesson Plans, SOAPS, and Therapy

Egnyte - You will be provided a log in and password by the clinic director. Do not share your password with anyone. Turn all documents in to the file identified your name in Egnyte. Once approved, your supervisor will move the file to the client's permanent Egnyte file.

Do not e-mail plans, goals, SOAPS, reports or any other documents relating to your client, even to the client of their caregiver(s). If you need to share PHI documents electronically with the client, you must request your supervisor to do so. Non-PHI correspondences and files such as your self-reflections may be e-mailed. If you need to e-mail your supervisor regarding your client, please use initials only.

Utilize the edit feature in Egnyte when making any changes to files to avoid duplicate copies of your files.

Files are to be named accordingly:

- a. Lesson Plan and SOAP: SP date LP date client initials
 - b. Therapy Reports: ITR or FTR Semester and client initials
8. **Track your clinical hours** for observation and direct contact per ASHA. You are responsible for maintaining a record in order to complete your Summary of ASHA Hours form at the end of the semester. You may also acquire up to 5 hours of observation credit.
 9. **Demonstrate appropriate use of Universal Precautions and procedures** to prevent the transmission of blood borne pathogens and the spread of communicable diseases and illnesses. Ensure before each session that you have what you need within your therapy room. Refer to the Clinic Handbook

Mid-term Exam

Students will participate in a mid-term clinical competency review with their supervisor. Progress will be reviewed according to a designated rubric.

Final Exam

Students will participate in a final clinical competency review with their supervisor. Progress will be reviewed according to a designated rubric.

Grading Information: Determination of Grades

The final grade is reflected in a numerical and letter grade on the Calipso review document. Student clinicians will be evaluated at the middle and end of the semester through an individual meeting with the supervisor. This meeting will include feedback regarding the student's performance relative to the course competencies in the clinical competency rubric. Competency ratings will be based on student work with a focus on the timely submission of the assignments, selection of appropriate objectives stated in measurable terms, use of procedures and materials appropriate for attaining stated objectives, choice of therapy materials, rapport with clients, data collection, and other indicators in the rubric.

Grade Appeals

The instructor welcomes appeals to any grade. Grade appeals must be a written argument substantiated with evidence and citations (if necessary). Grade appeals are due one week from when the assignment is returned. Note that "All students have the right, within a reasonable time, to know their academic scores, to review their grade-dependent work, and to be provided with explanations for the determination of their course grades." See [University Policy F13-1](http://www.sjsu.edu/senate/docs/F13-1.pdf) at <http://www.sjsu.edu/senate/docs/F13-1.pdf> for more details.

Classroom Protocol

Students are expected to complete all assignments on time unless they have spoken to the instructor and a new date has been established. Students must have cell phones turned off during class and clinic sessions.

Attendance/Participation: Students are expected to attend all scheduled classes. The instructor should be notified of upcoming excused absences. Students will be expected to demonstrate collegiality, verbal problem

solving, critical thinking, and active participation in class discussions.

Writing Requirements: Students should adhere to professional standards in all written work.

Consent for Recording of Class and Public Sharing of Instructor Material: Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor's permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material.

Students are welcome to audiotape any class after first having announced that an audio recording is being made at the beginning of each class. Audio recordings are for a student's own private review. Students do not have the right to reproduce or distribute audio recordings without written permission from the instructor and every other student who was present when the audio recording was made. Course materials shared by the instructor are his intellectual property (unless otherwise designated) and cannot be shared publicly without his written permission. You may not publicly share or upload instructor-generated material for this course such as exam questions, lecture notes, or homework solutions without instructor consent.

University Policies

Per University Policy S16-9, university-wide policy information relevant to all courses, such as academic integrity, accommodations, etc. will be available on Office of Graduate and Undergraduate Programs' [Syllabus Information web page](http://www.sjsu.edu/gup/syllabusinfo/) at <http://www.sjsu.edu/gup/syllabusinfo/>

EDSP 277- Spring 2019, Course Schedule- Tuesday

Schedule is tentative, and subject to change with advance notice in class and/or via course website.

	Date	Activity	Seminar Topics	Assignments
1	1/29	First day of class	Requirements of course Client /File review Lesson planning/materials, techniques	Think about goals Prepare lesson plan Ideas for lessons
2	2/5	Attend Seminar	Writing SOAP's Writing Goals Set calendar for group lessons	Prepare SOAP/Lesson Plan Plan non-clinic visit
3	2/12	First Day of Clinic	Discuss <ul style="list-style-type: none"> • Preliminary Goals • Lesson Debrief – ideas • Assessing skills 	Work on goals SOAP/Lesson Plan
4	2/19	Therapy Seminar	Direct instruction Scaffolding Final goals and objectives due	Finalize goals SOAP/Lesson Plan Finish ITR
5	2/26	Therapy - Seminar	Data Collection - Rubrics Report Writing -rationales ITR due	SOAP/Lesson Plan
6	3/5	Therapy- Seminar	Teaching ideas Discussion of non-clinic activity	SOAP/Lesson Plan
7	3/12	Therapy - Seminar	Social Skills	SOAP/Lesson Plan
8	3/19	Therapy Seminar	Asperger Syndrome Mid-term review	SOAP/Lesson Plan
9	3/26	Therapy Seminar	Behavior Mapping	SOAP/Lesson Plan
	4/2		Spring Break	
10	4/9	Therapy Seminar	Social Thinking Perspective Taking Non-clinic activity write-up due	SOAP/Lesson Plan
11	4/16	Therapy- Seminar	Thinking Maps Pragmatic Language	SOAP/Lesson Plan
12	4/23	Therapy- Seminar	Discussion of data collection for final goals	SOAP/Lesson Plan
13	4/30	Therapy- Seminar	IEP practice FTR Draft Due	SOAP/Lesson Plan Final Report
14	5/7	Therapy- Seminar	FTR Due Last Day of Clinic	SOAP/Lesson Plan
16	5/14		Final Competency Review	

