

San José State University
Department of Communicative Disorders & Sciences
EDSP 111, Introduction to Phonetics, Sections 3 and 4, Fall, 2015

Course and Contact Information

Instructor:	Marcella McCollum, MA, CCC-SLP
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Office Hours:	By appointment
Class Days/Time:	Monday 1:00-3:45 (Section 3) Monday 4:00-6:45 (Section 4)
Classroom:	SH 332

Course Description

The course covers the principles of phonetics and phonology, an introduction to the speech mechanism, and basic proficiency with the International Phonetic Alphabet (IPA), including transcription of spoken language and the use of IPA with speech disorders.

Learning Outcomes

Course Learning Outcomes (CLO)

The Department of Communicative Disorders and Sciences provides a training program that develops 12 core characteristics of CDS Graduates (available at http://www.sjsu.edu/cds/docs/Strategic_Plan_Dissemination.pdf). This course supports the following characteristics:

1. Graduates exhibit knowledge and skills in the identification of speech-language disorders from a multicultural perspective (Seminars 11/12; Project 1)
2. Graduates are knowledgeable about normal speech, language, and communication behaviors (Seminars 1-10)
3. Graduates make decisions regarding all aspects of the clinical process including analysis of assessment data (Seminars 12-15; Project 2)
4. Graduates utilize technology to support their clinical practice. (Various seminars/projects)

Upon completion of this course, students will demonstrate:

1. A basic understanding of the physiologic and acoustic properties of speech production.
2. An understanding of the principles of phonetics
3. A fundamental knowledge of phonology and phonologic processes

4. The ability to transcribe spoken speech phonetically using the International Phonetic Alphabet
5. The ability to discriminate and phonetically transcribe disordered speech
6. The ability to describe phonetic characteristics of spoken English of various U.S. cultural/linguistic subgroups
7. The ability to apply critical thinking skills in order to discriminate typical speech from disordered speech.
8. The ability to use effective writing skills to clearly and concisely describe disordered speech.

University Learning Goals

In connection with San Jose State University's learning goals, by the end of the semester, the student will have:

- Developed a depth of knowledge required for transcription of speech samples, required for the profession of speech-language pathology.
- The ability to engage effectively in collaborative activities
- Fluency in the use of phonetic transcription, both broad and narrow.

Required Texts/Readings

Textbook

Small, L.H. Fundamentals of Phonetics A Practical Guide for Students. 4th Edition. Allyn & Bacon
2016

- Available in electronic version at www.coursesmart.com

Other Readings

Schriberg and Kent. Clinical Phonetics 3rd Edition. 2003

Other equipment / material requirements

- <http://www.uiowa.edu/~acadtech/phonetics/english/frameset.html> - Audio and visual demonstration
- <http://ipa.typeit.org/> - IPA symbols to copy and paste

You should be able to find most symbols in your word processing application. Various fonts have IPA symbols associated with them.

Course Requirements and Assignments

SJSU classes are designed such that in order to be successful, it is expected that students will spend a minimum of forty-five hours for each unit of credit (normally three hours per unit per week), including preparing for class, participating in course activities, completing assignments, and so on. More details about student workload can be found in [University Policy S12-3](#) at <http://www.sjsu.edu/senate/docs/S12-3.pdf>.

Course Requirements	Description	%	Date Due
Assignments and Quizzes	1. Assignments: Assignments are announced in class. No late assignment will be accepted. (CLO 1, 2, 3)	5%	Varied
	2. In-class quizzes: In-class quizzes are sometimes <u>unannounced</u> . No make-up quiz will be given, but see Illness and Absence Policy below. (CLO 4)	5%	
Midterm	In-class (CLO 1, 2, 3)	30%	10/19
Final Exam		30%	12/14
Phonemic Transcription Projects	1. American Dialect Project (CLO 4 & 6)	15%	11/16
	2. Disordered Speech Project (CLO 5 & 7)	15%	12/7

NOTE that [University policy F69-24](http://www.sjsu.edu/senate/docs/F69-24.pdf) at <http://www.sjsu.edu/senate/docs/F69-24.pdf> states that “Students should attend all meetings of their classes, not only because they are responsible for material discussed therein, but because active participation is frequently essential to insure maximum benefit for all members of the class. Attendance per se shall not be used as a criterion for grading.”

Grading Policy

Grades will be determined using the grading system detailed above. Your letter grade is based on the following scale.

A+	100% to 98%	B+	89% to 87%	C+	79% to 77%	D	69% to 60%
A	97% to 94%	B	86% to 84%	C	76% to 74%	F	59% &
below A-	93% to 90%	B-	83% to 80%	C-	73% to 70%		

Note: All work must be submitted on time, and completed in an acceptable and ethical manner. See Academic Integrity Statement section below. Late assignments will be subject to a 10% grade drop per day late, unless you provide valid proof of an exigent circumstance. While attendance is not a criterion for grading, participation is expected, and 10% of the course grade includes in-class assignments and quizzes.

Note that “All students have the right, within a reasonable time, to know their academic scores, to review their grade-dependent work, and to be provided with explanations for the determination of their course grades.” See [University Policy F13-1](http://www.sjsu.edu/senate/docs/F13-1.pdf) at <http://www.sjsu.edu/senate/docs/F13-1.pdf> for more details.

Illness and Absence Policy for Course Requirements and Assignments

At the discretion of the instructor, make-up exams, quizzes and/or assignments will be given in cases of documented illnesses and/or emergencies. For illnesses, documentation must be in the form of a written note from your personal physician. For personal or family-related emergencies, an appropriate verification of the absence will be required. Documentation must be procured within one week.

In case you are ill or have an emergency, please let me know your status within 24 hours after the missed exam/assignment date by email, phone, or in person. Any notification after the 24-hour period will not be accepted and you will not be able to make up the missed deadline.

Classroom Protocol

It is expected that students will arrive on time, having completed all assigned readings. It is encouraged for students to explore and ask questions regarding materials, information provided, and be prepared to answer questions in class. It is requested that students ask questions in a thoughtful, respectful manner, and respect peer contributions as well as faculty knowledge and experience. Please close all web browsers/apps not directly related to this class if you are on your computer during class. Please silence cell phones and use breaks as needed.

Remediation

For students entering the professions of speech-language pathology and audiology, the ultimate goal is not merely to earn a passing grade in a course or on an examination or assignment. Rather, it is to demonstrate the acquisition of knowledge and skills relative to certification standards in the profession(s). As such, students are required to demonstrate adequate proficiency in essential knowledge and skill areas, as determined by the academic instructor. If student performance for one or more specific knowledge/skill area is below expectations, instructors may require remediation and implement strategies that may include, but are not limited to, the following:

- Rewriting/resubmitting incorrect/incomplete test answer(s)
- Providing oral explanations of content material
- Redoing all or part of academic projects
- Completing directed readings
- Viewing supplemental videos
- Other targeted activities

These additional remediation activities will not alter the grade earned on a particular examination or assignment; however, they will ensure that each student has demonstrated acquisition of each of the knowledge and/or skill areas targeted in the course.

University Policies

General Expectations, Rights and Responsibilities of the Student

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution. Students are encouraged to familiarize themselves with SJSU's policies and practices pertaining to the procedures to follow if and when questions or concerns about a class arises. See University Policy S90-5 at <http://www.sjsu.edu/senate/docs/S90-5.pdf>. More detailed information on a variety of related topics is available in the SJSU catalog, at <http://info.sjsu.edu/web-dbgen/narr/catalog/rec->

12234.12506.html. In general, it is recommended that students begin by seeking clarification or discussing concerns with their instructor. If such conversation is not possible, or if it does not serve to address the issue, it is recommended that the student contact the Department Chair as a next step.

Dropping and Adding

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Refer to the current semester's [Catalog Policies](http://info.sjsu.edu/static/catalog/policies.html) section at <http://info.sjsu.edu/static/catalog/policies.html>. Add/drop deadlines can be found on the current academic year calendars document on the [Academic Calendars webpage](http://www.sjsu.edu/provost/services/academic_calendars/) at http://www.sjsu.edu/provost/services/academic_calendars/. The [Late Drop Policy](http://www.sjsu.edu/aars/policies/latedrops/policy/) is available at <http://www.sjsu.edu/aars/policies/latedrops/policy/>. Students should be aware of the current deadlines and penalties for dropping classes.

Information about the latest changes and news is available at the [Advising Hub](http://www.sjsu.edu/advising/) at <http://www.sjsu.edu/advising/>.

Consent for Recording of Class and Public Sharing of Instructor Material

[University Policy S12-7](http://www.sjsu.edu/senate/docs/S12-7.pdf), <http://www.sjsu.edu/senate/docs/S12-7.pdf>, requires students to obtain instructor's permission to record the course and the following items to be included in the syllabus:

- “Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor's permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material.”
Please make requests to record in writing at least one week prior to the seminar you are requesting. Because I am requesting active participation from students, you would also have to gather permission of the students as well.
- “Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. You may not publicly share or upload instructor generated material for this course such as exam questions, lecture notes, or homework solutions without instructor consent.”

Academic integrity

Your commitment, as a student, to learning is evidenced by your enrollment at San Jose State University. The [University Academic Integrity Policy S07-2](http://www.sjsu.edu/senate/docs/S07-2.pdf) at <http://www.sjsu.edu/senate/docs/S07-2.pdf> requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The [Student Conduct and Ethical Development website](http://www.sjsu.edu/studentconduct/) is available at <http://www.sjsu.edu/studentconduct/>.

Campus Policy in Compliance with the American Disabilities Act

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. [Presidential Directive 97-03](http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf) at http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf requires that students with disabilities requesting accommodations must register with the [Accessible Education Center](http://www.sjsu.edu/aec) (AEC) at <http://www.sjsu.edu/aec> to establish a record of their disability.

Accommodation to Students' Religious Holidays

San José State University shall provide accommodation on any graded class work or activities for students wishing to observe religious holidays when such observances require students to be absent from class. It is the responsibility of the student to inform the instructor, in writing, about such holidays before the add deadline at the start of each semester. If such holidays occur before the add deadline, the student must notify the instructor, in writing, at least three days before the date that he/she will be absent. It is the responsibility of the instructor to make every reasonable effort to honor the student request without penalty, and of the student to make up the work missed. See [University Policy S14-7](http://www.sjsu.edu/senate/docs/S14-7.pdf) at <http://www.sjsu.edu/senate/docs/S14-7.pdf>.

Student Technology Resources (Optional)

Computer labs for student use are available in the [Academic Success Center](http://www.sjsu.edu/at/asc/) at <http://www.sjsu.edu/at/asc/> located on the 1st floor of Clark Hall and in the Associated Students Lab on the 2nd floor of the Student Union. Additional computer labs may be available in your department/college. Computers are also available in the Martin Luther King Library. A wide variety of audio-visual equipment is available for student checkout from Media Services located in IRC 112. These items include DV and HD digital camcorders; digital still cameras; video, slide and overhead projectors; DVD, CD, and audiotape players; sound systems, wireless microphones, projection screens and monitors.

SJSU Peer Connections

Peer Connections, a campus-wide resource for mentoring and tutoring, strives to inspire students to develop their potential as independent learners while they learn to successfully navigate through their university experience. You are encouraged to take advantage of their services which include course-content based tutoring, enhanced study and time management skills, more effective critical thinking strategies, decision making and problem-solving abilities, and campus resource referrals.

In addition to offering small group, individual, and drop-in tutoring for a number of undergraduate courses, consultation with mentors is available on a drop-in or by appointment basis. Workshops are offered on a wide variety of topics including preparing for the Writing Skills Test (WST), improving your learning and memory, alleviating procrastination, surviving your first semester at SJSU, and other related topics. A computer lab and study space are also available for student use in Room 600 of Student Services Center (SSC).

Peer Connections is located in three locations: SSC, Room 600 (10th Street Garage on the corner of 10th and San Fernando Street), at the 1st floor entrance of Clark Hall, and in the Living Learning Center (LLC) in Campus Village Housing Building B. Visit [Peer Connections website](http://peerconnections.sjsu.edu) at <http://peerconnections.sjsu.edu> for more information.

SJSU Writing Center

The SJSU Writing Center is located in Clark Hall, Suite 126. All Writing Specialists have gone through a rigorous hiring process, and they are well trained to assist all students at all levels within all disciplines to become better writers. In addition to one-on-one tutoring services, the Writing Center also offers workshops every semester on a variety of writing topics. To make an appointment or to refer to the numerous online resources offered through the Writing Center, visit the [Writing Center website](http://www.sjsu.edu/writingcenter) at <http://www.sjsu.edu/writingcenter>. For additional resources and updated information, follow the Writing Center

on Twitter and become a fan of the SJSU Writing Center on Facebook. (Note: You need to have a QR Reader to



scan this code.)

SJSU Counseling Services

The SJSU Counseling Services is located on the corner of 7th Street and San Fernando Street, in Room 201, Administration Building. Professional psychologists, social workers, and counselors are available to provide consultations on issues of student mental health, campus climate or psychological and academic issues on an individual, couple, or group basis. To schedule an appointment or learn more information, visit [Counseling Services website](http://www.sjsu.edu/counseling) at <http://www.sjsu.edu/counseling>.

EDSP 111/ Phonetics, Fall 2015, Course Schedule

Schedule is subject to change based on the pace and needs of the class.

Announcements will be made via Canvas.

Course Schedule

Week	Date	Topics	Assignments
1	8/24	Overview of phonetics –Chapters 1 and 2.	Read Ch. 1 & 2
2	8/31	Systems of speech production- Chapter 3 Vowels – Chapter 4	Read Ch. 3 & 4
3	9/7	Labor Day	
4	9/14	Vowels- Chapter 4	
5	9/21	Vowels – Chapter 4	
6	9/28	Consonants – Chapter 5	Read Chapter 5
7	10/5	Consonants – Chapter 5	
8	10/12	Consonants – Chapter 5	
9	10/19	Mid-term: Chapters 1-5 Lecture: Suprasegmental Features and Connected Speech	
10	10/26	Suprasegmental Features and Connected Speech	Read Chapters 6 & 7
11	11/2	Dialects and Second Language Phonetics	Read Chapter 9
12	11/9	Dialects and Disordered speech	Read Chapter 8
13	11/16	Clinical Phonetics and Disordered Speech Project: Dialectal Transcription and Comparison Project	Project Due 11/16
14	11/23	Clinical Phonetics and Disordered Speech	
15	11/30	Clinical Phonetics Continued	
16	12/7	Review Project: Disordered Speech Transcription and Analysis	Project Due 12/7
Final Exam	12/14 MON	Section 3 12:15-2:30 PM Section 4: 5:15-7:30 PM	